



Committee for Assessing Student Learning (CASL) - Minutes

Meeting Held Friday, February 9, 2024, from 12:30 – 2pm – via Webex

- Approved 2/23/24 -

Team Members:

Present:

Brenda Brown, Timothy Deines, Amanda Estacio, Karen Hicks, Heidi Jordan, Mark Kelland, Zack Macomber, Rafeeq McGiveron, Rob McLoone, Jesse Mills, Homa Ghaussi Mujtaba, Chuck Page, Danielle Savory, and Kara Wiedman.

Absent:

Dana Cogswell, Melinda Hernandez, and Tracy Nothnagel.

Guest:

Cheryl Garayta

Action Items:

- Karen to reach out to ELO review volunteers when has a spreadsheet organized for review of other ELOs currently being used by other MI colleges.
- Karen to bring an example of course mapping to a future CASL meeting.

Approval of 02/9/24 Agenda

- Call for approval of agenda.
- Hearing no objections, the agenda stands approved with no changes.

Approval of 01/26/24 Minutes

- Call for correction/approval of minutes.
- Hearing no objections, the minutes stand approved with no changes.

CASL Website Committee update

Initial update

Kara and Danielle shared their screens to walk through portions of the unpublished website.

- Goal continues to be to have this active by Spring Break (March 4, 2024) - Phase I.
- The content is progressing with following three categories being focused on at this time:
 - Getting Started with Assessment
 - Using D2L for Assessment
 - Getting Help with Assessment
- There is more content planned for the future as well – Phase II.
- Will be contacting CASL members on an as needed basis requesting their help writing content as well.
- Still learning the ins and outs of word press but expect to be ready on 3/4/24.
- The group had requested input regarding draft “Getting help with Assessment” document.
 - It was noted that the Center for Teaching Excellence (CTE) mission statement differed in the document from the CTE website and should be amended

- Response is that it will be fixed
- Other comments were that the document looked ready to publish

Phase II (or later) Assessment website work ideas

- Targeted help and guidance on what you can do with assessment data. New level, and those faculty how to use.
 - Twofold:
 - Information aimed at newer faculty just starting
 - Information aimed at faculty that have several years of collected data to analyze
 - Would like to have videos as well as documentation with varying levels of guidance on the site
- A lot of questions come to testing services about assessment in general.
 - Would like to see a redirect from here to the testing services website to help people find the right information if they started here but need something like proctoring tests
- A CASL onboarding space.
 - Not sure if that is the right home for it but a spot to help faculty understand what CASL is
 - Could be a simple link to the Academic Senate CASL webpage
 - However, thinking a spot for plain language might be useful
 - Describing not only what we do but what we would like faculty to be doing regarding assessment
- How to section for writing learning outcomes and selecting methods of assessment.
 - There is already some good information out there that can be used here regarding what a quality learning outcome statement looks like
 - Discuss how to selecting methods of assessment for a course
 - Finally bringing them together with source mapping
- Blog component as a type of CASL newsletter.
 - Get faculty to write 2 or 3 paragraphs on data
 - Place to showcase colleagues' assessment work
- Working document or template on learning outcomes and alignment.
- Area highlighting equitable assessment and inclusivity.

How can CASL support this workgroup?

- Submitting good examples of faculty testimonies.
 - This can be an award showcase of some type
 - Celebrating people's good assessment work
 - Possible monetary prize for best assessment project of the year, but have to investigate details of that further
- Will need content drafted for all the great ideas suggested to implement.
 - Maybe generate a list and people can draft something they pick from the list.
- This semester is initial structure set up and subcommittee will ask for help as needed.
 - But in fall would like to see the subcommittee as "Project Manager" role, where checking in with other small groups generating the site content
 - Then they would then edit for a consistent "voice" and publish on the site
 - Once framework is set up, which is currently in process, will be able to put more items on the website
- We will need some type of site review/audit.
 - Confirm links still work, content still accurate and etc.

