

AGENDA & NOTES

Name of Committee or Team: Senate Engagement Committee

Team Members Present: Lisa Whiting Dobson, Sarah Garcia-Linz, Jeff Janowick, Scott Poe, Brittany Barber, Susan Hardie, Jessica Hester, Karen Tommasulo, Jon TenBrink

Date: December 1, 2023

Time: 9:10-10:10 am

Room: WebEx

Agenda Item	Notes/Discussion	Next Steps
Approval of the agenda	approved	
Approval of minutes	11/3/23 and 11/17/23 minutes were approved.	
Charter Review	Approved following changes to Committee Charter: <ul style="list-style-type: none"> • Add a bullet to Membership that says: "Vice Chair: Must be a member of the committee" • Revise Chair definition to say: "Chair: Must be an Academic Senator who is also a member of the faculty." • Revise Term/Rotation to say: "No term limits" 	
Budget Committee Chair Recruitment update	Waiting for response from potential candidate.	Lisa will update at next meeting
CASL membership recruitment	<ul style="list-style-type: none"> • Karen has contact administration to discuss Business Operations representative • Sarah discussed with Student Affairs and Jesse Mills from Testing Services agreed to serve. 	
Academic Senate Election Promotion Plan	<ul style="list-style-type: none"> • Sarah will talk to Marketing about roll-up banner and possibly flyers. <ul style="list-style-type: none"> ○ Will table at the Jan 4 PA Day general assembly <ul style="list-style-type: none"> ▪ Lisa, Sarah, Karen, Jessica and Jeff will assist 	<ul style="list-style-type: none"> • Reminder: talk to prospective Senators as agreed in previous meeting
Student Senators	<ul style="list-style-type: none"> • Discussed recruiting student senators and representative to SAC <ul style="list-style-type: none"> ○ Lisa and Jessica identified prospective Student Senators and have referred them to the Executive Committee. 	Nothing at this time
Discussion of options for Marketing, Mentorship, and Orientation	<ul style="list-style-type: none"> • Marketing <ul style="list-style-type: none"> ○ Lisa and subcommittee will meet with Media Services 12/8 to discuss next steps 	Video team will meet with Media Services 12/8 to discuss next steps.

Agenda Item	Notes/Discussion	Next Steps
Committee goals	<ul style="list-style-type: none"> • Approved the following goals for the remainder of the academic year: <ol style="list-style-type: none"> 1. All Academic Senate Committee vacancies are full. 2. There are at least two candidates running for each Academic Senate vacancy. 3. Academic Senate Promotional Video(s) are complete. 4. Student Academic Senator Vacancies are full. 5. Increase Student Representation on the Academic Senate Student Advisory Committee. 6. Improve First Year Senators orientation and engagement experience. 7. Increase communication regarding Academic Senate with Adjunct Faculty. 8. Promote Suggestion Box feature on Academic Senate website. 9. Increase leadership training and experiences for Academic Senators. 	<p>Consider which goals each member might be willing to champion</p>
Additional Items/Future agenda items	<ul style="list-style-type: none"> • Discussed need for faculty leadership and strategies for encouraging. 	

Approved: 1/12/2024