



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2026.02.11](#)

Recording link: <https://lccedu.webex.com/lccedu/ldr.php?RCID=f8dc555637181731c54d6c1ad3629fe4>

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Ami Ewald, Daniel Rafail, Diane Roose, Eric Bennett, Heather Bunce, Ian Leighton, Laura Bishop, Mark Kelland, Michael Pemberton, Tamara McDiarmid, Tracy Nothnagel
- **Resource Members Present via WebEx:** Andy Welch, Ann Selleck, Cheryl Garayta, Jackie Womble, Jaime Grant, Josie Sebastian, Kelly Ellis, Laurie Kinne, Nicole Olszowy, Mary Ellen Laatsch
- **Guest(s):** Jennifer Lathom, Jonathan Gusmano, Melissa Lucken, Teresa Purvis, Annie
- **Scribe:** WebEx AI & Penny Tucker

Date: February 11, 2026

Time: 2:10-4:00 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the Agenda (Courtney)	2:10 2:12	Changes: none Objections: none Approved without objections	Approved without objections
Approval of minutes from CC meeting on January 28, 2026 (Courtney)	2:15 2:13	Changes: none Objections: none Approved without objection	Approved without objections
Approval of CC consent agenda (All) Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none"> • n/a 	2:15 2:13	n/a	n/a
5-Star Ticket / Curriculum Committee Webpage Update	2:15-2:20 2:14	Getting caught up from leave, will have updated by next meeting	Follow ups at next meetings
Update to Contact Hours for 15-week semester (Mary Ellen Laatsch)	2:20-2:30 2:14-2:17	<ul style="list-style-type: none"> • Spoke to Provost – just a heads up • Fall 2028 using calculation of contact hours on 15-week semester from 16-week semester 	More updates to follow at future meetings

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		<ul style="list-style-type: none"> MEL create report with all courses, current Contact Hours, new contact hours, use for updates and provide to CC for FYI. Let MEL know any thoughts or suggestions Questions: Dan R: payment to faculty; work out with MAHE Mark K: report used for correcting hours, not use to simultaneously change hours-used just for just changing Tracy N: response to Dan R. 	
<u>Items for Review</u>			
New Courses: <ul style="list-style-type: none"> ENGL 309-Young Adult Literature 	2:30-2:40 2:18-2:31	ENGL 309: <ul style="list-style-type: none"> Mark moves to approve, Ian seconds Discussion: none Objections: none Approved without objection Gen Ed MTA request: 1 direct transfer credit short for MTA approval. Will follow up at later date 	Approved: <ul style="list-style-type: none"> ENGL 309-Young Adult Literature
Course Revisions: <ul style="list-style-type: none"> GSCI 241-Remote Sens/Air Photo Interpret 	2:40-2:50 2:31-2:38	GSCI 241: <ul style="list-style-type: none"> Mark moves to approve, Tami M. seconds Discussion: none Objection: none Approved without objection 	Approved: <ul style="list-style-type: none"> GSCI 241-Remote Sens/Air Photo Interpret
Expedited Revisions: <ul style="list-style-type: none"> n/a 	2:50 2:38	n/a	n/a
New Programs of Study <ul style="list-style-type: none"> n/a 	2:50 2:38	n/a	n/a
Program of Study Discontinuation: <ul style="list-style-type: none"> Digital Media: Cinematography, CC (1450) 	2:50-3:00 2:38-2:41	Mark moves to approve, Heather seconds Discussion: none Objections: none Approved without objection	Approved: <ul style="list-style-type: none"> Digital Media: Cinematography, CC (1450)
Expedited Program of Study Title Changes: <ul style="list-style-type: none"> n/a 	3:00 2:41	n/a	n/a

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General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> ENGL 309-Young Adult Litature 	3:00 2:41	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here. Courses highlighted in yellow are pending cc course reviews and on CIMT course revisions form). <ul style="list-style-type: none"> DMAC 246 PFFT 100 ELTE 110 	3:00-3:15 2:41-2:45	DMAC 246 (previously approved at 01/14/26 meeting) <ul style="list-style-type: none"> Change New Title: Multicam Production was Workshop: Video PFFT 100 (previously approved at 01/14/26 meeting) <ul style="list-style-type: none"> Change Prerequisite Course: None Placement Score: None Reading Level 2 Minimum reading level requirement is being added to ensure students understand written instructions, safety guidelines, and basic fitness concepts necessary for safe and effective participation in the course. ELTE 110 <ul style="list-style-type: none"> Change Prerequisite Courses: None Minimum 2.0 in (ELTA 101 or ELTE 100) or ELTE 102 or DCTM 102 or HVAC 102 or METS 102 or TECH 102 or WELD 102 or concurrently). When we change the prerequisite in December these courses were supposed to be removed also. Mark moves to approve CIMT review, Tami seconded Discussion: none Objections: none Approved without objection	Approved: <ul style="list-style-type: none"> ELTE 110
Agenda Items for Future Meeting: Next Meeting: February 25, 2026 – 2:10-4:00 pm	3:15-4:00 2:45	Annual Review of Standing Operating Procedures for CC	Penny post current SOPs in SharePoint for members can review before next meeting.

Agenda Item	Tentative Time	Discussion	Next Steps
Any questions or future meeting items, please email			

Meeting adjourned at 2:45 pm

Polling Results: see individual proposals above.

WebEx Chat Information: