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| **LCC Technology Across the Curriculum (TAC)** | **10/18/2019****9:30-11:00 AM****TLC 127** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) |
| Attendees: Co-Chair Kevin Bubb, Co-Chair Bruce Farris, Tom Field, John Hendzel, Dan Holt, Megan Lin, Paul Schwartz, Marc Smyth, Mike Tuell, Brenda YoungAbsent: Michelle Curtin, Bill Garlick , Andy George, Jennifer Hilker, Kateri Lehr, Jim Luke, John Szilagyi |
| **Meeting Notes** |
| **Agenda Review / New Agenda Items*** + - * Megan Lin asked several questions related to email that were asked by the Student Advisory Committee. John Hendzel provided the following answers:
* D2L email goes in and out and is a full email system.
* D2L mail can be forwarded to personal and/or LCC student email.
* D2L mail can be sent to any outside email.
* When students respond from a personal or LCC student email to a D2L email that has been forwarded to their personal or student account, this works as well.
* When students forward their student LCC email to their personal accounts.
	+ It will stay that way forever unless they “un-forward” it.
	+ So, even if they are no-longer students they may receive LCC email.
* Students can get help with how-to by calling the Help Desk, or it is searchable on our website.
* [Instructions to Forwarding Email on the Student Resource Site](https://elearning.openlcc.net/students/d2l-help/email/settings/)
	+ - * Two sections (CRNs) are created in Banner for paired Co-Req ENGL 121 courses.

The group discussed this concern that was submitted by Leslie Johnson. This occurs when there is a requirement to allocate seats in a single class for different student cohorts. We decided this should be referred to the Embedded Academic Support (EAS) team for discussion. | Standing Item |
| **Task Log Review*** No open tasks to review
 | Standing Item |
| **Technology Usability and Training*** No discussion
 | Standing Item |
| **Next Meeting*** November 15, 9:30-11:00am, TLC 127
* Meetings in 2020 have been moved to TLC 326
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