



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2025.12.17](#)

Recording link:

- Committee Members Present via WebEx:** Mark Kelland, Courtney Geisel, Laurie Bishop, Dan Rafail, Adam Richardson, Eric Bennett, Ian Leighton, Heather Bunce, Diane Roose, Tracy Nothnagel, Tamara McDiarmid
- Resource Members Present via WebEx:** Jackie Womble, Jaime Grant, Josie Sebastian, Laurie Kinne, Kelly Ellis, Andy Welch, Nicole Olszowy, Ann Selleck, and Mary Ellen Laatsch
- Guest(s):** Jamia Dunckel, Rebecca Bieberly, Barry Elmore, Kaitlyn Curtis (via phone)
- Scribe:** WebEx AI & Mary Ellen Laatsch

Date: December 17, 2025

Time: 2:10-4:00 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the December 17, 2025, Agenda (Courtney)	2:10-2:15	Josie introduced Andy Welch, the new coordinator for the School of Business. Agenda approved without objection and then motion to revise to move MTA review up in the agenda.	N/A
Approval of minutes from CC meeting on December 3, 2025 (All)	2:15-2:20	Minutes approved without objection.	N/A
Approval of CC consent agenda (All) Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none">• n/a	2:20	n/a	n/a
5-Star Ticket / Curriculum Committee Webpage Update	2:20	All updated at this time.	Follow up at next meeting
<u>Items for Review</u>			

Agenda Item	Tentative Time	Discussion	Next Steps
New Courses: <ul style="list-style-type: none"> ARTH 213-Arts of Asia ARTH 217-Arts of the Renaissance 	2:20-2:35	<p>ARTH 213 – provisional approved by PC. Honors language was modified. Mark moved to approve and Tracy seconded. Approved without objection.</p> <p>ARTH 217 – provisional approval by PC. Honors language was modified and questions have been addressed. Mark moved to approve and Adam seconded. Approved without objection.</p>	Will request provisional approval from the Provost, then forward to Academic Senate for meeting in January.
Course Revisions: <ul style="list-style-type: none"> DMAC 130-Intro to Video Production DMAC 131-Digital Cinematography I DMAC 231-Digital Cinematography II IDMS 201-General Sonography I: Abdomen IDMS 234-Sonographic Physics IDMS 245-Sonographic Instrumentation IDMS 265-General Sonography II IDMS 271-Sonographic Positioning II PFFT 182-Lineworker Fitness B PFFT 183-Lineworker Fitness C 	2:35-3:00	<p>DMAC 130-Intro to Video Production Questions addressed and revisions made. Tracy moved to approve, and Heather seconded. Approved without objection.</p> <p>DMAC 131-Digital Cinematography I Questions addressed and revisions made. Tracy moved to approve, and Laurie seconded. Approved without objection.</p> <p>DMAC 231-Digital Cinematography II Questions addressed and revisions made. Mark moved to approve, and Ian seconded. Approved without objection.</p> <p>IDMS 201-General Sonography I: Abdomen Changes to align with accreditation standards. Questions addressed and revisions made. Mark moved to approve, and Laurie seconded. Approved without objection.</p> <p>IDMS 234-Sonographic Physics Changes to align with accreditation standards. Questions addressed and revisions made. Mark moved to approve, and Laurie seconded. Approved without objection.</p> <p>IDMS 245-Sonographic Instrumentation</p>	Will request provisional approval from the Provost, then forward to Academic Senate for meeting in January.

Agenda Item	Tentative Time	Discussion	Next Steps
		<p>Changes to align with accreditation standards. Laurie moved to approve, and Tracy seconded. Approved without objection.</p> <p>IDMS 265-General Sonography II Changes to align with accreditation standards. Questions addressed and revisions made. Mark moved to approve, and Laurie seconded. Approved without objection.</p> <p>IDMS 271-Sonographic Positioning II Changes to align with accreditation standards. Questions addressed and revisions made. Tracy moved to approve, and Laurie seconded. Approved without objection.</p> <p>PFFT 182-Lineworker Fitness B No questions or revisions. Tracy moved to approve, and Laurie seconded. Approved without objection.</p> <p>PFFT 183-Lineworker Fitness C Questions answered and revisions made. Approved without objection.</p>	
Expedited Revisions: <ul style="list-style-type: none">• n/a	3:00	n/a	n/a
New Programs of Study <ul style="list-style-type: none">• n/a	3:00	n/a	n/a
Program of Study Discontinuation: <ul style="list-style-type: none">• n/a	3:00	n/a	n/a
Expedited Program of Study Title Changes: <ul style="list-style-type: none">• n/a	3:00	n/a	n/a
General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none">• ARTH 213-Arts of Asia• ARTH 217-Arts of the Renaissance	3:00-3:10	Mark moved to approve ARTH 213 and ARTH 217 and Tracy seconded. Approved without objection.	Will be added to MTA Humanities and Fine Arts effective Fall 2026

Agenda Item	Tentative Time	Discussion	Next Steps
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here. Courses highlighted in yellow are pending cc course reviews and on CIMT course revisions form.) <ul style="list-style-type: none"> • N/A 	3:10	n/a	n/a
Agenda Items for Future Meeting: Next Meeting: January 14, 2026 – 2:10-4:00 pm Any questions or future meeting items, please email	3:10-4:00	<ul style="list-style-type: none"> • Points vs Percentages on Eval. Methods (Mark Kelland) • Discussion regarding length (word count) of course descriptions. (Mark K.) • Update to Contact Hours for 15-week semester (Mary Ellen Laatsch) 	

Meeting adjourned at

Polling Results:

WebEx Chat Information: