



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2026.03.25](#)

Recording link: not available

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Mark Kelland, Adam Richardson, Ian Leighton, Dan Rafail, Heather Bunce, Eric Bennett, Laura Bishop, Ami Ewald, and Michael Pemberton
- **Resource Members Present via WebEx:** Laurie Kinne, Jackie Womble, Nicole Olszowy, Josie Sebastian, Shannon, and Karen Hicks
- **Guest(s):** Robert Helm and Jeffrey Hamlin, and Andy Welch
- **Scribe:** WebEx AI & Mary Ellen Laatsch

Date: March 25, 2026

Time: 2:10-4:00 pm

Room: WebEx

| Agenda Item | Tentative Time | Discussion | Next Steps |
|--|----------------|--|--|
| Approval of the Agenda March 25, 2026 (Courtney) | 2:10-2:10 | Questions/Changes: none | Approved without objection. |
| Approval of minutes from CC meeting on February 25, 2026 (Courtney) | 2:11-2:11 | Questions/Changes: none | Approved without objection. |
| Approval of CC consent agenda (All) <i>Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:</i> <ul style="list-style-type: none"> • Digital Media: Video/Cinema, CA (1454) | 2:12-2:13 | Approved without objection. | Forward to the Academic Senate |
| 5-Star Ticket / Curriculum Committee Webpage Update | N/A | Webpage is up to date with minutes and reports. | Follow up at next meeting |
| 26-27 Curriculum Committee Meeting Schedule – first review (Courtney) | 2:14-2:18 | <ul style="list-style-type: none"> • Academic Senate summer meeting is July 10th. • To accommodate 4th of July, recommend CC summer meeting July 1st. Please advise if you will be available on this date. • Time can be moved to morning. | Agenda item for next meeting to confirm the date. Would like to confirm that that the Academic Senate is meeting on that date. |
| <u>Items for Review</u> | | | |

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|---|----------------|--|---|
| New Courses: <ul style="list-style-type: none"> DMAC 150-Lighting for Film Television | 2:18-2:20 | Approved without objection. | Send to Academic Senate |
| Course Revisions: <ul style="list-style-type: none"> n/a | N/A | n/a | n/a |
| Expedited Revisions: <ul style="list-style-type: none"> n/a | N/A | n/a | n/a |
| New Programs of Study <ul style="list-style-type: none"> n/a | N/A | n/a | n/a |
| Expedited Program of Study Changes: <ul style="list-style-type: none"> Digital Media Specialist, AAS (1458) | 2:20-2:50 | <ul style="list-style-type: none"> Mark reviewed for HLC and no problems. Pathway in 5-Star ticket and Josie emailed it to the group. Includes the option to complete MTA. Title change to Film and Video Production, AAS. A new curriculum code will be created. Mark moved to approve, Laurie seconded. Approved without objection | <p>Approved without objection (new curriculum code will be created:</p> <ul style="list-style-type: none"> Digital Media Specialist, AAS (1458) to Film and Video Production, AAS <p>Forward to the Academic Senate</p> |
| Program of Study Discontinuation: <ul style="list-style-type: none"> Building Construction-CA-0135 Surveying and Materials Technology-CC-1011 Building Maintenance-CA-1481 Construction Management-CA-1635 Building Construction-CC-1714 Digital Media Specialist, AAS-1458 Digital Media: Transfer, AAS-1452 Digital Media: Video/Cinema-1454 | 2:50-3:05 | <ul style="list-style-type: none"> Digital Media Specialist, AAS-1458 <ul style="list-style-type: none"> Mark moved to approve name change; Laurie B. seconded. Discussion: none Approved without objection Digital Media: Transfer, AAS-1452 Digital Media: Video/Cinema-1454 <ul style="list-style-type: none"> Postponing the discontinuation of the Digital Media degrees and certificate until the teachout information is received. | <p>Postponed to next meeting to obtain teachout information:</p> <ul style="list-style-type: none"> Digital Media Specialist, AAS-1458 Digital Media: Transfer, AAS-1452 Digital Media: Video/Cinema-1454 <p>Approved without objection:</p> |

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| | | <ul style="list-style-type: none"> • Can then put these discontinuations on the consent agenda section for the next meeting as they were reviewed today. • Mark moves to postpone, Ian seconds • Discussion: none • Objections: none • Approved without objection <p>Further,</p> <ul style="list-style-type: none"> • Mark moves to postpone 1452, 1454, and 1458; Laurie B. seconds. • Discussion: None • Objection: none • Approved postponement for 1452, 1454, and 1458 without objection. <p>Building Construction-CA-0135</p> <ul style="list-style-type: none"> • Questions addressed. • Heather moved to approve, Mark seconded. <p>Surveying and Materials Technology-CC-1011</p> <ul style="list-style-type: none"> • Mark moved to approve, Laurie seconded. <p>Building Maintenance-CA-1481</p> <ul style="list-style-type: none"> • Rafeeq moved to approve, Laurie seconded. <p>Construction Management-CA-1635</p> <ul style="list-style-type: none"> • Mark moved to approve, Laurie seconded. <p>Building Construction-CC-1714</p> <ul style="list-style-type: none"> • Mark moved to approve, Laurie seconded. | <ul style="list-style-type: none"> • Building Construction-CA-0135 • Surveying and Materials Technology-CC-1011 • Building Maintenance-CA-1481 • Construction Management-CA-1635 • Building Construction-CC-1714 |
| General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> • n/a | 3:05 | n/a | n/a |

