



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2025.02.26](#)

Recording link: <https://lccedu.webex.com/lccedu/jdr.php?RCID=e97dc17cd4439483a4a2c7bc0c1aff9b> (unedited)

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Daniel Rafail, Eric Bennett, Heather Bunce, Ian Leighton, Laura Bishop, Mark Kelland, Matthew Boeve, Michael Pemberton, Ami Ewald, Tamara McDiarmid
- **Resource Members Present via WebEx:** Ami Ewald, Ann Selleck, Ashleigh Taylor, Chelsea Brandon, Jackie Womble, Jaime Grant, Karen Hicks, Kelly Ellis, Laurie Kinne, Mary Ellen Laatsch, Nicole Olszowy, Patrick Cull, Sally Welch, Shannon Dunivon
- **Guest(s):** Diane Roose, Melinda Hernandez, Cheryl Garayta
- **Scribe:** Penny Tucker

Date: February 26, 2025

Time: 2:10-4:00 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the February 26, 2025 Agenda (Courtney)	2:10-2:15 2:12	Additions/amendments: none Approved without objection	Approved without objection
Approval of minutes from CC meeting on February 12, 2025 (<i>All</i>)	2:15-2:20 2:12-2:13	Additions/changes: none Approved without objection	Approved without objection
Approval of CC consent agenda (<i>All</i>) <i>Course Expedited Revisions Approved by Director of Assessment and CC Reviewed:</i> <ul style="list-style-type: none"> • n/a 	2:20 2:13	n/a	n/a
5-Star Ticket / Curriculum Committee Webpage Update (Penny)	2:20-2:30 2:13-2:19	<ul style="list-style-type: none"> • Request for when questions posted on 5-star tickets • All Academic Senate Reports and Minutes are posted on webpage. 	Requested CC members when asking question on the proposals to please include the “@ (person’s name) and can add multiple, then type question.

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			Updates at next meeting
CC Guidebook: discuss layout, ideas (Courtney)	2:30-2:40 2:19-2:36	<ul style="list-style-type: none"> FAQ Document - Curriculum Committee - FAQ for guests.docx Language regarding LOs and Guests: Language for Guidebook 2025.02.25.docx Guidebook layout: Curriculum Committee-Processing Guidebook-September 2025.docx 	FAQ will be forwarded to Academic Senate on the CC Report to AS Guidebook still in the works Language for Los and Guests forwarded to AS for approval
Charter Review (Courtney/Rafeeq)	2:40-3:00 2:36-2:46	<ul style="list-style-type: none"> Purpose needs to be updated per Provost Official CC Charter 3-2-18 Approved by AS-rev 042222-0505231.docx <p>Mark will review purpose and send out to the whole CC for further editing for next meeting.</p>	Mark K. to draft an updated Purpose and will then forward to whole CC for review. Matter to be added to 3/26 meeting for further review.
Items for Review			
New Courses: <ul style="list-style-type: none"> n/a 	3:00 2:46	n/a	n/a
Course Revisions: <ul style="list-style-type: none"> n/a 	3:00 2:46	n/a	n/a
Expedited Revisions: <ul style="list-style-type: none"> n/a 	3:00 2:46	n/a	n/a
New Programs of Study <ul style="list-style-type: none"> n/a 	3:00 2:46	n/a	n/a
Program of Study Discontinuation: <ul style="list-style-type: none"> Humanities, AA (0119) 	3:00-3:10 2:46-2:55	<p>The new program of study for History, Humanities, and English, GA has been approved Ann S stated that there are about 10 or less students in the program Mark moves to approve with amendments, Heather B seconds. Discussion: none</p>	<p>Approved by vote:</p> <ul style="list-style-type: none"> Humanities, AA (0119)

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		Poll: 10-yes; 0-nay Approved	
Expedited Program of Study Title Changes: <ul style="list-style-type: none"> n/a 	3:10 2:55	n/a	n/a
General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> n/a 	3:10 2:55	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are <u>highlighted in blue</u> are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> NCMA 106 EMTA 121 EMTA 122 CHDV 135 CHDV 215 CHDV 220 CHDV 230 CHDV 284 	3:10-3:20 2:55-3:00	NCMA 106 <ul style="list-style-type: none"> Cancel Replaced by NCMA 110 EMTA 121 <ul style="list-style-type: none"> Change Credits: 6 (was 5) Bill Hours: 6 (was 5) LLO: 96/0/0 (was 80/0/0) Su 24 the Basic EMT program was revamped (new courses, reduction in prog. contact hrs, etc.) effective for F 24 in response to changes being made by Dept. of Ed. (program contact hrs could not be more than 100% of what is required by state). With the reduction in hours the program is no longer Fin.Aid eligible. We are now in the 2nd semester of teaching the new courses and find that students are struggling and we need more time to cover the course content in the didactic (EMTA 121) and lab (EMTA 122) courses. EMTA 122 <ul style="list-style-type: none"> Change Credits: 3.5 (was 2.75) Bill Hours: 6.75 (was 5.5) L/L/O: 4/104/0 (was 4/84/0) Su 24 the Basic EMT program was revamped (new courses, reduction in prog. contact hrs, etc.) 	Approved by vote: <ul style="list-style-type: none"> NCMA 106 EMTA 121 EMTA 122 CHDV 135 CHDV 215 CHDV 220 CHDV 230 CHDV 284

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		<p>effective for F 24 in response to changes being made by Dept. of Ed. (program contact hrs could not be more than 100% of what is required by state). With the reduction in hours the program is no longer Fin.Aid eligible. We are now in the 2nd semester of teaching the new courses and find that students are struggling and we need more time to cover the course content in the didactic (EMTA 121) and lab (EMTA 122) courses.</p> <p>CHDV 135</p> <ul style="list-style-type: none"> • Change • Prerequisite Course: Minimum 2.5 2.0 in CHDV 101. • Child Development Program currently requires a 2.5 as passing, they are changing their requirement to a 2.0 to align with most programs at the college. <p>CHDV 215</p> <ul style="list-style-type: none"> • Change • Prerequisite Courses: Minimum 2.5 2.0 in (CHDV 100 and CHDV 101 and CHDV 111). • Child Development Program currently requires a 2.5 as passing, they are changing their requirement to a 2.0 to align with most programs at the college. <p>CHDV 220</p> <ul style="list-style-type: none"> • Change • Prerequisite Courses: Minimum 2.5 2.0 in (CHDV 100 and CHDV 101 and CHDV 111). • Child Development Program currently requires a 2.5 as passing, they are changing their requirement to a 2.0 to align with most programs at the college. <p>CHDV 230</p> <ul style="list-style-type: none"> • Change • Prerequisite Course: Minimum 2.5 2.0 in CHDV 111. 	

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		<ul style="list-style-type: none"> Child Development Program currently requires a 2.5 as passing, they are changing their requirement to a 2.0 to align with most programs at the college. <p>CHDV 284</p> <ul style="list-style-type: none"> Change Prerequisite Courses: Minimum 2.5 2.0 in (CHDV 215 and CHDV 220). Child Development Program currently requires a 2.5 as passing, they are changing their requirement to a 2.0 to align with most programs at the college. <p>Mark moves to approve, Rafeeq seconds. Discussion: none Poll: 11-yes; 0-no Approve</p>	
Agenda Items for Future Meeting: Next Meeting: March 26, 2025 – 2:10-4:00 pm Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu	3:20-4:00 3:00-3:04	March 12, 2025 - Spring Break – No Meeting Expectations of Academic Senate Standing Committee Chairs.pdf Expectations of Senators 4.22.22.pdf Any interested person should email LCC-CC-CC_Chair@star.lcc.edu	n/a

Meeting adjourned at 3:04pm

WebEx Chat Information:

- Adam Richardson 2/26/2025 2:11 PM • Penny, Penny, Penny... [the chants grow louder]
- Eric Bennett 2/26/2025 2:11 PM • I do have to leave at 3:30.
- You 2/26/2025 2:11 PM •
- CC Meeting Information 2025.02.26
- Laura Bishop 2/26/2025 2:19 PM • Thank you Penny! 😊
- Adam Richardson 2/26/2025 2:32 PM • I love that component related to Guest interactions and program-related work! 😊
- Adam Richardson 2/26/2025 2:34 PM • Nice work 😊

- Diversity of viewpoints makes for strong work.
- Sally Welch 2/26/2025 2:35 PM • I appreciate the conversation and input from the committee.
- Sally Welch 2/26/2025 2:37 PM • LOL are you calling me old Mark!
- Mark Kelland 2/26/2025 2:39 PM • When I think of "old" re CC, I'm thinking back to CIC.
- Melinda Hernandez 2/26/2025 2:39 PM • I was eating
- Rafeeq McGiveron 2/26/2025 2:39 PM • Thanks, Penny--I forgot to mention that!
- Sally Welch 2/26/2025 2:40 PM • The purpose statement feels very generic and doesn't give the reader an understanding of what the committee does.
- Adam Richardson 2/26/2025 2:40 PM • I didn't know of this. Where is this requirement for video stated? My opinion is that turning off a camera can sometimes help avoid distraction 😊
- Sally Welch 2/26/2025 2:40 PM • Remote work policy
- Rafeeq McGiveron 2/26/2025 2:40 PM • Sally said it was in the Remote Work Policy dealie.
- I like having a person or small group starting rather than doing all-up writing right here now.
- Melinda Hernandez 2/26/2025 2:47 PM • Regarding membership, should you have some ethnic diversity representation
- Rafeeq McGiveron 2/26/2025 2:48 PM • I myself would be a tad leery of a quota, if that's what you mean--like A&S 3 people need to be 1 of x, 1 of y, 1 of z (?).
- Courtney Geisel 2/26/2025 2:49 PM • Maybe office of empowerment member or a resource
- Melinda Hernandez 2/26/2025 2:53 PM • I am not thinking of "quotas," but the necessity of diversity of perspective(s) and culture(s) for the soundness of analysis.
- Rafeeq McGiveron 2/26/2025 2:54 PM • I pretty much agree, but I wonder about the mechanics of ensuring the necessity--i.e., hope vs quota vs . . .
- Sally Welch 2/26/2025 2:56 PM • Thanks for letting me attend CC. Really important work happening here. Off to another meeting.
- Shannon Dunivon 2/26/2025 2:57 PM • Senator Pete Ricketts introduced S.383, a bill designed to extend Federal Pell Grant eligibility to certain short-term programs and it's under consideration in the Senate Committee on Health, Education, Labor, and Pensions---because of Gainful Employment discussions/employment outcomes over the past few years I do not think this will move forward but will be interested to watch and learn more--might make short term programs FA eligible in future
- Adam Richardson 2/26/2025 2:58 PM • Great share 😊

Polling Results:

[CC-poll-results-report-2025.02.26.pdf](#)