



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2025.02.12](#)

Recording link: <https://lccedu.webex.com/lccedu/ldr.php?RCID=52a9e0d813d1525d08abcb4ab6e1e43e> (unedited)

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Ami Ewald, Daniel Rafail, Eric Bennett, Heather Bunce, Ian Leighton, Lori Conn, Mark Kelland, Matthew Boeve, Tracy Nothnagel
- **Resource Members Present via WebEx:** Ashleigh Taylor, Chelsea Brandon, Jackie Womble, Karen Hicks, Ann Selleck, Kelly Ellis, Laurie Kinne, Mary Ellen Laatsch, Nicole Olszowy, Shannon Dunivon
- **Guest(s):** Diane Roose, Melinda Hernandez, Sally Welch
- **Scribe:** Penny Tucker

Date: February 12, 2025

Time: 2:10-4:00 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the February 12, 2025 Agenda (Courtney)	2:10-2:15 2:13-2:14	Remove Expedited Program of Study Award Type Change for Business Transfer Studies per CIMT Rep. Advisement. Move all course reviews up Agenda due to college closure at 3PM. Questions: none Objections: none Approved with amendments without objection	Approved with amendments without objection
Approval of minutes from CC meeting on January 29, 2025 (All)	2:15-2:20 2:14	Amendments: none Objections: none Approved without objections	Approved without objection
Approval of CC consent agenda (All) Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none"> • BIOL 203-Microbiology 	2:20-2:25 2:14-2:16	Any removal requests: none Poll Votes: 10-yes, 0-no Approved	Approved by vote: BIOL 203-Microbiology
CC + CASL Work Group Update Learning Outcomes (Mark K.)	2:25-2:35 2:42-2:49	Mark discussed meeting by full CC & CASL work group.	Matter will continue review through CASL; updates when available

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		Decided to terminate with the short-term fix and focus attention on curriculum mapping and learn outcomes tool to see rolled out college-wide Workgroup has shifted from CC to CASL focus; communication will continue between two committees	to CC. Remove from future CC agendas until requested.
5-Star Ticket / Curriculum Committee Webpage Update (Penny)	2:35-2:40 2:49-2:50	<ul style="list-style-type: none"> All Academic Senate Reports and Minutes are posted on webpage. 	Update at next meeting
CC Guidebook: discuss layout, ideas (Courtney)	2:40-3:00 2:50-2:54	Guidebook Information FAQ Document - Curriculum Committee - FAQ for guests.docx	FAQ will be sent to Provost to review; Guidebook still under construction. Updates when available
Items for Review			
New Courses: <ul style="list-style-type: none"> n/a 	3:00 2:14	n/a	n/a
Course Revisions: <ul style="list-style-type: none"> HUSE 282-Human Services Practicum I 	3:00-3:10 2:14-2:16	Changes: <ul style="list-style-type: none"> Title change request from Human Services Practicum I to Human Services Practicum Number of Credits: 5 (was 4) Billing Hours: 5 (was 4) Lecture Hours: 48 (was 24) Other Hours: 128 (was 160) Course Description: remove “beginning” Adding Spring semester Prerequisite Course(s): Minimum 2.5 in (GERO 100 and HUSE 100 and HUSE 105 and HUSE 110 242 and Specialization Courses). and Minimum 2.0 in ENGL 121. Program Approval is required. Adjust SLOs Karen Hicks approved 2/11/25 Mark moves to approve, Heather B seconds 	Approve by vote: HUSE 282-Human Services Practicum I

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		<ul style="list-style-type: none"> Discussion: Rafeeq asked if Kelly heard back from Tricia-no Poll Votes: 10-yes; 0-no Approved 	
Expedited Revisions: <ul style="list-style-type: none"> n/a 	3:10 2:16	n/a	n/a
New Programs of Study <ul style="list-style-type: none"> Art, Design and Media (GA) 	3:10-3:25 2:16-2:42	Mark moves to approve, Rafeeq seconds Poll Votes: 10-yes; 1-nay Approved	Approved by vote: Art, Design and Media (GA)
Program of Study Discontinuation: <ul style="list-style-type: none"> n/a 	3:25 2:14	n/a	n/a
Expedited Program of Study Title Changes: <ul style="list-style-type: none"> Business Transfer Studies, AA (1622) 	3:25-3:40 2:42	CANCELED per CIMT Rep email	n/a
General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> n/a 	3:40 2:42	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> HUSE 284-Human Services Practicum II 	3:40-4:00 2:42-2:43	HUSE 284-Human Services Practicum II <ul style="list-style-type: none"> Cancel HUSE 284 is being canceled, content is being incorporated into HUSE 282 - see above. (<i>HUSE 282 is being revised to incorporate HUSE 284-Human Services Practicum II. Having two 16-week practicum courses is no longer necessary for student success, transfer, or employment in the field, and it created barriers for course scheduling and degree attainment. HUSE 284 is being canceled.</i>) Mark moves to approve, Rafeeq seconds Discussion: Poll Vote: 10-yes; 0-nay 	Approve by vote: HUSE 284-Human Services Practicum II

Agenda Item	Tentative Time	Discussion	Next Steps
Agenda Items for Future Meeting: Next Meeting: February 26, 2025 – 2:10-4:00 pm Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu	3:40-4:00 2:54	Expectations of Academic Senate Standing Committee Chairs.pdf Expectations of Senators 4.22.22.pdf Any interested person should email LCC-CC-CC_Chair@star.lcc.edu	n/a

Meeting adjourned at 2:54 pm

WebEx Chat Information:

- You 2/12/2025 2:10 PM • Curriculum Committee
- You 2/12/2025 2:10 PM • CC Meeting Information 2025.02.12
- Laurie Kinne 2/12/2025 2:12 PM • Faculty across campus are confused.
- Adam Richardson 2/12/2025 2:16 PM • Webex likes to behave in nondeterministic ways to keep us on our toes 😊
- Nicole Olszowy 2/12/2025 2:16 PM • Thanks!
- Melinda Hernandez 2/12/2025 2:23 PM • A series of numbered drafts
- Rafeeq McGiveron 2/12/2025 2:24 PM • I hear ya, Kelly, and yes, I myself agree it's good to see the whole icky markup.
- Adam Richardson 2/12/2025 2:26 PM • As someone who lives in revision histories in the IT world, I like seeing the edits in the documents, too 😊
But, I'll confess this may be an acquired taste.
- Sally Welch 2/12/2025 2:29 PM • Be back in a few
- Shannon Dunivon 2/12/2025 2:51 PM • This is fantastic! Nice work ☆
- Adam Richardson 2/12/2025 2:55 PM • Stay warm 😊

Polling Results:

[CC-poll-results-report-2025.02.12.pdf](#)