Minutes

Name of Committee or Team: Curriculum Committee
Support Documents Link: CC Meeting Information 2026.10.14
Recording link: https://lccedu.webex.com/lccedu/ldr.php?RCID=6317db61084ce0533c77b1e24fbc0bfe

- **Committee Members Present via WebEx:** Courtney Geisel, Tamara McDiarmid, Adam Richardson, Diane Roose, Mark Kelland, Rafeeq McGiveron, Eric Bennett, Lance Norman, Heather Bunce, Ami Ewald, Laura Bishop
- **Resource Members Present via WebEx:** Cheryl Garayta, Ann Selleck, Patrick Cull, Nicole Olszowy, Sally Welch, Evi Buell, Laurie Kinne, Karen Hicks, Andy Welch, Jackie Womble
- **Guests:** Heather Dufner, Jenni DuBois, April Dreeke, Kate Myers, Rebecca Bieberly, Jill Fultz, Rozlin Opolka
- **Scribe:** WebEx AI & Penny Tucker

Date: October 14, 2026	**Time:** 2:10-4:00 pm	**Room:** WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the Agenda October 14, 2026 (Courtney)	~~2:10-2:15~~ 2:10-2:11	Per Laurie Kinne, postpone due to further review with program: • COMM 260-Nonverbal Communication Discussion: none Approved without objection	Approved with amendments without objection
Approval of minutes from CC meeting on October 7, 2026 (Courtney)	~~2:15-2:20~~ 2:11-2:12	Corrections: none Discussion: none Objections: None Approved without objection	Approved without objection
Approval of CC consent agenda (All) ***Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:*** • ARTH 213-Arts of Asia • BIOL 125-Intro Biology for Non-Majors • BIOL 145-Intro Anatomy and Physiology	~~2:25-2:30~~ 2:12-2:15	Mark states to remove COMM 270 for further discussion. Mark moves to approve with amendments, Tami seconds Discussion: none Vote: 10-yes; 0-no COMM 270: • Course description adjustment; no one available to answer	Approved by vote: • ARTH 213-Arts of Asia • BIOL 125-Intro Biology for Non-Majors • BIOL 145-Intro Anatomy and Physiology

Agenda Item	Tentative Time	Discussion	Next Steps
• BIOL 202-Human Physiology • BIOL 270-Human Genetics • CHEM 151-General Chemistry Lecture I • CHEM 152-General Chemistry Lecture II • CHEM 162-General Chemistry Lab II • CHEM 192-Intro Organic Chem Lab • CHEM 251-Organic Chemistry Lecture I • CHEM 252-Organic Chemistry Lecture II • ~~COMM 260-Nonverbal Communication~~ • COMM 280-Intercultural Communication • DENT 247-Oral Pathology • GEOG 220-Weather, Forecasting & Climate • MUSC 168-Rudiments of Music • PFHW 163-Healthy Lifestyles **Further review:** • COMM 270-Mass Communication		• Mark moves to postpone, Laura B seconds • Discussion: none • Objections: none • Approved to postpone without objection	• BIOL 202-Human Physiology • BIOL 270-Human Genetics • CHEM 151-General Chemistry Lecture I • CHEM 152-General Chemistry Lecture II • CHEM 162-General Chemistry Lab II • CHEM 192-Intro Organic Chem Lab • CHEM 251-Organic Chemistry Lecture I • CHEM 252-Organic Chemistry Lecture II • COMM 270-Mass Communication • COMM 280-Intercultural Communication • DENT 247-Oral Pathology • GEOG 220-Weather, Forecasting & Climate • MUSC 168-Rudiments of Music • PFHW 163-Healthy Lifestyles Approved to postpone without objection:

