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| **Technology Across the Curriculum Committee Agenda** | **01/20/2023****11:00am-12:00pm****WebEx**  |
| *Members*: Justin Barnaby, Katheryn Chiapelli, Robyn Corey, Co-Chair Bruce Farris, Co-Chair Bill Garlick, Andy George, Kellee Goff, John Hendzel, Jennifer Hilker, Dan Holt, Susan Jepsen, Megan Lin, Jim Luke, Robin McGuire, Chris Richards, Kathy Robinson, Paul Schwartz, Marc Smyth, Joann Silsby, John Szilagyi, Mark Tesone |
| Agenda Review/New Agenda Items  |
| **New member introduction**Mark Tesone is joining as the Director of Enterprise Systems in ITSWelcome to Mark! | Bill Garlick |
| **TAC Committee charter – Charge****CHARGE TO THE COMMITTEE*** Identify and resolve technology related issues that affect the teaching and learning process.
* Identify, test, and implement innovative technology solutions that support effective teaching pedagogies.
* Identify and remove technology barriers to student success.
* Engage in dialog and collaborate with faculty consumers of technology to advance the teaching and learning mission of the college.
* Collaborate with Academic Senate Standing Committees on issues related to technology.
* Effectively communicate updates, as needed, about technology items related to continuous improvement of student learning.
* Regularly report the TAC Committee's progress to the Academic Senate, retain committee approved meeting minutes, and maintain a representative membership.

Excerpt from – [TAC webpage](https://www.lcc.edu/provost/senate/tac.html) The committee agreed that overall we are doing this, and charter looks good. Suggestions and further discussion included:* It is valuable to reiterate and come back to the student focus
* We should take a role of long term leadership on educational technology and where it is going. In addition to our short term problem solving look at changes on the horizon, thinking longer term. Examples include the Open Learning Lab, what do we see coming in Ed tech and teaching and how we can best prepare, responding to and using AI, etc.
* Looking at course modes of offering
	+ Recognition of asynchronous online teaching as "equal" to synchronous f2f. We should celebrate it.
	+ Can there be flexibility in what asynchronous and ORT are? Currently asynchronous class cannot have any synchronous component and ORT must meet all time, according to the schedule book. Could some flexibility better meet pedagogy and student’s needs? Are faculty losing pedagogy stewardship in this?
	+ Get data on why are students flocking to asynchronous online courses
 | BillGarlick |
| **Updates from classroom/AV services*** All of the new webcams (w/ cable locks) have been deployed in classrooms.  We do still have some spares in inventory.  If there are any spaces that folks would like us to install a webcam, submit a ticket to the Help Desk and we will attend to it.
* We have tested rooms where microphone problems were reported and they have checked out.  There were some adjustments that had to be made to the levels on the microphones, but the equipment was functioning properly.
* We have ordered a new audio conferencing sound bar system (Nureva HDL300) that our team saw demoed.  They were very impressed with the performance of it. It is a combination of speaker/microphones that should increase mic pickup in HyFlex spaces.  We will be testing it over the next few weeks. [Nureva HDL 300 specs](https://www.nureva.com/audio-conferencing/hdl300)

After this update, this item is completed. Contact Marc if there are further problems/issues.  | Marc Smyth |
| **Building HVAC Updates** * There are projects going around for many buildings. At this time, Bill doesn't have the specifics for each building but can follow up if committee members wish
* For carbon dioxide - Bill got a generic update that we "exceed standards". We can reach out to admin services with specific questions. Bill doesn't have specific info for virus standards, etc.
* Some committee members - we currently don't have the info to feel safe for virus spread. Perhaps this is a reason so many students still are enrolling in online.
 | Bill Garlick |
| **Other*** Bruce Farris reported issues with performance of MS Word macro Chemistry Test bank
	+ Short term – Help Desk ticket
	+ Long term – look at options outside of MS Word
	+ May have implications for other programs as well.
 | All |
| Task Log Review |
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| Technology Usability and Training |
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| Next Meeting and Call for Agenda Items |
| Next Meeting: 2/17/2023 11:00am – 12:00pm |