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| **LCC Technology Across the Curriculum (TAC)** | **11/16/2018****9:30-11:00 AM****TLC 127** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) |
| Attendees: Co-Chair Kevin Bubb, Co-Chair Bruce Farris, Bill Garlick, John Hendzel, Jennifer Hilker, Dan Holt, Kateri Lehr, Megan Lin, Jim Luke, Max Martin, Paul Schwartz, John Szilagyi, Pam Tobin, Mike Tuell,Absent: Tom Field, Andy George, Mark Kelland, Marc Smyth, Brenda Young |
| **Meeting Notes** |
| **Agenda Review / New Agenda Items*** None
 | Standing Item |
| **Task Log Review*** See Task Log report
 | Standing Item |
| **Technology Usability and Training*** General discussion on the following topics
	+ Lack of employee expertise with Microsoft Word related to accessibility and other features. LinkedIn Learning (formerly Lynda.com) training a potential solution. Licenses are being increased to 50 with the next renewal.
	+ Multiple email accounts. Faculty and students not aware of or checking their email or D2L messages.
	+ Question about where a Chemistry instructor can store an app. John Hendzel will follow-up.
 | Standing Item |
| **Next Meeting*** December 14, 9:30-11:00am, TLC 326
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