Agenda Item	Tentative Time	Discussion	Next Steps
			• COMM 270-Mass Communication
5-Star Ticket / Curriculum Committee Webpage Update (Penny)	~~2:30-2:35~~ 2:15-2:16	CC webpage is updated with reports and minutes.	Review updates at next meeting, if any
Items for Review			
New Courses: • n/a	~~2:35~~ 2:16	n/a	n/a
Course Revisions: • EDUC 204-Educational Psychology • EDUC 220-Foundations of Education • EDUC 230-Exceptional Learners • MATH 097-Support for MATH119 or STAT170 • PSYC 205-Human Growth and Development • PSYC 250-Abnormal Psychology • SOCL 254-Marriage and Family • SOCL 260-Race and Ethnicity	~~2:35-3:05~~ 2:16-2:30	EDUC 204 • Mark moves to approve, Rafeeq seconds • Discussion: none • Vote: 10-yes; 0-no • Approved EDUC 220 • Heather B. moves to approve, Tami second • Discussion: none • Vote: 10-yes; 0-no • Approved EDUC 230 • Mark moves to approve, Laura B seconds • Discussion: none • Vote: 10-yes; 0-no • Approved PSYC 250: • Mark moves to approve, Tami seconds • Discussion: none • Vote: 9-yes; 0-no • Approved SOCL 254: • Tami moves to approve, Heather B seconds • Discussion: none • Vote: 9-yes; 0-no	Approved by vote: • EDUC 204-Educational Psychology • EDUC 220-Foundations of Education • EDUC 230-Exceptional Learners • MATH 097-Support for MATH119 or STAT170 • PSYC 205-Human Growth and Development • PSYC 250-Abnormal Psychology • SOCL 254-Marriage and Family • SOCL 260-Race and Ethnicity

Agenda Item	Tentative Time	Discussion	Next Steps
		• Approved SOCL 260 • Mark moves to approve, Tami seconds • Discussion: none • Vote: 10-yes; 0-no • Approved MATH 097 • Mark moves to approve, Laura B seconds • Discussion: none • Vote: 10-yes; 0-no • Approved PSYC 205: • Laura B moves to approve, Tami seconds • Discussion: none • Vote: 10-yes; 0-no • Approved	
Expedited Revisions: • ENGL 098-Integrated Reading Writing I	~~3:05-3:20~~ 2:30-3:16	ENGL 098 • Course description edits – adding gen ed courses within description for Spring 2027 Rafeeq moves ... *1) that the Curriculum Committee send the request for changes to ENGL 098 back to the English Department for substantive full faculty review and discussion, with return for committee review afterward;* *2) that the Concourse syllabus for ENGL 098 be corrected back to its authorized version, with further changes not implemented unless and until approval by Curriculum Committee, then Academic Senate, and finally Provost; and* *3) that further concurrent enrollment in ENGL 098 with ENGL 200, HUMS 140, and HUMS 160 halt, with any resumptions not occurring unless and until approval*	Approved to refer back to program by vote: • ENGL 098-Integrated Reading Writing I

Agenda Item	Tentative Time	Discussion	Next Steps
		by Curriculum Committee, then Academic Senate, and finally Provost. Rafeeq motions to refer back to program, Tami seconds Discussion: Kate Myers, Eric Bennett, and Ann Selleck. Vote: 9-yes;0-no Approved	
New Programs of Study • n/a	~~3:20~~ 3:16	n/a	n/a
Expedited Program of Study Changes: • n/a	~~3:20~~ 3:16	n/a	n/a
Program of Study Discontinuation: • n/a	~~3:20~~ 3:16	n/a	n/a
General Ed-Applied / MTA Course Proposal: • n/a	~~3:20~~ 3:16	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here. Courses highlighted in yellow are pending cc course reviews and on CIMT course revisions form). • CHEM 135 • CHEM 152 • CHEM 192 • ENGL 098 • EDUC 204 • EDUC 230 • PSYC 250	~~3:20-3:40~~ 3:16-3:18	CHEM 135 • Change • ~~48/32/0~~ 32/48/0 • Discovered that CHEM 135 has always been offered with 32 lecture hours and 48 lab hours, so we are making the correction in Banner. CHEM 152 • Change • Prerequisite Courses: [Minimum 2.0 in CHEM 151 and (minimum 2.0 in MATH 126 or MATH 141 or concurrently)] or [Minimum 3.5 in CHEM 151 and (minimum 2.0 in Math 120 or concurrently)]. • Placement Scores: Reading Level 5 and Writing Level 6 CHEM 192 • Change	Approved by vote: • CHEM 135 • CHEM 152 • CHEM 192 • ENGL 098 (sem. chgs.) • EDUC 204 • EDUC 230 • PSYC 250

Agenda Item	Tentative Time	Discussion	Next Steps
		• ~~Fall, Spring,~~ Summer ENGL 098 • Change • Fall, Spring~~, Summer~~ • ~~FOR SPRING 2027: Updating description to reflect more NCAS options thru Expedited Revised form.~~ EDUC 204 • Change • Fall, Spring~~, Summer~~ • Improving outcomes thru expedited revised form EDUC 230 • Change • Fall, Spring, Summer • Improving outcomes thru expedited revised form PSYC 250 • Change • Title: ~~Abnormal Psychology~~ Perspectives on Mental Health • Course improvement thru revised course form Mark moves to approve, Rafeeq second Discussion: none Vote: 9-yes; 0-no Approved	

