



## Minutes

**Name of Committee or Team:** Curriculum Committee

**Support Documents Link:** [CC Meeting Information 2025.09.24](#)

**Recording link:**

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Ami Ewald, Daniel Rafail, Heather Bunce, Karen Hicks, Laurie Bishop, Mark Kelland, Shannon Dunivon, Tracy Nothnagel, Mike Pemberton, Ian Leighton, Diane Roose
- **Resource Members Present via WebEx:** Jaime Grant, Nicole Olszowy, Karen Hicks, Shannon Dunivon, Jackie Womble, Laurie Kinne, and Mary Ellen Laatsch
- **Guest(s):** David Schwinn, Jim Bazyiewicz, and Jeremy Davis
- **Scribe:** Mary Ellen Laatsch & WebEx AI

**Date:** September 24, 2025

**Time:** 2:10-4:00 pm

**Room:** WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the September 24, 2025, Agenda (Courtney)	2:10-2:15	<ul style="list-style-type: none"> <li>Approved without objection</li> </ul>	Approved without objection
Approval of minutes from CC meeting on September 10, 2025 (All)	2:15-2:20	<ul style="list-style-type: none"> <li>Approved without objection</li> </ul>	Approved without objection
Review process for course mapping (Karen)	2:20-2:30	<ul style="list-style-type: none"> <li>Karen would like to discuss with the Curriculum Committee a fast pass approval process for those courses going through the course mapping process.</li> <li>Timing of the review and when the changes will be implemented. Also, concerned about course changes received now that are different from those made through the course mapping process.</li> <li>Karen has 70 courses that will be going through the process. The process takes one or two semesters to complete.</li> <li>Will they be received in batches or one by one? How much review is needed?</li> </ul>	Karen will create an Excel spreadsheet in Sharepoint that lists the 70 courses going through the process. She will attend the next meeting with a timeline and 2-3 courses for piloting. From there the CC can make an official decision on the process.

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		<ul style="list-style-type: none"> <li>Karen hopes it is just another set of eyes. They should be in good shape by the time they reach the CC.</li> <li>Want to ensure that the Assessment Committee is getting approvals from the faculty before moving forward on it.</li> </ul>	
Approval of CC consent agenda (All) <b>Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:</b> <ul style="list-style-type: none"> <li>ANTH 270-Cultural Anthropology</li> <li>ANTH 275-Biological Anthropology</li> <li>POLS 201-Intro to Political Science</li> <li>POLS 270-International Relations</li> </ul>	2:30-2:40	ANTH 270, POLS 201, and POLS 270 were approved without objection. ANTH 275 – Need to ensure there is still a Lab component reflected in the evaluation methods. If labs are part of the Assignments, include that in the Notes.	Approved without objection. <ul style="list-style-type: none"> <li>ANTH 270-Cultural Anthropology</li> <li>POLS 201-Intro to Political Science</li> <li>POLS 270-International Relations</li> </ul> ANTH 275-Biological Anthropology  Laurie Kinne will take it back to the ANTH program to get an answer for review at the next meeting.
5-Star Ticket / Curriculum Committee Webpage Update (Penny)	n/a	<ul style="list-style-type: none"> <li>Updated with July minutes and update of members</li> </ul>	n/a
CC Guidebook: discuss layout, ideas (Courtney)	n/a	<ul style="list-style-type: none"> <li>Guidebook layout: <a href="#">Curriculum Committee-Processing Guidebook-September 2025.docx</a></li> <li>Updates?</li> <li>The diagrams of flow charts will be updated for consistency of format</li> </ul>	Postponed to the next meeting
Items for Review			

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<b>New Courses:</b> <ul style="list-style-type: none"> <li>• MGMT 210-Principles-Supply Chain Mgmt</li> <li>• MGMT 220-Distribution and Logistics</li> </ul>	2:40-2:55	MGMT 210 and 220 Approved without objection. <ul style="list-style-type: none"> <li>• Received approval from Karen Hicks on both courses on 9/23</li> <li>• Title changes on both courses</li> <li>• Minor edits to the learning outcomes on both courses</li> <li>• Math Skills Level added to MGMT 220</li> </ul>	Approved without objection. <ul style="list-style-type: none"> <li>• MGMT 210-Supply Chain Mgmt Principles</li> <li>• MGMT 220-Supply Chain Distrib/Logistics</li> </ul>
<b>Course Revisions:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>Expedited Revisions:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>New Programs of Study</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>Program of Study Discontinuation:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>Expedited Program of Study Title Changes:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>General Ed-Applied / MTA Course Proposal:</b> <ul style="list-style-type: none"> <li>• n/a</li> </ul>		n/a	n/a
<b>CIMT Course Revisions:</b> (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> <li>• CITI 140</li> <li>• CITO 120</li> <li>• CITO 140</li> <li>• <del>POLS 201</del></li> <li>• <del>POLS 270</del></li> <li>• WELD 205</li> </ul>	2:55-3:05	All course revisions noted below approved without objection. CITI 140: <ul style="list-style-type: none"> <li>• Change</li> <li>• Minimum 2.0 in <del>CITI 120</del> [(CITP 110 or CPSC 101) and (STAT 170 or STAT 215)]</li> <li>• We want to facilitate entry into this course, as the previous prerequisite essentially had very similar requirements, but some students (and programs) want to adopt this course without</li> </ul>	All course revisions noted below approved without objection. <ul style="list-style-type: none"> <li>• CITI 140</li> <li>• CITO 120</li> <li>• CITO 140</li> <li>• <del>POLS 201</del></li> <li>• <del>POLS 270</del></li> <li>• WELD 205</li> <li>• <del>MGMT 210</del></li> <li>• <del>MGMT 220</del></li> </ul>

