AGENDA & NOTES

Name of Committee or Team: **Curriculum Committee** Support Documents Link: CC Meeting Information 2024.03.13 Recording link: https://lccedu.webex.com/lccedu/ldr.php?RCID=616da3cfd093f7d9824ebd1c80b2d996
• **Committee Members Present via WebEx**: Rafeeq McGiveron, Adam Richardson, Heather Bunce, Ian Leighton, Laurie Bishop, Mark Kelland, Tracy Nothnagel, Courtney Geisel • **Resource Members Present via WebEx:** Ann Selleck, Kelly Ellis, Laurie Kinne, Jackie Womble, Josie Sebastian • **Guest(s):** Cheryl Garayta, Dawn Cousino • **Scribe**: Penny Tucker
Date: March 13, 2024   Time: 2:30 – 4:30 pm   Room: WebEx

Agenda Item	Tentative Time	Discussion	Next Steps
Approval of the March 13, 2024 Agenda (Courtney)	~~2:30-2:35~~ 2:31-2:32	• Mark K requests adding Theatre AFA New Program of Study • Approved with amendment without objection	Approved with amendments without objection
Approval of minutes from CC meeting on February 28, 2024 *(All)*	~~2:35-2:40~~ 2:32-2:34	Updates: • Under member update, after the note on CASL, there should be a question mark at the end of "…32 days?" • DMAC, 4th bullet, should say "Remove first *clause* to reduce to 65… • **New Programs, Cybersec Adv CC, Discussion bullet 4**: Rather than "~~Would adding a reference to the CC (1833) of the courses.~~," how 'bout **"Additional Information" language changed from "a selective admissions program" to "intended for students who have completed Cybersecurity Foundations CC (1833), Cybersecurity AAS (1832), or another comparable degree"** ? Approved	Approved with amendments without objection
Approval of CC consent agenda *(All)*	~~2:40~~ 2:34	• n/a	n/a

Agenda Item	Tentative Time	Discussion	Next Steps
Course Expedited Revisions Approved by Director of Assessment and CC Reviewed: • n/a			
CC + CASL Work Group Update Learning Outcomes (Mark K.)	~~2:40-2:45~~ 2:34	• Next meeting scheduled for March 26, 2024	Follow up at next meeting
CC & Degree Works Update (Zachary Foster)	~~2:45~~ 2:34	• Zach Foster not in attendance.	Follow up at next meeting
5-Star Ticket / Curriculum Committee Webpage Update Minutes on webpage (Penny T)	~~2:45-2:50~~ 2:35	• [Guidebook](), and [LMS video]() - Updates Pending • No updates yet on LMS Video • Guidebook almost completed • Meeting minutes and Report to Senate are updated on the CC webpage.	Follow up at next meeting
Member Update (Courtney)	~~2:50-3:00~~ 2:35 2:53-3:01	• Still pending HHS member • Mark moves to table until Courtney is in attendance • Objections: none • Approved • Mark moves to pick back up off the table, Rafeeq seconds • Approved without objections • No HHS new member yet; new senators voted on but no advisement yet • Matter has been discussed with HHS Dean who is assisting with search • Further discussion with Executive Committee to verify the language in the Charter regarding membership, if it is a minimum or maximum number.	HHS still pending Inquiry pending with Executive Committee regarding Membership language
New Program of Study form: selective admission language (Mark K.)	~~3:00~~ 2:35-2:46	• Add a definition to the Admission Requirements area to provide further explanation regarding selective admissions. (Selective Admissions programs at LCC have certain mandatory requirements that must be completed prior to	Approved to add definition of selective admission to New Program of

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		being considered for admission, with only a limited number of students admitted.) • Rafeeq will reach out to the Registrar's office or the owner of the Selective Admissions webpage and determine if the definition posted on the webpage needs to be updated. • Mark moves to add the definition to the form, Heather B seconds • Objections: none • Approved	Study worksheet beginning 24-25. Rafeeq to verify information posted on the current Selective Admissions webpage.
Items for Review			
New Courses: • n/a	~~3:15~~ 2:46	• n/a	• n/a
Course Revisions: • n/a	~~3:15~~ 2:46	• n/a	• n/a
Expedited Revisions: • n/a	~~3:15~~ 2:46	• n/a	• n/a
New Programs of Study: • Theatre, AFA	~~3:15~~ 2:46-2:50	• Only change is from AAA to AFA • Provost had provided provisional approval • Mark moves to approve, Heather seconds • Objections: none • Approved	Approved: • Theatre, AFA
Program of Study Discontinuation: • Theatre, AAA (0278)	~~3:15-3:40~~ 2:50-2:51	• Mark moves to approve, Heather seconds • Objections: none • Approved	Approved: • Theatre, AAA (0278)
Program of Study Title Changes: • n/a	~~3:40~~ 2:51	n/a	n/a
General Ed-Applied / MTA Course Proposal • n/a	~~3:40~~ 2:51	• n/a	n/a

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CIMT Course Revisions: (Any courses on CIMT Course Revision .pdf document that are highlighted in blue are pending cc course reviews and are NOT listed here.) • DMAC 120 • CITI 120 • CITI 140	~~3:40-3:55~~ 2:51-2:53	DMAC 120 • Change: Title to Intro to Audio Production (from Digital Audio Production I) CITI 120 • Change: F, Sp • The reason for the change is that the new cybersecurity advanced CC requires this for convenient scheduling and we want to make onboarding within the cloud cc more convenient for potential students (this course is a prereq for several other courses). CITI 140 • Change: Minimum 2.0 in CITI 120 or concurrently • The reason for the change is to provide a bit more flexibility for students in terms of scheduling. Mark moves to approve CIMT course revisions, Heather seconds Objections: none Approved without objections	Approved: • DMAC 120 • CITI 120 • CITI 140
Agenda Items for Future Meeting: **Next Meeting:** March 27, 2024, 2:30pm Any questions or future meeting items, please email LCC-CC-CC_Chair@star.lcc.edu	~~3:55-4:00~~ 3:01-3:04	• Tracy N-Academic Senate Summer meeting: July 19th, 2024. • Discuss CC summer meeting date – possible July 15th, 2024. Follow-Up: Expectation under HLC guidelines of monitoring content changes in courses/programs (Mark K.) – Postponed until 09/2024.	Discuss CC summer meeting – possible July 15, 2024.

Meeting adjourned at 3:04 pm

WebEx Chat Information:

March 13, 2024   2:31 PM   from Penny Tucker to everyone: https://lansingcc-my.sharepoint.com/:f:/g/personal/tuckerp3_star_lcc_edu/Eo6Hc2y_ZrBNjPOnGtmysHgBPGGA_tmMaoAh0p37upTdWw?e=mPgrvZ

March 13, 2024   2:33 PM   from Josie Sebastian to everyone: I am also here and Dawn will be joining

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March 13, 2024        2:39 PM     from Penny Tucker to everyone:
     https://www.lcc.edu/academics/selective-admissions.html
March 13, 2024        2:42 PM     from Laura Bishop to everyone:I like and..
March 13, 2024        2:42 PM     from Laurie Kinne to everyone:Instead of limited spaces, should it
say "a limited number of students are admitted" ?
March 13, 2024        2:44 PM     from Penny Tucker to everyone:Who will update the webpage
accordingly?
March 13, 2024        2:45 PM     from Laura Bishop to everyone:Should we get rid of "only"?
March 13, 2024        2:45 PM     from Penny Tucker to everyone:
     https://www.lcc.edu/academics/selective-admissions.html
March 13, 2024        2:46 PM     from Laura Bishop to everyone:Yes makes sense
March 13, 2024        2:51 PM     from Josie Sebastian to everyone:   Thank you!
March 13, 2024        2:57 PM     from Penny Tucker to everyone:Melinda H.  from AS is interested but
she has teaching conflict this semester.
March 13, 2024        3:01 PM     from Penny Tucker to everyone:Any questions or future meeting items,
please email LCC-CC-CC_Chair@star.lcc.edu
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Polling Results:
n/a