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| **LCC Instructional Technology Across the Curriculum** | **5/7/2014**  **11:00 AM**  **HHS 026** |
| Attendees: James Bender, Co-Chair Kevin Bubb, Margaret Elias, Co-Chair Bruce Farris, Linda Hamlin, Dan Holt, Joe Long, Jim Luke, Homa Mujtaba, Paul Price, Tracy Price, Richard Prystowsky, Ed Suniga, John Thommen  Absent: Alex Azima, Marcy Bauman, Brenda Brown, Vicki Deketelaere, Tom Donaldson, Tom Field, Sue Halick, Andrea Hoagland, Sean Huberty, Quentin McCallum, Jean Morciglio, Peter Tascarella, | |
| **Notes** | |
| **Pressing Issues/Systemic Barriers**   * Richard Prystowsky explained to the group that Pressing Issues are those that need to be addressed “right now” and that Systemic Barriers are issues that are part of our “systems” that prevent effective service delivery to students, faculty and staff. He provided several examples. * Ed Suniga stated that there is a lack of clarity for new students as to where they go within our systems to register for classes or check balances. Discussion followed. This concern should be referred to Tanya McFadden. * John Thommen stated that logging in to the Express Server is problematic. Discussion followed which included the use of VPN. Item added to the Task Log for Kevin to follow-up on. * Dan Holt stated that it is not possible to include online class meeting times in the Schedule Book. Discussion followed. Ed Suniga stated he thought that using a course category of “hybrid” and saying the class was online provided a means for doing this. Item added to the Task Log for Kevin to follow-up. * Jim Luke stated that the College may need to consider adding additional course categories. Discussion followed. Richard asked Jim to send him an email about this topic for follow-up. * Richard stated that we need to focus on making things simple for students to find information and to navigate our systems. The LCC Website Refresh Project is part of this effort. Kevin will follow-up with Nicole Szymczak for a project update. | Led by Kevin |
| **Task Log Review**   * See Task Log for updates | Led by Kevin |
| **Lynda.com**   * Paul Price provided a brief overview of Lynda.com and licenses. * Kevin stated that 5-9 named user licenses cost $350/license/year. Licenses can be rotated to different users during the year. A 2000 seat campus license would cost $28,000. Discussion followed. Item added to the Task Log for Tracy Price to follow-up on getting shared workstation licenses. | Led by Kevin |
| **DICAST Discussion**   * Ed led a discussion about DICAST. It was determined that an innovation center and maker lab were separate initiatives. Several ideas for getting the word out about DICAST were shared. Ed will share ideas for renaming DICAST by the end of the month. | Led by Ed |
| **Next Meeting**   * The group determined that the next meeting should be in the Fall | Led by Kevin |