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<ul style="list-style-type: none"> <li>• <del>MGMT 210</del></li> <li>• <del>MGMT 220</del></li> <li>• POLS 260</li> <li>• ANTH 272</li> <li>• <del>ANTH 270</del></li> <li>• <del>ANTH 272</del></li> <li>• HIST 295</li> <li>• SPAN 106</li> <li>• THEA 115B</li> <li>• SCIC 297</li> </ul>		<p>including CITI 120, which is completely appropriate in terms of topics covered. Upon further review, the previous prerequisites were too restrictive and did not take into account possible computer science pathways.</p> <p>CITO 120</p> <ul style="list-style-type: none"> <li>• Change</li> <li>• Minimum 2.0 in (CITP110 <del>and</del> or CPSC 101<del>or</del> CITS 125 or CITF 120<del>})</del></li> <li>• The previous prerequisites were unnecessarily restrictive and did not take into account CS students who may want to enroll within this course.</li> </ul> <p>CITO 140</p> <ul style="list-style-type: none"> <li>• Change</li> <li>• Minimum 2.0 in (CITP 110 <del>and</del> or CPSC 101<del>or</del> CITS 125 or CITF 120<del>})</del></li> <li>• The previous prerequisites were unnecessarily restrictive and did not take into account CS students who may want to enroll within this course.</li> </ul> <p>WELD 205</p> <ul style="list-style-type: none"> <li>• Change</li> <li>• <del>Fall</del>, Spring</li> </ul> <p>POLS 260</p> <ul style="list-style-type: none"> <li>• Change</li> <li>• Fall, <del>Spring</del></li> </ul> <p>ANTH 272</p> <ul style="list-style-type: none"> <li>• Change</li> <li>• Title: Food, Culture, and Environment (was Food and Sustainability)</li> </ul> <p>HIST 295-Independent Study in History</p> <ul style="list-style-type: none"> <li>• Cancel</li> <li>• Ran last time in Fall 2008.</li> </ul>	<ul style="list-style-type: none"> <li>• POLS 260</li> <li>• ANTH 272</li> <li>• <del>ANTH 270</del></li> <li>• <del>ANTH 272</del></li> <li>• HIST 295</li> <li>• SPAN 106</li> <li>• THEA 115B</li> <li>• SCIC 297</li> </ul>

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		SPAN 106-Spanish for Health Care <ul style="list-style-type: none"> <li>• Cancel</li> </ul> THEA 115B-Tech Thea II-Prop Design/Const <ul style="list-style-type: none"> <li>• Cancel</li> </ul> SCIC 297-Independent Study in Science <ul style="list-style-type: none"> <li>• Cancel</li> <li>• Last ran Summer 2012</li> </ul>	
<b>Agenda Items for Future Meeting:</b>  <b>Next Meeting:</b> October 8, 2025 – 2:10-4:00 pm  Any questions or future meeting items, please email	3:05-3:10	Karen to continue discussion on a fast pass review process for courses undergoing course mapping. She will include a Sharepoint site with the courses, a few courses to pilot for developing an approval process, and a timeline.  The following expedited course proposals will be reviewed by the program after receiving Karen’s feedback. The program is working on the revisions and hopes to have them ready for the next meeting. <ul style="list-style-type: none"> <li>• APPR 170-Inside Wireman Apprentice 1-A</li> <li>• APPR 171-Inside Wireman Apprentice 1-B</li> <li>• APPR 175-Inside Wireman Apprentice 2-C</li> <li>• APPR 179-Inside Wireman Apprentice 4-A</li> <li>• APPR 180-Inside Wireman Apprentice 4-B</li> </ul>	

Meeting adjourned at  
 WebEx Chat Information:  
 Polling Results: