



Committee for Assessing Student Learning (CASL) - Minutes

Meeting Held Friday, September 22, 2023, from 12:30 – 1:30pm – via Webex

-Approved 10/06/23-

Team Members:

Present:

Brenda Brown, Timothy Deines, Dana Cogswell, Amanda Estacio, Melinda Hernandez, Karen Hicks, Heidi Jordan, Mark Khol, Zack Macomber, Rafeeq McGiveron, Rob McLoone, Homa Ghaussi Mujtaba, Tracy Nothnagel, Chuck Page, and Danielle Savory.

Absent:

Mark Kelland and Kara Wiedman

Guest:

Cheryl Garayta

Action Items:

- CASL to update [the Cocurricular Assessment Plan handout](#) found on the CASL SharePoint site.
 - Remove bullet item “May or may not be led by LCC” under the Cocurricular Definitions and Inclusion Criteria section
 - Update/remove terminology of “inclusion” and “exclusion” for section heading with in the Cocurricular Definition and Inclusion Criteria section
- CASL website subcommittee may be reaching out to members to get information to use in Phase One of the website.
- CASL members interested in volunteering for the LCC-wide AI workgroup asked to email Tim and/or Tracy.

Approval of 9/22/23 Agenda

- Call for approval of agenda.
- Hearing no objections, the agenda stands approved.

Approval of 9/08/23 Minutes

- Call for correction/approval of minutes.
- Hearing no objections, the minutes stand approved.

Cocurricular discussion

Review original inclusionary and exclusionary definitions from [the Cocurricular Assessment Plan handout](#) located on CASL SharePoint Site.

- After discussion determined to remove the bullet item “May or may not be led by LCC” from the Cocurricular Definitions and Inclusion Criteria section
- Is there some reason we wouldn’t want to assess the type of learning that goes on with student government?
 - Does someone run it, is it a program that someone can facilitate assessment there?
 - While learning exists not sure how we would measure that.

- Important to remember that the fact something isn't included in cocurricular doesn't mean it doesn't have value or add to learning
 - It might be extracurricular as opposed to something that falls into a category that can be assessed the way cocurricular programs are being defined
 - Other areas can still be evaluated but through different channels than cocurricular assessment
- Another way to determine if something is cocurricular is if they have completed an intentional instructional design
- Do not like using the terms "exclusion" and "inclusion" for section headings in the guide.
 - Need to be revised
 - Could say something like, "Examples of cocurricular" in place of Inclusion List; and "Examples of extracurricular" in place of exclusion or undecided list.
 - CASL to update that terminology in the cocurricular handbook

Create up-to-date list.

- Items on the included list all have a clear direct link that the activity can be tied back to student learning in specific classes
- All programs will be evaluated in some form, what we are trying to decide here is which ones will be assessed for learning and linked to one or more ELO
- HLC viewpoint is that if something is on the cocurricular list it needs to be assessed.
- After discussion the group is satisfied with the list as it stands

CASL Website updates – Tim and Team

- Team met this week and seems to be going well.
- Goals: Using site to advance general education assessment at the college.
 - Practical for faculty
 - Located in a place faculty would naturally migrate
 - That is not the Senate Website
 - Currently thinking to create a LIB Guide
 - In short term have information that is generally educational on assessment for faculty but in longer term have specific to LCC itself
- Kara and Danielle met yesterday and came up with categories that could be tabs on the website.
 - Phase One
 - Getting started with Assessment
 - Course Design – Assessments
 - Using D2L for Assessment
 - Getting Help with Assessment
 - Future items
 - Assessment Outside of D2L
 - Analyzing Assessment Data
 - Equitable Assessment
 - Academic Integrity/Cheating
 - Some items have existing information and some needs to be created – will be asking CASL help to get content onto the website.

ChatGPT – standing discussion topic

- Senate today passed resolution creating a workgroup to draw together various divisions, departments and programs, across LCC talking about AI and implications it may have for college.
 - That group needs volunteers
 - Would be good to have some CASL representation there
 - If you are interested in being on the committee let Tim and Tracy know
- Brenda sent some information to Tim, that email was sent to group and has been put on the CASL SharePoint site, [in the AI Information folder](#).
 - An AI resource directory
 - There is so much information and easy to get overwhelmed by it
- Do we want to keep this as a standing discussion topic?
 - Group determined worth keeping, a place where people can bring up concerns and possibly receive updates from the LCC-wide AI workgroup
- Tim reminded folks they can always add agenda items for CASL discussion.

Future Agenda Items

Honors program discussion.

- Tim got on the agenda for next Academic Senate meeting to follow up on CASL's purview regarding equity in the Honor's program
 - After today's discussion determined Tim will be asked to be removed from the Oct 6th Senate agenda so that he can incorporate what is learned during the Oct 6th CASL discussion when speaking to Senate
- Dina Krois and Jessica Hester have been invited to the October 6, 2023 CASL meeting.
- English department discontinued ENGL 131 and 132 honors programs.
 - That now makes the ENGL program in line with others at LCC, having an Honor's option instead of dedicated courses
 - Does this mean we no longer need to bring the issue to Senate?
 - Did this move address the concerns of some CASL faculty?
 - Still question of recruitment from white colleges?

D2L Demonstration of Pilot Program – Kara

- Still planned for October 6th meeting.

Meeting Adjourned at 1:45pm with no objections

- Next Meeting Friday, October 6, 2023 from 12:30pm to 2:00pm, via Webex.

Respectfully submitted by Terri Christian

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