



Minutes

Name of Committee or Team: Curriculum Committee

Support Documents Link: [CC Meeting Information 2025.01.15](#)

Recording link: <https://lccedu.webex.com/lccedu/ldr.php?RCID=dc2ef2556c846bd23d224c23eca30f6a> (unedited)

- **Committee Members Present via WebEx:** Courtney Geisel, Rafeeq McGiveron, Adam Richardson, Eric Bennett, Matt Boeve, Heather Bunce, Ami Ewald, Mark Kelland, Ian Leighton, Tamara McDiarmid, Tracy Nothnagel, Laura Bishop, Michael Pemberton, Daniel Rafail,
- **Resource Members Present via WebEx:** Chelsea Brandon, Shannon Dunivon, Kelly Ellis, Jaime Grant, Laurie Kinne, Mary Ellen Laatsch, Nicole Olszowy, Ann Selleck, Ashleigh Taylor, Jackie Womble, Cheryl Garayta
- **Guest(s):** Melinda Hernandez, Mary Pacitto, Anthony Kruckeberg
- **Scribe:** Penny Tucker

Date: January 15, 2025

Time: 2:10-4:10 pm

Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the January 15, 2025 Agenda (Courtney)	2:10-2:15 2:11-2:13	Remove ENGL course from agenda today for further review per Provost. Objections: none Approved with amendments without objections	Approved with amendments without objections
Approval of minutes from CC meeting on December 4, 2024 (All)	2:15-2:20 2:13	Changes: none Objections: none Approved without Objections	Approved without objection
Engagement / Meeting Etiquette (Courtney)	2:20-2:30 2:13-2:30	Closed meeting to Committee Members	n/a
Approval of CC consent agenda (All) Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: <ul style="list-style-type: none"> • n/a 	2:30 2:20	n/a	n/a
CC + CASL Work Group Update Learning Outcomes (Mark K.)	2:30-2:35 2:30-2:33	Mark requests to have a full committee meeting to reconvene for further discussions	Schedule another subcommittee meeting
5-Star Ticket / Curriculum Committee Webpage Update	2:35-2:40 2:33-2:34	All Academic Senate Reports and Minutes are posted on webpage.	More to follow

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Call for interested members for Curriculum Committee Chair beginning Fall 2026 (Courtney)	2:40-2:50 2:34-2:39	Expectations of Academic Senate Standing Committee Chairs.pdf Expectations of Senators 4.22.22.pdf <ul style="list-style-type: none"> Any member who may consider stepping down, please advise CC Admin Anyone interested in becoming the new Chair-elect beginning in Fall 2025, contact Courtney G or Rafeeq M. 	Anyone interested to contact LCC-CC-CC_Chair@star.lcc.edu
Items for Review			
New Courses: <ul style="list-style-type: none"> AUTM 225-Transmissions and Drivelines CHSE 133-Med Bill/Code Cert Exam Prep 	2:50-3:00 2:39-3:05	AUTM 225: <ul style="list-style-type: none"> Mark K: Course fee for certification and testing is non-refundable, why? Jackie W: Testing is required to pay for ahead of time, no option. Mark moves to approve, Tracy N. seconds Discussion: none Pol: 14 yes; 0-no; 0-abstain Approved CHSE 133: <ul style="list-style-type: none"> New course Replacing CHSE 130 – Medical Ins Bill/Code Extern Mark Moves to approve CHSE 133, Heather B seconds Poll: 11 votes – 100% yes Approved 	Approved: <ul style="list-style-type: none"> AUTM 225-Transmissions and Drivelines CHSE 133-Med Bill/Code Cert Exam Prep
Course Revisions: <ul style="list-style-type: none"> AVAF 210-Aircraft Structures II 	3:00-3:10 3:05-3:11	Mark moves to approve, Tracy N. seconds Discussion: none Poll: 9 votes – 100% yes Approved	Approved: <ul style="list-style-type: none"> AVAF 210-Aircraft Structures II
Expedited Revisions: 2nd Review <ul style="list-style-type: none"> ENGL 208-Children’s Literature ENGL 255-American Lit to 1865 ENGL 266-Brit Lit to 1800 	3:10-3:20 3:11	Removed from agenda as further internal discussion with Provost.	Postponed: <ul style="list-style-type: none"> ENGL 208-Children’s Literature ENGL 255-American Lit to 1865 ENGL 266-Brit Lit to 1800

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New Programs of Study <ul style="list-style-type: none"> History, Humanities, and English (AA) 	3:20-3:30 3:11-3:26	<ul style="list-style-type: none"> Approved by Dir. Of Assessment AA degree, no GA offered Rafeeq moves to approve, Mark K seconds Poll: 14 votes, 86% yes, 7% nay, 7% abstain Approved 	Approved: <ul style="list-style-type: none"> History, Humanities, and English (AA)
Program of Study Discontinuation: <ul style="list-style-type: none"> n/a 	3:30 3:25	n/a	n/a
Expedited Program of Study Title Changes: <ul style="list-style-type: none"> n/a 	3:30 3:26	n/a	n/a
General Ed-Applied / MTA Course Proposal: <ul style="list-style-type: none"> n/a 	3:30 3:26	n/a	n/a
CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) <ul style="list-style-type: none"> LEGL 217 CPSC 230 CITP 130 CITP 140 CITP 150 CITP 180 CITP 190 	3:30-3:50 3:26-3:29	LEGL 217 <ul style="list-style-type: none"> Change F, Sp Course will now be offered Spring Semester CPSC 230 <ul style="list-style-type: none"> Change Prerequisite Courses: Minimum 2.0 in (CPSC 101 or CITP 110) and minimum 2.0 in (MATH 151 or MATH 161) Placement Scores: Reading Level 5 and Writing Level 6 CITP 130 <ul style="list-style-type: none"> Change Prerequisite Courses: Minimum 2.0 in (CITP 110 or CPSC 101 or CPSC 230) or Concurrently The program is making the changes to allow for more exchange between the programs. CITP 140 <ul style="list-style-type: none"> Change Prerequisite Course: Minimum 2.0 in ([CITP 110 or CPSC 101] or concurrently) 	Approved: <ul style="list-style-type: none"> LEGL 217 CPSC 230 CITP 130 CITP 140 CITP 150 CITP 180 CITP 190

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		<ul style="list-style-type: none"> The program is making the changes to allow for more exchange between the programs. <p>CITP 150</p> <ul style="list-style-type: none"> Change Prerequisite Course: Minimum 2.0 in (CITP 110 or CPSC 101 or CPSC 230) The program is making the changes to allow for more exchange between the programs. <p>CITP 180</p> <ul style="list-style-type: none"> Change Prerequisite Course: Minimum 2.0 in (CITP 110 or CPSC 101 or CPSC 230). The program is making the changes to allow for more exchange between the programs. <p>CITP 190</p> <ul style="list-style-type: none"> Change Prerequisite Course: Minimum 2.0 in (CITP 110 or CPSC 101 or CPSC 230). The program is making the changes to allow for more exchange between the programs. <p>Tracy N. moves to approve, Mark seconds Poll: 13 votes, 100% yes Approved</p>	
<p>Agenda Items for Future Meeting:</p> <p>Next Meeting: January 29, 2025 – 2:10-4:10 pm</p> <p>Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu</p>	<p>4:05-4:10 3:29-3:31</p>	<p>CC Guidebook: appoint/volunteer individuals, discuss layout, ideas</p> <p>Mark K has requested to be added to all 5Star ticket close out emails to track information as ALO.</p>	<p>CC Guidebook, discuss at next meeting</p> <p>Add Mark K, ALO, to process of sending final 5Star ticket emails</p>

Meeting adjourned at 3:31 pm

WebEx Chat Information:

- Melinda Hernandez 1/15/2025 2:19 PM • Do you want us to wait in the lobby?
- Rafeeq McGiveron 1/15/2025 2:20 PM • Yes, thanks, Mel! Then Penny wi pull ya in.
- Laura Bishop 1/15/2025 2:26 PM • thanks Adam! Well said.
- You 1/15/2025 2:32 PM • CC Meeting Information 2025.01.15
- Adam Richardson 1/15/2025 2:36 PM • I love my Curriculum! There won't be an opening due to me 😊
- Rafeeq McGiveron 1/15/2025 2:38 PM • Excellent!
- Tracy Nothnagel 1/15/2025 2:38 PM • two, 32 day plan
- Kelly Ellis 1/15/2025 2:41 PM • It is standard in HHS also.
- Mary Pacitto 1/15/2025 3:05 PM • Thank you.
- Adam Richardson 1/15/2025 3:11 PM • I didn't see that poll in my interface 😊
- Adam Richardson 1/15/2025 3:23 PM • Yes, that seems redundant 😊
- Matthew Boeve 1/15/2025 3:27 PM • I really like this addition.
- Adam Richardson 1/15/2025 3:28 PM • I love these changes with my whole heart 😊
- Nicole Olszowy 1/15/2025 3:28 PM • We are excited for it also!

Polling Results: [CC-poll-results-report-2025.01.15.pdf](#)