Agenda Items for Future Meeting:
 	
Next Meeting:
October 21, 2026 – 2:10-4:00 pm
 	
Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu.
	~~3:40-4:00~~
	3:18-3:19
		Pending 5-Star tickets for next meeting:
		• Revised Course proposals
		  • BIOL 260-Botany
		  • GEOL 221-Physical Geology
		  • SIGN 266-Post-Secondary Interpreting
		
		2nd review:
		• ENGL 098-Integrated Reading Writing I
			Add pending tickets and ENGL 098 to next meeting agenda.

Meeting adjourned at 3:19 PM

Polling Results: CC-poll-results-report-2026.10.14.pdf

WebEx Chat Information:

- You 10/14/2026 2:10 PM • CC Meeting Information 2026.10.14
- April Dreeke 10/14/2026 2:26 PM • Hey Adam, Can I get a recommendation on a mic? You have nice set up!
- Rafeeq McGiveron 10/14/2026 2:27 PM • He has the classic Edward R. Morrow vibe goin' on.
- Adam Richardson 10/14/2026 2:27 PM • There are a lot of great options, April 🙂 The most important thing is to find one that's directional. This prevents feedback if you're not using headphones 🙂
- April Dreeke 10/14/2026 2:27 PM • Yes, exactly. The last one I had had feedback without headphones.
- Adam Richardson 10/14/2026 2:28 PM • I'm using an AKG, but one can use mics at a lower price point with great results, too.
- April Dreeke 10/14/2026 2:28 PM • Ok thank you so much!
- Adam Richardson 10/14/2026 2:29 PM • If the mic lists a "Cardioid" pattern, then it will usually work well.
- Ann Selleck 10/14/2026 2:30 PM • Thanks all !!!
- Sally Welch 10/14/2026 2:34 PM • When does the new course description go live? Spring 2027 or Fall 2027?
- You 10/14/2026 2:35 PM • Spring 2027 is what is being requested
- Sally Welch 10/14/2026 2:35 PM • In the catalog?
- Rafeeq McGiveron 10/14/2026 2:35 PM • We would have to update it, Sally.
- You 10/14/2026 2:35 PM • It can be added in the PDF catalog, I just need to be advised to do so.
- You 10/14/2026 2:37 PM • Can't this just be put in a requirements in the co-reqs and put on the CIMT course revision form rather than in course description?
- You 10/14/2026 2:41 PM • The description is also 120 words.
    - Mark Kelland 10/14/2026 2:42 PM • Apparently it stops about halfway through.
- You 10/14/2026 2:41 PM • sorry 112 words
- Ann Selleck 10/14/2026 2:42 PM • WEhave been scrambling trying to add enought co enrolls.
- Sally Welch 10/14/2026 2:43 PM • Michigan Reconnect doesn't allow for DE stand alone courses for aide.
- Sally Welch 10/14/2026 2:47 PM • If it is a pre-req change, then why is it in the course description?
- Rafeeq McGiveron 10/14/2026 2:47 PM • Most of the co-enrl are for clarity. Bec it's confusing.
- Sally Welch 10/14/2026 2:49 PM • Thanks Eric. I understand your point but we also put students into Intro to Psych that is a heavy reading/writing course.
- Rafeeq McGiveron 10/14/2026 2:49 PM • Engl 200 is more, I suspect. Or-- Why not just have more CRNs of Psyc 200, etc.? That would give us seats and options.
- Eric Bennett 10/14/2026 2:51 PM • Does ENGL 121 have less reading and writing than ENGL 200?
- Adam Richardson 10/14/2026 2:52 PM • Can I make a motion to revisit this at next week's meeting, allowing time for all the faculty to review the considered updates? I have empathy for Kate (daunting learning all the processes), empathy for student needs, and empathy for faculty, and this seems like a reasonable step towards resolution 🙂
- Nicole Olszowy 10/14/2026 2:54 PM • I agree Adam. That seems to address the concerns. We have a meeting next week. The faculty could be sent an email and give their feedback that way.

