



## Minutes

Approved during the 10/31/25 CASL meeting.

**Name of Committee or Team:** Committee for Assessing Student Learning (CASL)

**Support Documents Link:** [CASL Senate website](#); [CASL SharePoint](#); CASL Space on Webex

**Recording link:** N/A

- **Committee Members Present via WebEx:** Anna Mitterling, Chuck Page, Dana LaMacchia, Danielle Savory, Homa Ghaussi Mujtaba, Jesse Mills, Kara Wiedman, Mark Kelland, Melinda Hernandez, Rafeeq McGiveron, Rob McLoone, and Zach Macomber.
- **Resource/Ex-officio Members Present via WebEx:** Dana Cogswell, and Karen Hicks.
- **Guest(s):** Lisa Nienkark, Nikki Gruesbeck, Sarah Piercy, and Wyatt Schwanbeck.
- **Scribe:** Terri Christian.

**Date:** 10/17/25

**Time:** 12:30 – 1:15PM

**Room:** Via Webex

Agenda Item	Discussion	Next Steps
Approval of the 10/17/25 Agenda	<b>Approved</b> Without objection.	N/A
Approval of the 10/03/25 Minutes	<b>Approved</b> Without objection.	N/A
Chair's Report	<b>Academic Alerts Update</b> <ul style="list-style-type: none"> <li>• Mark contacted Penny regarding Academic Alerts.</li> <li>• Banner 9 implementation remains in progress; launch scheduled for Spring 2026.</li> <li>• Functionality for entering multiple students at once is being explored.</li> <li>• Penny will review the concept of automated alerts with IT and provide an update.</li> </ul> <b>Use of Meeting Time</b> <ul style="list-style-type: none"> <li>• Discussion on improving meeting efficiency.</li> <li>• Suggestion made to shorten meetings and reserve time for subcommittee work.</li> </ul>	Penny will update Mark on Automated Academic Alerts.  Meeting structure will continue to be refined.

Agenda Item	Discussion	Next Steps
	<ul style="list-style-type: none"> <li>• Cocurricular Assessment Team to begin subcommittee work following this meeting.</li> <li>• Future meetings will include designated subcommittee time.</li> <li>• Topic will remain active for ongoing review and adjustment.</li> </ul>	
<b>Update re Curriculum Committee Collaboration</b>	<ul style="list-style-type: none"> <li>• The Curriculum Committee is open to offering a “fast pass” for courses that have collaborated with assessment teams on course mapping.</li> <li>• A new checkbox for course mapping will be added to the Course Revision Form.</li> <li>• This process keeps the Curriculum Committee informed of courses that have worked with assessment teams and helps reduce duplication of effort.</li> <li>• The goal is to implement this change by the Spring 2026 semester.</li> </ul>	N/A
<b>Course Mapping &amp; Data Application</b> , standing agenda item  <a href="#">Link to PDF copy of Wyatt’s PPT presentation.</a>	<b>Impact of Academic/Engagement Alerts &amp; Tutoring Support</b> <ul style="list-style-type: none"> <li>• Wyatt presented findings, from the 10/3/25 request, on factors supporting student success after academic alerts.</li> <li>• Early engagement alerts and tutoring participation were linked to higher success rates.</li> <li>• Automated alerts may be reconsidered; Academic Success Coaches (ASCs) and support services could manage increased volume.</li> <li>• Faculty encouraged to submit alerts even for nonresponsive students, as ASCs may still assist them.</li> <li>• Communication gaps noted between faculty and ASCs regarding follow-up actions and student response.</li> <li>• Discussion included refining alert types to capture nonacademic issues, clarifying when to use alerts, and exploring tutoring’s impact by subject.</li> <li>• Potential future analysis could compare outcomes for 0.0F, 0.0U, and W students and assess long-term effects of alerts.</li> </ul>	Investigate opportunities for further research.
<b>Cocurricular Assessment Team</b> , begin work on standardized form	<ul style="list-style-type: none"> <li>• A motion was made to address future agenda items at this time. Zack so moved, and Danielle seconded. The motion carried without objection.</li> <li>• The Cocurricular Assessment Team met immediately following adjournment. Participants included Chuck, Homa, Karen, Lisa, Mark, Wyatt, and Zack.</li> </ul>	Subcommittee will update CASL as needed.

Agenda Item	Discussion	Next Steps
<b>Future agenda items</b>	<p>The breakout assessment teams: 1) Authentic/Collaborative Assessment; 2) Socially Conscious/Student-Centered Assessment; 3) General Assessment Overview (fundamentals) – Informational links:</p> <ul style="list-style-type: none"> <li>• quick link... <a href="https://www.michiganassessmentconsortium.org/wp-content/uploads/MAC-Statement-Components-of-Equitable-Assessment-Systems.pdf">https://www.michiganassessmentconsortium.org/wp-content/uploads/MAC-Statement-Components-of-Equitable-Assessment-Systems.pdf</a></li> <li>• full guide... <a href="https://www.michiganassessmentconsortium.org/wp-content/uploads/MAC_CEAS_Brief.pdf">https://www.michiganassessmentconsortium.org/wp-content/uploads/MAC CEAS Brief.pdf</a></li> </ul> <p><b>Breakout team members (per 5/2/25 meeting minutes):</b></p> <ul style="list-style-type: none"> <li>• <b>Authentic/Collaborative Assessment</b> <i>Members:</i> Anna, Zach, Lisa, Danielle, Kara</li> <li>• <b>Socially Conscious/Student-Centered Assessment</b> <i>Members:</i> Josh, Mel, Rob, Amy, Dana C.</li> <li>• <b>General Assessment Overview (fundamentals)</b> <i>Members:</i> Wyatt, Karen, Jesse, Dana L., Mark</li> </ul> <p>Group assignments are flexible, members may change groups. Folks not yet assigned are welcome to join any group of interest. Please send finalized group lists to Terri for committee records. You can put your shared work and meeting notes in the folders provided on our <a href="#">CASL SharePoint site</a>.</p>	<p>CASL members asked to review informational material provided in the links.</p> <p>Be prepared to break into subcommittee discussion groups after adjournment of main CASL meeting.</p> <p>Finalized group lists should be sent to Terri for updating committee records.</p> <p><a href="#">Please use SharePoint folders for notes taken and shared group work.</a></p>

**Meeting adjourned at 1:15 PM.**

- Next meeting Friday, October 31, 2025 from 12:30 – 2 PM, via Webex.

**WebEx Chat Information:**

Sent separately by Webex to all participants.

**Attachments:**

None

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