Continue CASL work goals/future agenda item discussion

- Last meeting came up with following:
 - Continue cocurricular assessment work
 - Continue work with Curriculum Committee – the CASL + CC Workgroup
 - Continue developing assessment website content
 - CASL participating in PA days
 - More workshops and presentations
 - Revisit ELOs
 - CASL members go through course mapping process

Continue cocurricular assessment work

- Highlight our more recent additions to the cocurricular assessment program
 - Athletics
 - Delivered assessment data this week
 - Meaning making during live demo!
 - Exams, Tests, and Quizzes are aced
 - Homework and class activities are lowest scores
 - How to use the assessment data to inform athlete schedules and time management
 - ODI
 - MAP, LUCERO, ACCESS, and WISE
 - Tested use of D2L Fall 23 to track student attendance
 - Thank you to Lisa N. and Kara
 - Big thing, several years in making
 - Meeting with Dale Dan and cocurricular assessment coordinator this week
 - Cardio Exercise and Student Success
 - Phase I data analysis is complete
 - Phase I uses a student survey, student directs which course the cardio is applied to
 - Fall findings: n=889; 50% Up, 36% Same, 25% Down; 81% helpful
 - Phase II analysis in process
 - Phase II uses direct assessment, working directly with a course and instructor to find the most suitable placement for cardio within the semester
 - On the list: Phase I public access dashboard!

CASL + CC Workgroup update

Nothing at this time. February 28th is their next meeting

CASL participate in PA days

Start discussions to start game plan for fall kick off

- What are our priorities and what do we want faculty to know?
- Website could be a medium to introduce people to CASL and assessment more broadly.
 - If website becomes and outward facing means of communication with the college.
 - Overview as a presentation session and could even do a recording of an overview on the website.
 - Could be continuous conversation building from previous presentations.
 - Like authentic assessment one time and what to do with it or the next step the next.
 - Perhaps a PA day section on website that outlines items done

Revisiting ELOs

- Karen mentioned reviewing ELOs from other colleges.
 - Heidi can gather those over the summer
- Intent is to change existing ELOs to be more specific to LCC.
 - This will be done in subcommittee work
 - Researching and bringing back recommendations to main committee
 - At least every 4 years we review to make sure these are still appropriate
- Karen has two new ELOs to propose, and show as examples of what the ELO review can accomplish.
 - Health and wellness, or wellbeing, ELO
 - Talked with Kinesiology faculty to help write outcomes
 - What should this yield, be called, look like?
 - DEI approaching ODI and see what their thoughts are regarding adding an ELO
 - Again, discuss yield, naming, statement and what it would look like
 - Next steps for implementing these would be to gather statements and bring back to CASL
 - After CASL review would go to Senate for formal approval
- Side Note: These proposed ELOs might also be important when reevaluating LCC's mission statement.

Interest in joining an ELO review subcommittee?

- Cheryl is interested; Mark (after September 25th), and Heidi.
- Door open for more to join and the question will be asked at a future meeting as well.

Preparation steps needed?

- Karen has a spreadsheet to organize regarding reviewing existing MI colleges' ELOs.
 - She will reach out to volunteers to get that review going once organized

CASL members going through course mapping

- Intent is to help CASL members be more knowledgeable assessment resources on campus.
- Course mapping will look at individual course outcome statements and match them to gradebook items.
 - Clean gradebook = quality data
 - Quality data = getting more of out of your assessment reports
- Karen can bring before and after example to a future CASL meeting.
 - What data looks like before and after
- This will be a guided practice, cohort style, with folks going through it together.
 - No one left on their own here
- Two semester time commitment.
 - First semester getting ready
 - Second semester designing the system
 - Third ready to roll!

Who's up for this?

- Mark (after September 25, 2024), Brenda (and others on her Management Program team), Tim and Heidi to date.
- Next CC+CASL meeting will bring up to Curriculum committee – they are welcome as well.
- Note: Those who didn't volunteer may get an email from Heidi.
 - Especially ones without assessment coordinators in their programs

Other future goals to start discussion on?

None at this time.

AI and Assessment – standing item

- Still holding off on CASL subcommittee to see what the college-wide one accomplishes.
- One area has a course director asking for an AI portion put in faculty syllabi.
 - Too early to request this yet
 - Need to wait for college-wide direction
 - Right now, too varied, would be too confusing to student to be allowed in one course and considered cheating in another
 - AI detection programs aren't reliable.
 - Possibly ask Provost to create a letter to faculty letting them know that a college-wide direction is not here yet so any student direction they may or may not give is not final at this time.
 - Was this conversation touched upon at last college-wide AI meeting? No still setting up the parameters and mission of group.
- Other comments/observations?
 - Note, if interested, there are a lot of good YouTube videos by the Wharton School, Ethan and Lilach Mollick on this subject – from an instructor perspective
 - Here is one example, [Link to YouTube Practical AI for Instructors and Students Part 1: Introduction](#).

Future Agenda Items

None at this time.

Meeting Adjourned at 1:35PM with no objections

- Next Meeting Friday, February 23, from 12:30pm to 2:00pm, via Webex.

Respectfully submitted by Terri Christian

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