



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2025.04.09](#)

Recording link: <https://lccedu.webex.com/lccedu/ldr.php?RCID=e5f11eaa877f3ad95356acbeb44384d7> (unedited)

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Ami Ewald, Daniel Rafail, Heather Bunce, Ian Leighton, Lori Conn, Mark Kelland, Matthew Boeve, Eric Bennett, Ami Ewald, Tami McDiarmid, Tracy Nothnagel, Michael Pemberton,
- **Resource Members Present via WebEx:** Jackie Womble, Kelly Ellis, Laurie Kinne, Mary Ellen Laatsch, Nicole Olszowy, Patrick Cull, Shannon Dunivon,
- **Guest(s):** Diane Roose
- **Scribe:** Penny Tucker

Date: April 9, 2025

Time: 2:10-4:00 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the April 9, 2025 Agenda (Courtney)	2:10-2:15 2:11-2:12	Added: <ul style="list-style-type: none"> • AUTM 288 to CIMT Course Revisions • Other changes: None • Objections: none • Approved with amendments without objection 	Approved with amendments without objection
Approval of minutes from CC meeting on March 26, 2025 (All)	2:15-2:20 2:12	Amendments: <ul style="list-style-type: none"> • Under the Charter Review you have a repeated bullet point, and a blank bullet. • Under Charter Review and Credential Discontinuations some bullet points end with a period and some don't – there should be consistency. • Under Expedited Program of Study Title Changes – in the middle it should say “...any changes need to be discussed...” • Other updates: none • Objections: none 	Approved with amendments without objection

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		<ul style="list-style-type: none"> Approved with amendments without objections 	
Approval of CC consent agenda (<i>All</i>) Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none"> MEDA 126A MEDA 126B MEDA 135 MEDA 145 MEDA 166 	2:20-2:25 2:12-2:18	Mark requests to have all items removed from consent agenda to further review later in meeting. All courses were reviewed and concerns pending had been answered. Mark moves to approve all items on consent agenda, Tracy N. seconds. Discussion: None Vote: 12 votes, yes-12, no-0 Approved	Approved by Vote: <ul style="list-style-type: none"> MEDA 126A MEDA 126B MEDA 135 MEDA 145 MEDA 166
5-Star Ticket / Curriculum Committee Webpage Update (Penny)	2:25-2:30 2:18	<ul style="list-style-type: none"> All Academic Senate Reports and Minutes are posted on webpage. FAQ Document, APPROVED Academic Senate 03/21/2025 will be added to the CC webpage- Curriculum Committee - FAQ for guests.docx 	Follow-up at next meeting
CC Guidebook: discuss layout, ideas (Courtney)	2:30-2:35 2:18-2:19	<ul style="list-style-type: none"> Guidebook layout: Curriculum Committee-Processing Guidebook-September 2025.docx Schedule a meeting for small group to continue creation 	Schedule a meeting with small group to continue creation of Guidebook Follow-up at next meeting
Charter Review (Courtney/Rafeeq)	2:35-2:40 2:19-2:20	Will be reviewed at next Academic Senate meeting and then voting will be first of May.	Follow-up after approval of Charter at Academic Senate
CC 25-26 Meeting Schedule-DRAFT (Courtney)	2:40-2:50 2:20-2:28	<ul style="list-style-type: none"> CC Meeting Schedule 25-26 DRAFT.docx Academic senate meeting is July 18th so CC could go 7/14/25; AM preferred Change meeting time 2:10-4:10 to 2:10-4:00 Remain on Wednesdays 	Summer meeting 7/14/25 in the AM. 25-26 schedule will be created in calendars following last meeting of CC for 24-25.
Items for Review			
New Courses: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a

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Course Revisions: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
Expedited Revisions: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
New Programs of Study <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
Program of Study Discontinuation: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
Expedited Program of Study Title Changes: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> n/a 	2:50 2:28	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> STPR 145 STPR 148 GEOG 221 AUTM 288 	2:50-3:00 2:28-2:31	STPR 145 <ul style="list-style-type: none"> Change F, Sp Course will be offered only in the spring. Modifying semesters offered for enrollment management purposes. STPR 148 <ul style="list-style-type: none"> Change F, Sp Course will be offered only in the spring. Modifying semesters offered for enrollment management purposes. GEOG 221 <ul style="list-style-type: none"> Cancel (course code changed to 206) AUTM 288 <ul style="list-style-type: none"> Change New Billing Hour: 6 Mark moves to approve; Matt B seconded Discussion: none Vote: 12 votes, yes-12, no-0	Approved by Vote: <ul style="list-style-type: none"> STPR 145 STPR 148 GEOG 221 AUTM 288

Agenda Item	Tentative Time	Discussion	Next Steps
		Approved	
Agenda Items for Future Meeting: Next Meeting: April 23, 2025 – 2:10-4:00 pm Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu	3:00-4:00 2:31-2:33	Possible reduce time or cancel due to conflict meeting on many individual's calendars. Expectations of Academic Senate Standing Committee Chairs.pdf Expectations of Senators 4.22.22.pdf Any interested person should email LCC-CC-CC_Chair@star.lcc.edu	Review possible time change or cancellation of 5/7/25 meeting at next CC meeting on 4/23/25

Meeting adjourned at 2:33pm

WebEx Chat Information:

- Adam Richardson 4/9/2025 2:11 PM • Mosquitoes (state bird, LOL)
- Adam Richardson 4/9/2025 2:14 PM • I looked through the documents and the corresponding questions/suggestions, and everything looked good after the revisions 😊
- Nicole Olszowy 4/9/2025 2:22 PM • Can the meetings go 2:10 - 4pm, instead of 4:10pm?
- Courtney Geisel 4/9/2025 2:26 PM • prefer AM for July 14
- Heather Bunce 4/9/2025 2:26 PM • am is good
- Ian Leighton 4/9/2025 2:26 PM • No preference
- Tamara McDiarmid 4/9/2025 2:26 PM • I will be gone on the 14th
- Matthew Boeve 4/9/2025 2:26 PM • No preference for me, I am gone that week
- Nicole Olszowy 4/9/2025 2:26 PM • No preference, I have to be here anyway.
- Adam Richardson 4/9/2025 2:27 PM • No me importa 😊
- Eric Bennett 4/9/2025 2:28 PM • I should be here the 14th and morning or evening makes no difference to me as long as I know more than two weeks before the meeting.

Polling Results:

[CC-poll-results-report-2025.04.09.pdf](#)