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| **LCC Technology Across the Curriculum (TAC)** | **3/22/2019****9:30-11:00 AM****TLC 127** |
| **Link to TAC Committee web page:** [TAC Committee](https://internal.lcc.edu/provost/senate/standing-committees/tac.aspx) |
| Attendees:, Co-Chair Bruce Farris, Bill Garlick, John Hendzel, Dan Holt, Megan Lin, Jim Luke, Paul Schwartz, Mike Tuell, Mark Tesone Absent: Co-Chair Kevin Bubb, Tom Field, Andy George, Jennifer Hilker, Mark Kelland, Kateri Lehr, Max Martin, Marc Smyth, John Szilagyi, Brenda Young |
| **Meeting Notes** |
| **Agenda Review / New Agenda Items**The Committee discussed barriers brought up at the March 15 Academic Senate meeting in a debriefing led by the Student Advisory Committee and Carrie Gregg. Two of barriers discussed are technology-related. Notes are below under Technology Usability and Training. | Standing Item |
| **Task Log Review*** See Task Log report
 | Standing Item |
| **Technology Usability and Training**Barrier brought up at Senate Meeting: Communication and dual email systems in D2L and LCC email* Committee discussed student concerns and confusion, issues with forwarding to personal accounts, issues with students not knowing how to link for forward material to D2L. Actions discussed included addressing in student orientation (explaining email accounts to students in orientation), putting explanation on webpage, CTE workshops for faculty. Also, faculty should be encouraged to tell students to go to help desk, elearning for forwarding instructions
* Can D2L email be completely integrated with student email? Either way you access, seamlessly integrates with other?

Barrier brought up at Senate Meeting: Inconsistent use of the D2L gradebook by instructors.* It was thought that “inconsistent use of the gradebook” meant different looks of the gradebooks to students – sometimes final grades are released, some gradebooks treat ungraded items as zero, etc. Paul Schwartz offered to follow up with Carrie Gregg for more information
* Jim Luke pointed out that in college, there are valid pedagogical reasons for setting up gradebooks different ways in different programs and courses, and students coming out of K-12 are not used to this.
* Mike Tuell pointed out that the D2L gradebook is continually being updated and instructors need to keep current to ensure they are displaying their grades as intended.

Several TAC members offered to report on these discussions at the next Senate meeting. Both items will be added to the TAC Task Log for continuing discussion.Bruce Farris reported video Captioning via 3rd party vendor and Kaltura worked well with piloted videos in chemistry | Standing Item |
| **Next Meeting*** April 19, 9:30-11:00am, TLC 127
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