



## Course Syllabus Language: Replacing Attendance with Participation

Lansing Community College (LCC) is not an attendance-taking institution with the exception of The Early College (TEC), High School Diploma Completion Initiative (HSDCI), Eaton Regional Educational Service Agency (ERESA), Clinton County Regional Education Service Agency (CCRESA), and programs that have licensure and/or accreditation requirements for attendance. With the exception of the aforementioned programs, “attendance” cannot be included in the evaluation methods or the course policies in the syllabi.

### Recommended language that can be used in your course syllabus:

- Participation is expected in all class sessions.
- Participation is required during all class sessions.
- All students are required to participate in class sessions during the scheduled times.
- While every effort will be made to help students succeed in this course, it is important to note that class participation is required and critical to your success. Consistent participation in class discussions is key to helping you understand the material. Participation in class allows you to complete in-class assignments. These assignments cannot be completed outside of class, nor can they be made up.
- Participation in the lab assignments is required. Consistent participation in the labs is key to helping you understand the course material and may provide interactive opportunities for you to engage with the course material.
- Participation in lab session is vital to your success in this course.
- Your participation in the course will be monitored daily through work completed on homework, quizzes, and examinations.
- Participation and engagement are integral to the successful completion of this course.

## Language that should not be used in your course syllabus:

- Attendance is expected in all class sessions.
- Attendance is mandatory.
- Attendance is required at all lectures and will be recorded for reference purposes.
- All students are required to attend class sessions at the scheduled time.
- Attendance is monitored.
- Attendance is considered when determining the Participation Grade.
- Attendance is taken but is not used as part of the student's grade.
- Class Attendance: To receive attendance points, students must complete Attendance Questions for each module. Students must be present when the course starts and when attendance is taken and stay for the duration of the class to receive maximum points for attendance.
- There is a requirement to attend class.
- Your attendance in the course will be monitored daily through work completed on homework, quizzes, and examinations.
- Attendance is strongly recommended and encouraged. Attendance is demonstrated by accessing D2L and homework to complete assignments.