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| **LCC Technology Across the Curriculum (TAC)** | **11/20/2015**  **9:30-11:00 AM**  **TLC 127** |
| Attendees: Co-Chair Bruce Farris, Margaret Elias , Linda Hamlin, John Hendzel, Dan Holt, Leslie Johnson, Joe Kursch, Paul Price, Paul Schwartz, Ed Suniga, Jason Therrien  Absent: Co-Chair Kevin Bubb, Marcy Bauman, Brenda Brown, Tom Donaldson, Tom Field , Jessica Gordon, Andrea Hoagland, Sean Huberty, Kateri Lehr , Joe Long, Jim Luke, Terrence King, Homa Mujtaba, Peter Tascarella,, John Thommen | |
| **Meeting Notes** | |
| **Agenda Review / New Agenda Items** | Standing Item |
| **Task Log Review**   * See Task Log for updates | Bruce |
| **Technology Usability and Training**   * The committee members discussed general technology literacy for college employees. Examples of the challenges presented included technology – reluctant students and instructors who are sufficiently tech challenged or lacking in confidence with technology that they are difficult to help in service calls. Another example was instructors taking the Teaching Online Certification (TOC) course without the basic tech skills needed to complete the coursework. Ideas discussed included:   + Should we put together a basic technology primer which includes topics such as how to use Google when one has a question or is stuck with technology ?   + Should faculty taking TOC take a take assessment before being enrolled in the class? Before successfully completing it?   + We decided it would be best to continue this discussion with those teaching TOC at a future TAC meeting. | Standing Item |
| **Next Meeting**   * We did not schedule – next meeting will be in January 2016 * Please send additional agenda items to Kevin Bubb and Bruce Farris. |  |