- Rafeeq McGiveron 10/14/2026 2:56 PM • This integrated reading and writing cornerstone course develops contextualized applications of skills and strategies necessary for academic and career success. Areas of focus include critical thinking and research processes, with emphasis on relevancy and transfer to academic courses and career goals. Concurrent enrollment in SOCL120 or PSYC200 or BUSN118 and its corresponding lab is required.
- Eric Bennett 10/14/2026 2:56 PM • But we have made exceptions when no coreqs are available to allow students to take ENGL 098.
- Laurie Kinne 10/14/2026 2:57 PM • You have to have enough faculty to teach more of those courses, Rafeeq.
- Rafeeq McGiveron 10/14/2026 2:57 PM • Because active "[f]aculty participat[ion]"—not just receipt of administrators' plans—in "modification…of courses" is required by…
    - HLC Assumed Practice B.2.b.i.,
    - the 2024-29 MAHE Contract at Article IX.B.1.a. and c., and
    - Standard Operating Procedure CC.002 Revised Course Approval…
- Ann Selleck 10/14/2026 2:57 PM • I agreee with Laurie! Not everyone is the best fit to teach a coenroll.
- Laurie Kinne 10/14/2026 2:58 PM • This is not a revised course.
- Rafeeq McGiveron 10/14/2026 2:58 PM • And because although the 5-Star ticket for ENGL 098 Reading Writing I, which includes no faculty members as proposers, has a comment from English administration listing faculty members purportedly supporting the proposed changes, on the contrary…
    - comments from both ENGL 098 Lead Faculty on the 5-Star ticket…
    - clearly say that the proposal in fact was not discussed with faculty but instead was presented as already decided by administration, with no faculty input requested; and
        - also express "reservations about adding ENGL 200 as a pairing" rather than support it;
        - comments on the 5-Star ticket from one of the Lead Faculty for Literature, reporting for both Leads, say the proposal was only "introduced" by administration and confirm that discussion would be needed "before it moved forward"; and
        - outside the 5-Star process, 6 English faculty members have contacted Curriculum Committee leadership, both individually and in concert, including in writing, to report…
    - that the proposal simply was presented as a fact already decided;
        - and that, moreover, it was described primarily as an enrollment-booster for Literature…
- Sally Welch 10/14/2026 2:58 PM • Hi all - I'm sorry I have to leave for another meeting. If I heard that faculty were involved, how many need to be part of the conversation?
- Adam Richardson 10/14/2026 2:59 PM • Note: I have to run to a MITransfer meeting in 2 minutes 😳 Just in case we're heading to a vote.
- Rafeeq McGiveron 10/14/2026 2:59 PM • And because
    - the SOP on Revised Course Approval at Steps 7, 8, and 9 requires that in order for implementation, proposed course revisions must be approved first by Curriculum Committee, then by Academic Senate, and finally by Provost, whereas, on the contrary, the proposed changes to ENGL 098 already, prior to Curriculum Committee review and voting…
        - have been implemented in the Concourse master syllabus as of October 6th and
        - have been communicated to Academic Advising via a flyer emailed on October 7th…
    - I move…
        - 1) that the Curriculum Committee send the request for changes to ENGL 098 back to the English Department for substantive full faculty review and discussion, with return for committee review afterward;

        - 2) that the Concourse syllabus for ENGL 098 be corrected back to its authorized version, with further changes not implemented unless and until approval by Curriculum Committee, then Academic Senate, and finally Provost; and
        - 3) that further concurrent enrollment in ENGL 098 with ENGL 200, HUMS 140, and HUMS 160 halt, with any resumptions not occurring unless and until approval by Curriculum Committee, then Academic Senate, and finally Provost.
- Adam Richardson 10/14/2026 3:03 PM • I'm trying to be in two meetings at once… but, mentally, one meeting is already above my cognitive capabilities, so know this will even be worse 🙄
- Laura Bishop 10/14/2026 3:07 PM • a documented email to faculty asking for feedback by a certain date/time would have clarified for us.
- Tamara McDiarmid 10/14/2026 3:07 PM • I have to leave for an appointment.
- Nicole Olszowy 10/14/2026 3:12 PM • Do the faculty have concerns about the actual proposed changes, or do they only have concerns about how it was presented to them?
- Rafeeq McGiveron 10/14/2026 3:12 PM • At least a couple said they opposed Engl 200 or didn't yet support it.
- Karen Hicks 10/14/2026 3:15 PM • it's in Apps
- Kate Myers 10/14/2026 3:15 PM • Thank you for your time and recommendations.
- Adam Richardson 10/14/2026 3:16 PM • have to run 🙄