



## AGENDA & MINUTES

**Name of Committee or Team:** Senate Engagement Committee Support

**Documents Link:**

**Recording link:**

- **Committee Members Present in Person:** , Lisa Whiting Dobson, Laura Bishop, Susan Hardie, Kelli Herm, Jeff Janowick, Amy Simons
- Resource Members Present in Person:** KyLee Carter, Karen Tommasulo
- **Committee Members Present via WebEx:** Eliza Lee
- Resource Members Present via WebEx:**
- **Guest(s):**
- **Scribe:** Jeff Janowick

**Date:** November 14, 2025

**Time:** 11:10 a.m. to 12:00 Noon

**Room:** West Campus Conference Room/WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
<b>Welcome and Approve Agenda</b>	5 minutes	Agenda approved	
<b>Approval Of Minutes 10/17</b>	5 minutes	not approved	Jeff Janowick will share via WebEx for approval next meeting
<b>Committees In Need Of Members</b>	5 minutes	<ul style="list-style-type: none"> <li>• Budget Committee, Adjunct Commit, and Engagement Committees</li> </ul>	No updates
<b>Spring elections</b>	10 minutes	<ul style="list-style-type: none"> <li>• Need to advertise in Dec/Jan</li> <li>• Seven areas will be up for election</li> <li>• Will table at PA Days</li> <li>• Seek volunteers to share at in person department/division meetings</li> <li>• If 1 minute video is ready, show at Division/Department meetings</li> <li>• December blurb in Star</li> </ul>	<ul style="list-style-type: none"> <li>• Lisa, Susan and KyLee volunteer to staff table</li> <li>• Eliza will email deans about video at division meetings and</li> </ul>

		<ul style="list-style-type: none"> <li>• Develop QR code or link that goes directly to Elections section on senate web page</li> </ul>	<p>seek Senate volunteers to read blurb at in person meetings at Spring Kickoffs</p> <ul style="list-style-type: none"> <li>• Karen will follow established communication plan</li> <li>• Eliza will work on developing elections section on Senate web page</li> </ul>
<b>Senate Image Discussion</b>	10 minutes	<ul style="list-style-type: none"> <li>• Tabling at PA Days focused on elections, but also contributes to Senate Image</li> <li>• Sponsor PA Days session on a specific topic (Mental Health) rather than just senate in general</li> <li>• Seek student senators for next year <ul style="list-style-type: none"> <li>○ Digital signage will start in March/April</li> <li>○ Pitch to Lookout</li> <li>○ Star will appeal to faculty with likely students</li> </ul> </li> <li>• Add most recent photos to website to make it more relevant to senate</li> </ul>	<ul style="list-style-type: none"> <li>• KyLee, Susan and Lisa will table at PA Days</li> <li>• Jeff will contact CTE about potential session</li> <li>• Karen will plan student senator outreach for March/April</li> </ul>
<b>Video Update</b>	5 minutes	Plan to be available Jan 1; will seek senators to read script	Lisa will work on finishing and finding folks to read script

<b>Inclusion Update</b>	10 minutes	Productive meeting <ul style="list-style-type: none"> <li>• Focus on accomplishments</li> <li>• Consider more in-person meetings</li> <li>• Tabling: modeled after “pizza with provost”, but involving leaders and members from senate to talk and listen about faculty and staff issues             <ul style="list-style-type: none"> <li>○ Proposed for Valentine’s Day to have cocoa and candy hearts that highlight what we like about the senate.</li> </ul> </li> <li>• What is our tagline             <ul style="list-style-type: none"> <li>○ Start with padlet from 11/14 senate meeting</li> <li>○ What is our elevator pitch/two second answer: what does the senate do?</li> </ul> </li> <li>• Contribute to 2025 “Wrap” that shows accomplishments and highlights of the 2025/26 Senate year.</li> </ul>	Will pick up discussion of tagline at next committee meeting
<b>Leadership Training update</b>	10 minutes	None at this time	
<b>Old Business</b>	5 minutes	None	
<b>New Business/Set Next Agenda</b>	5 minutes	None	
<b>Adjournment</b>		Adjourned at 12 noon.	

Meeting adjourned at:

WebEx Chat Information: