

# **CURRICULUM COMMITTEE REPORT FOR THE ACADEMIC SENATE**

The below information was approved on 01/29/19 by the Curriculum Committee (CC) to be moved forward to the Academic Senate.

## **REVISED COURSE PROPOSALS:**

### **ELTE 111 - Intro to Industrial Automation**

The Electrical Technology/Trades Technology Department (Technical Careers Division) stated that training updates are needed to keep the course up-to-date for changes in industry. Also, the course outcomes were written too broadly, and it was therefore difficult to tell what was actually being taught in the course. The CC recommends the revised course proposal for ELTE 111 (Intro to Industrial Automation) move forward as a recommendation to the Academic Senate.

### **ELTE 260 - Programmable Controllers I**

The Electrical Technology/Trades Technology Department (Technical Careers Division) stated that training updates are needed to keep the course up-to-date for changes in industry. These changes have been vetted with the METS and ELTE departments and respective advisory boards. The CC recommends the revised course proposal for ELTE 260 (Programmable Controllers I) move forward as a recommendation to the Academic Senate.

### **ELTE 261 - Programmable Controllers II**

The Electrical Technology/Trades Technology Department (Technical Careers Division) stated that training updates are needed to keep the course up-to-date for changes in industry. These changes have been vetted with the METS and ELTE departments and respective advisory boards. The CC recommends the revised course proposal for ELTE 261 (Programmable Controllers II) move forward as a recommendation to the Academic Senate.

### **PFFT 100 - Total Fitness A-Fitness**

The Fitness and Wellness Department (Health & Human Services Division) stated that the learning outcomes for this course were updated last year. In this revised course proposal, the Fitness and Wellness Department is updating the course description to align with the learning outcomes. The CC recommends the revised course proposal for PFFT 100 (Total Fitness A-Fitness) move forward as a recommendation to the Academic Senate.

### **PFFT 101 - Total Fitness B-Fitness**

The Fitness and Wellness Department (Health & Human Services Division) stated that the learning outcomes for this course were updated last year. In this revised course proposal, the Fitness and Wellness Department is updating the course description to align with the learning outcomes. The CC recommends the revised course proposal for PFFT 101 (Total Fitness B-Fitness) move forward as a recommendation to the Academic Senate.

### **PFFT 102 - Total Fitness C–Weight Control**

The Fitness and Wellness Department (Health & Human Services Division) stated that the learning outcomes for this course were updated last year. In this revised course proposal, the Fitness and Wellness Department is updating the course description to align with the learning outcomes. The CC recommends the revised course proposal for PFFT 102 (Total Fitness C–Weight Control) move forward as a recommendation to the Academic Senate.

### **PFFT 103 - Total Fitness D–Life Fitness**

The Fitness and Wellness Department (Health & Human Services Division) stated that the learning outcomes for this course were updated last year. In this revised course proposal, the Fitness and Wellness Department is updating the course description to align with the learning outcomes. The CC recommends the revised course proposal for PFFT 103 (Total Fitness D– Life Fitness) move forward as a recommendation to the Academic Senate.

### **PFFT 114 - Advanced Circuit Training**

The Fitness and Wellness Department (Health & Human Services Division) stated that the learning outcomes for this course were updated last year. In this revised course proposal, the Fitness and Wellness Department is updating the course description to align with the learning outcomes. The CC recommends the revised course proposal for PFFT 114 (Advanced Circuit Training) move forward as a recommendation to the Academic Senate.

## **NEW COURSE PROPOSALS:**

### **MEDA 116 – Intro: MA Clinical & Adm Skills**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 116 (Intro: MA Clinical & Adm Skills) move forward as a recommendation to the Academic Senate.

### **MEDA 126 – MA Administrative Skills**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county

alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 126 (MA Administrative Skills) move forward as a recommendation to the Academic Senate.

### **MEDA 135 – MA Pharmacology & Med Math**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 135 (MA Pharmacology & Med Math) move forward as a recommendation to the Academic Senate.

### **MEDA 145 – Legal & Ethical Concepts**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 145 (Legal & Ethical Concepts) move forward as a recommendation to the Academic Senate.

### **MEDA 156 – MA Clinical Procedures I**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a

medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 156 (MA Clinical Procedures I) move forward as a recommendation to the Academic Senate.

### **MEDA 166 – MA Clinical Procedures II**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 166 (MA Clinical Procedures II) move forward as a recommendation to the Academic Senate.

### **MEDA 175 – MA Certification Review**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 175 (MA Certification Review) move forward as a recommendation to the Academic Senate.

### **MEDA 177 – MA Practicum Immersion**

The Community Health Services Education Program (Health & Human Services Division) stated that BCI is currently running the first cohort of a non-credit Medical Assistant (MA) Apprenticeship program that is sponsored by three local health care facilities (Sparrow Hospital, McLaren Hospital, and Capital Internal Medicine Associates). Eight students completed this program on November 22, 2018. The second cohort began in January 2019 and has increased in size to 12 students - all from Sparrow hospital. Ingham county alone currently has over 100 openings listed on Indeed.com for medical assistants. LCC previously had a medical assistant program that ended in 1999. Since then, the ambulatory care setting has shifted the ratio

of mostly RNs to mostly MAs; this was discussed at the October MMAPSE (Michigan Medical Assistant Post-Secondary Educators) meeting. The BCI MA Apprenticeship program has been structured to follow the MAERB (Medical Assistant Educational Review Board) Core Competency list. The program has been recognized by the AMT which allows for students to sit for the RMA exam upon successful completion of the program. The CC recommends the new course proposal for MEDA 177 (MA Practicum Immersion) move forward as a recommendation to the Academic Senate.

## **NEW CURRICULUM PROPOSAL:**

### **Medical Assistant Certificate of Achievement**

The Community Health Services Education Program (Health & Human Services Division) stated that the purpose of this program is to produce educated, highly skilled, credentialed medical assistants to meet the ongoing needs of our community in its many ambulatory care settings. The curriculum is designed to help the student learn and be able to demonstrate competency in both the administrative and clinical areas. The curriculum prepares the student for the ultimate goal of passing the Registered Medical Assistant exam and becoming nationally credentialed. The CC recommends the new curriculum proposal for the Medical Assistant Certificate of Achievement move forward as a recommendation to the Academic Senate.

Submitted by Kari Richards, Ph.D.  
Curriculum Committee Chair