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| **LCC Technology Across the Curriculum (TAC)** | **11/16/2018**  **9:30-11:00 AM**  **TLC 127** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) | |
| Attendees: Co-Chair Kevin Bubb, Co-Chair Bruce Farris, Bill Garlick, John Hendzel, Jennifer Hilker, Dan Holt, Kateri Lehr, Megan Lin, Jim Luke, Max Martin, Paul Schwartz, John Szilagyi, Pam Tobin, Mike Tuell,  Absent: Tom Field, Andy George, Mark Kelland, Marc Smyth, Brenda Young | |
| **Meeting Notes** | |
| **Agenda Review / New Agenda Items**   * None | Standing Item |
| **Task Log Review**   * See Task Log report | Standing Item |
| **Technology Usability and Training**   * General discussion on the following topics   + Lack of employee expertise with Microsoft Word related to accessibility and other features. LinkedIn Learning (formerly Lynda.com) training a potential solution. Licenses are being increased to 50 with the next renewal.   + Multiple email accounts. Faculty and students not aware of or checking their email or D2L messages.   + Question about where a Chemistry instructor can store an app. John Hendzel will follow-up. | Standing Item |
| **Next Meeting**   * December 14, 9:30-11:00am, TLC 326 |  |