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| <p>CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here. Courses highlighted in yellow are pending cc course reviews and on CIMT course revisions form).</p> <ul style="list-style-type: none"> • ARCH 113 (replaced by DCTM 113) • THEA 220 • THEA 233 • THEA 240 • ARCH 114 DCTM 114 • ARCH 124 DCTM 124 • ARCH 233 DCTM 233 • ARCH 243 DCTM 243 • ARCH 114 (replaced by DCTM 114) • ARCH 124 (replaced by DCTM 124) • ARCH 233 (replaced by DCTM 233) • ARCH 243 (replaced by DCTM 243) | <p>3:05-3:20</p> | <p>ARCH 113 (replaced by DCTM 113)</p> <ul style="list-style-type: none"> • Cancel • The ARCH courses have been changed to DCTM courses as part of the discontinuation process so the ARCH need to be canceled. <p>THEA 220</p> <ul style="list-style-type: none"> • Offered Fall Spring <p>THEA 233</p> <ul style="list-style-type: none"> • Change • Prerequisite Courses: Minimum 2.0 in (THEA 131 and THEA 141) and minimum 2.0 in (THEA 143 or concurrently) and THEA 225 and THEA 240) or Department Approval. • Placement Scores: None Reading Level 5 • Co-requisite: THEA 240 • Offered Fall Summer • 3.18.26: This needs to be re-reviewed and approved as there's been a change since Nov. when it was initially approved. The blue font is the change: THEA 143 is being removed as a pre-req for this course. <p>THEA 240</p> <ul style="list-style-type: none"> • Change • Prerequisite Courses: Minimum 2.0 in (THEA 131 and THEA 141) and minimum 2.0 in (THEA 143 or concurrently) or Department Approval. • Placement Scores: Reading Level 5 • Corequisite Course: THEA 225 233 • 3.18.26: This needs to be re-reviewed and approved as there's been a change since Nov. when it was initially approved. The blue font is the change: THEA 143 is being removed as a pre-req for this course. <p>ARCH 114 DCTM 114</p> <ul style="list-style-type: none"> • Change | <p>Approved without objection:</p> <ul style="list-style-type: none"> • ARCH 113 (replaced by DCTM 113) • THEA 220 • THEA 233 • THEA 240 • ARCH 114 DCTM 114 • ARCH 124 DCTM 124 • ARCH 233 DCTM 233 • ARCH 243 DCTM 243 • ARCH 114 (replaced by DCTM 114) • ARCH 124 (replaced by DCTM 124) • ARCH 233 (replaced by DCTM 233) • ARCH 243 (replaced by DCTM 243) <p>Forward to the Academic Senate</p> |

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| | | <ul style="list-style-type: none"> • The Architecture Pathways have been discontinued and the program is in the process of reviewing which ARCH courses need to remain. <p>ARCH 124 DCTM 124</p> <ul style="list-style-type: none"> • Change • The Architecture Pathways have been discontinued and the program is in the process of reviewing which ARCH courses need to remain. <p>ARCH 233 DCTM 233</p> <ul style="list-style-type: none"> • Change • The Architecture Pathways have been discontinued and the program is in the process of reviewing which ARCH courses need to remain. <p>ARCH 243 DCTM 243</p> <ul style="list-style-type: none"> • Change • The Architecture Pathways have been discontinued and the program is in the process of reviewing which ARCH courses need to remain. <p>ARCH 114 (replaced by DCTM 114)</p> <ul style="list-style-type: none"> • Cancel • The ARCH courses have been changed to DCTM courses as part of the discontinuation process so the ARCH need to be canceled. <p>ARCH 124 (replaced by DCTM 124)</p> <ul style="list-style-type: none"> • Cancel • The ARCH courses have been changed to DCTM courses as part of the discontinuation process so the ARCH need to be canceled. <p>ARCH 233 (replaced by DCTM 233)</p> <ul style="list-style-type: none"> • Cancel • The ARCH courses have been changed to DCTM courses as part of the discontinuation process so the ARCH need to be canceled. <p>ARCH 243 (replaced by DCTM 243)</p> | |

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| | | <ul style="list-style-type: none"> • Cancel • The ARCH courses have been changed to DCTM courses as part of the discontinuation process so the ARCH need to be canceled. • Mark moved to approve all revisions on the CIMT document and Laurie seconded. • Approved without objection | |
| <p>Agenda Items for Future Meeting:</p> <p>Next Meeting: April 8, 2026 – 2:10-4:00 pm</p> <p>Any questions or future meeting items, please email</p> | 2:56 | <ul style="list-style-type: none"> • DMAC discontinuations to the consent agenda after receipt of the teachout information. • Summer meeting date. • Revision to the Expedited Program of Study – Laurie suggested adding a note under the title change section that if a new curriculum code is need, a discontinuation form needs to be submitted for the original code. | |

Meeting adjourned at

Polling Results:

WebEx Chat Information: