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| **LCC Technology Across the Curriculum (TAC)** | **02/21/2020****9:30-11:00 AM****UC 220** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) |
| Attendees: John Hendzel, Dan Holt, Megan Lin, Jim Luke, Paul Schwartz, Marc Smyth, John Szilagyi, Mike Tuell, Tom Field, Bill Garlick, Jennifer HilkerAbsent: Michelle Curtin, Andy George, Brenda Young, Kevin Bubb, Bruce Farris |
| **Meeting Notes** |
| **Agenda Review / New Agenda Items*** No new agenda items
 | Standing Item |
| **Task Log Review*** No open tasks to review
 | Standing Item |
| **Technology Usability and Training*** Excellent discussion regarding:
	+ Per Jennifer Hilker, COWs (Computers on Wheels) consistently contain inoperable laptops (can’t login, not charged, etc). Per Marc Smyth, ITS is identifying the issues and is working on solutions. ITS does not check the COWs after every use (they may be used 3 times per day) and needs faculty to report issues when they arise. A potential solution is a physical form on the laptop to record when it is inoperable. The laptops need to be turned off and returned to their charging slots properly.
	+ Faculty emphasized that LCC needs bigger and more computer classrooms to support students.
	+ Per Megan Lin, LCC needs more communication on Webex capability within D2L. A balance between training frequency and new employee arrivals was discussed. The recommendation is to use ‘real time communications’ and have mentors to teach our staff.
	+ Per Jim Luke, there are concerns/impacts (openLCC protocol integration) with ‘one email system’ at LCC. ITS briefed the group on the large prerequisites (single sign on and identity management system replacements) that are being worked on.
	+ Tom Field briefed the group on the 175-computer WCP test assessment center that could be available for mid-term exams this semester. The center would be used to augment classroom testing during 2 weeks of the year. A recommendation was given to develop a communication plan for faculty awareness.
 | Standing Item |
| **Next Meeting*** March 20, 9:30-11:00am, UC220
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