



**AGENDA & NOTES**

*Name of Committee or Team:* Senate Engagement Committee

*Team Members Present:* Lisa Whiting Dobson, Sarah Garcia-Linz, Jeff Janowick, Brittany Barber, Karen Tommasulo, Kelli Herm, Eliza Lee, Susan Hardie, Jon TenBrink

*Date:* February 9, 2024

*Time:* 11:10-12:00 pm

*Room:* WebEx

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda	approved	
Approval of minutes	1/26/24 minutes were approved	
Academic Senate Election Promotion Plan	<ul style="list-style-type: none"> <li>• Eliza Lee sent emails to administrative leaders of each area               <ul style="list-style-type: none"> <li>○ Most areas had one candidate</li> <li>○ Eliza Lee will communicate with another round of emails</li> <li>○ Personal asks are often more effective than broadcast message</li> <li>○ Eliza Lee will let us know if specific areas need more candidates</li> </ul> </li> </ul>	Will continue to share with areas electronically, and will try to reach out personally in order to encourage more than one candidate wherever possible.
Committee Goals	<ul style="list-style-type: none"> <li>• Committee Vacancies               <ul style="list-style-type: none"> <li>○ Eliza Lee will determine which areas need representation</li> </ul> </li> <li>• Elections: two candidates for each position.               <ul style="list-style-type: none"> <li>○ At this point, goal is to have at least one for each. Two is aspirational, but would be nice.</li> </ul> </li> <li>• Promotional Video               <ul style="list-style-type: none"> <li>○ Planning ongoing</li> </ul> </li> <li>• Student representatives on SAC               <ul style="list-style-type: none"> <li>○ Consider how to get word to students, both to recruit members and share what the committee is doing. We can talk to student senators. Need to determine if SAC needs more members. Kelli Herm will verify.</li> </ul> </li> <li>• Orientation for new senators               <ul style="list-style-type: none"> <li>○ Jessica Hester, Susan Hardie and Brittany Barber will meet to discuss new senator orientation                   <ul style="list-style-type: none"> <li>▪ Need to build comfort.</li> <li>▪ Will work on a plan</li> </ul> </li> </ul> </li> <li>• Increase communication with adjuncts               <ul style="list-style-type: none"> <li>○ Will be focus of Feb 23 Academic Senate meeting</li> </ul> </li> </ul>	<p>Eliza Lee will determine which committees need additional representation</p> <p>Ongoing planning for video</p> <p>Team will meet to discuss new senator orientation</p> <p>Karen Tommasulo and Lisa Whiting-Dobson will consider communication issues with adjuncts</p>

Agenda Item	Notes/Discussion	Next Steps
	<ul style="list-style-type: none"> <li>○ How can our committee support whatever comes out of that meeting</li> <li>○ Possibility of “Suggestion Box”. There is already an option to submit a form to the Executive Committee. Can this be made clearer or more user friendly?</li> <li>● Leadership               <ul style="list-style-type: none"> <li>○ How to build a culture and environment in which Robert’s Rules aids rather than inhibits the work of the Senate                   <ul style="list-style-type: none"> <li>▪ How to increase comfort with Robert’s Rules so they are less intimidating to senators</li> </ul> </li> </ul> </li> </ul>	
Additional Items/Future agenda items	<ul style="list-style-type: none"> <li>● “Mission Moment” conversation:               <ul style="list-style-type: none"> <li>○ Highlight the work of programs within the college that relate to the mission of the Senate</li> <li>○ Bring in people to share their experiences, but framed as ways to connect to the mission.                   <ul style="list-style-type: none"> <li>▪ Not just reports, but ideas for tangible actions that programs do to support the mission of student learning and engagement</li> </ul> </li> </ul> </li> </ul>	Eliza Lee will share with Executive Committee

Approved 3/22/24