



## AGENDA & MINUTES

**Name of Committee or Team:** Senate Engagement Committee

**Support Documents Link:**

**Recording link:**

- **Committee Members Present via WebEx:** Eliza Lee, Lisa Whiting Dobson, Jessica Hester, Karen Tommasulo, Laura Bishop, Brittany Barber, Susan Hardie, Jeff Janowick, Kelli Herm
- **Resource Members Present via WebEx:**
- **Guest(s):**
- **Scribe:** Kelli Herm

**Date:** January 24, 2025

**Time:** 10:35am

**Room:** online

Agenda Item	Tentative Time	Discussion	Next Steps
Welcome and Approve Agenda	5 minutes	Approved. Elizabeth Clifford also wanted to drop in.	
Approval Of Minutes November 15, 2024	5 minutes	Laura motioned to accept minutes- Jessica seconded. All in favor.	Kelli Herm will send to Penny Tucker
Senate Election Marketing Update	15 minutes	<p>Eliza shared the open Senate positions. There are 13 openings.</p> <ul style="list-style-type: none"> <li>• Call for nominations starts February 10.</li> <li>• She sent out email for Senators to send to their areas- they can copy and paste it.</li> <li>• We had a table with the cards at PA days.</li> <li>• Website updated with FAQ- good place to direct people with questions.</li> <li>• PA days went well! .</li> <li>• Eliza will send out call for nominations to the Deans for their listservs</li> <li>• Two people are running for HHS- Diane who came to PA day presentation and Autumn. We still need two more.</li> <li>• At Feb 7 meeting we could talk with Senators whose terms are up. If they are not running again- see if they know of someone who might like to run.</li> </ul>	<ul style="list-style-type: none"> <li>• We can hand out cards at the Feb 7 meeting too.</li> <li>• Will start having Senators talk with their areas.</li> <li>• Week of Feb 10 will put something in the Star and in newsletters.</li> </ul>

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			<ul style="list-style-type: none"> <li>See if elections can be mentioned in program meetings</li> </ul>
<b>Committees In Need Of Members</b>	5 minutes	<ul style="list-style-type: none"> <li>Vacancy in CEWD for Engagement Committee</li> <li>Office of Empowerment was supposed to suggest someone. We could reach out to Tanya Hargrove.</li> <li>When elections happen- committees lose people so we can reach out to committees during that time.</li> </ul>	
<b>Senate Mentor And New Senator Orientation Guidelines</b>	10 minutes	<ul style="list-style-type: none"> <li>We're going to try and get the mentors sooner and still have the orientations with the mentors and mentees.</li> <li>We can discuss what we thought went well and what we could improve upon re the orientations.</li> <li>The first orientation could be longer or take 10 minutes from each meeting.</li> <li>We should have agenda/points to meet for each meeting. The first one will be via Web-ex.</li> </ul>	<ul style="list-style-type: none"> <li>Eliza will make a meeting template and there was an excel sheet that we could add to.</li> </ul>
<b>Website Update</b>	5 minutes	<ul style="list-style-type: none"> <li>It is done- the FAQs are on there now. Just waiting for the video.</li> </ul>	
<b>Senate Video Update</b>	5 minutes	<ul style="list-style-type: none"> <li>Lisa has a draft script and hopes to send out before the next meeting. She just received the footage.</li> <li>April 18 first meeting for mentors/mentees</li> </ul>	<ul style="list-style-type: none"> <li>Lisa will reach out to mentors</li> </ul>
<b>SAC and attendance</b>	5 minutes	<ul style="list-style-type: none"> <li>Struggling to get students to attend. It isn't what it was like before Covid.</li> <li>Had in person and online.</li> <li>Have emailed students that expressed interest before.</li> <li>Karen suggested a drop-in session to get student feedback- maybe provide food.</li> <li>RSO (Registered Student organizations) meeting on Feb 11- could try to get students.</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Suggestion- flyer in D2L announcements</li> <li>• Tried post in general D2L announcements before a meeting but didn't get anyone.</li> </ul>	<ul style="list-style-type: none"> <li>• Remind senators to talk about SAC at their next program meeting.</li> </ul>
<b>Old Business</b>	5 minutes	None	
<b>New Business/Set Next Agenda</b>	5 minutes	<ul style="list-style-type: none"> <li>• Susan suggested inviting students to the next Senate meeting to gain interest for Student Senators and SAC.</li> <li>• We have two student senators right now.</li> <li>• Try to come in person at the next meeting.</li> <li>• Lisa started to draft the agenda for the Feb 7 meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Lisa will reach out to mentors to remind them to check in with their mentees.</li> </ul>
<b>Adjournment</b>		<ul style="list-style-type: none"> <li>• Adjourned at 11:22am</li> </ul>	

Meeting adjourned at: 11:22am

WebEx Chat Information: