# Committee for Assessing Student Learning (CASL) - Notes

Meeting Held Friday, October 22, 2021, from 12:30 – 2pm – via Webex

## Team Members:

### Present:

Patti Ayers, Timothy Deines, Karen Hicks, Heidi Jordan, Mark Kelland, Mark Khol, Rafeeq McGiveron, Rob McLoone, Dale Moler, Tracy Nothnagel, Danielle Savory, and Kara Wiedman.

### Absent:

Dana Cogswell, Sandra Etherly-Johnson, Zack Macomber, and Chuck Page.

### Guest:

Susan Jepsen

## Action Items:

* Keep working on CASL Workgroup items.
	+ Come prepared to share what your group is working on to the next CASL meeting

## Approval of 10/22/21 Agenda

* Call for approval of agenda.
* Hearing no objections, the agenda stands approved.

##  Approval of 10/08/21 Notes

* Call for correction/approval of minutes.
* Hearing no objections, the notes stand approved.

## Annual Assessment Report – Karen

The report as well as reflective questions was sent to CASL members prior to this meeting. Discussion regarding their review follows.

* New for LCC is to look at student outcomes by demographics.
	+ Hopeful that it will generate some deeper conversations about student learning across the campus.
* Important for CASL to revisit our pre-COVID conversations around setting appropriate ranges around student learning goals.
	+ Example, a course’s assessed ELO comes in at 80%. Need to determine if that is a good, bad or just right score.
	+ We had several set up but need to confirm CASL’s previous thoughts and come up with recommended learning outcome goal ranges.
* Important that CASL offer support, maybe guidance resources, to faculty peers on how to understand their assessment numbers better.
	+ Help them learn the right ways to investigate why a number was achieved
	+ Help them engage in inquiry processes
* What are tool and resource ideas folks have?
* CASL can have these conversations then bring to the Academic Senate to have a larger conversation.
	+ Bring Senate questions for them to actively engage with
	+ Contextualizing the Assessment Report results
* This would be a good thing to make part of our CASL agenda to discuss four main points and then go back to the Senate, either later this semester or early spring semester, to present to them.
	+ Four main concepts
		- Look at Student Learning Outcomes (SLOs) broken down by student demographics
		- Create a general meaning range for SLO numbers, what does 80% mean
		- Provide tools for inquiry processes, why are these numbers the way they are
			* Examples: logic trees; fishbone diagrams; root/cause analysis
		- Provide resources to contextualize the assessment data, help make meaningful interpretations of the data

## Updates from Workgroups

### Assessment Learning Lab

* Goal was for members to begin gathering peers from their respective programs to give feedback on assessment work.
* Tim reached out to English faculty and heard back from Rob.
* Chuck had sent an email letting us know that Ami Ewald will collaborate with him on the project and the rest of the instruction Services Team, made up of all teaching librarians, will serve as a consulting group.
* Susan Jepsen thought to start small with her nursing program but it has snowed balled quickly.
	+ Looking for some past information gathered on assessment in NURS 211
		- Important to find assessment plan that was done so not reinventing the wheel
	+ Now have nine people on a committee
		- Revisited nursing accreditation board rules, this is just the beginning
		- Invited Karen to first meeting
* Patti met with the other student leadership academy faculty member and agreed on a method of assessment, the learning activity and ELOs for their curricular area.

### Blue Review

* After reviewing the faculty created questions, there does not seem to be any issues with what was created.
	+ There were no “bad” questions
* The focus of this group will not need to be on vetting questions.
* Group also discussed the intricacies of creating and analyzing data.
	+ Need to flag or collate questions and frequency discuss if items should be added or removed from the question selection list
	+ Need to determine process and timing for those tasks
		- How regularly do we want to review
		- When do we report to the rest of CASL
		- Process for making changes and approval of those changes
* Question for Blue Group. Does it matter if questions are coherent across a program or is it okay to let them be totally individualized?
	+ Example: Nursing program would like some standard questions added to the survey, have addressed that by having all faculty add the same question, but would be nice if could automated in some way.
		- Would still want ability to ask own questions if desired, such as if an OER is working or other detailed question specific to a section
	+ Blue system can assist with this process

### Assessment Research & Education Group

* Danielle, screen shared items found at [CHDV Project Timeline for CASL](https://docs.google.com/document/d/1YOgCQsFguWp0PuhoyJxV1u_VSF-PclhC/edit?usp=sharing&ouid=112114868883011863546&rtpof=true&sd=true) link.
	+ Several items compiled on LCC Google drive
* Looking into equitable assessment design.
	+ Hoping to find a checklist already done and ways to apply to courses
	+ Right now mainly a resource storage area, added by category
* Also looking at assessment though a different lens, looking at definitions and applications between performance and authentic based assessment.
	+ Is there a difference?
	+ Looking at Bloom’s Taxonomy
* Once have a product will put in CASL SharePoint site for others to reference as well.

## General CASL Project Plan for 2021-2022 Workgroups Shared

* Went over document located on the [CASL SharePoint site](https://lansingcc.sharepoint.com/%3Ax%3A/r/sites/Interdivisional/SteeringCommitteeCASL/_layouts/15/Doc.aspx?sourcedoc=%7BC5CFC04A-69F2-43D9-B026-B57A3AAAA50D%7D&file=CASL%20project%20plan%202020-20211.xlsx&action=default&mobileredirect=true).
	+ General guidelines if needed
	+ Groups welcome to expand in direction their work takes them
* Gives a sense for a kind of arc for the academic year.

## New Business & Future Agenda Items

* None at this time.

## Adjourn to Breakout Groups at 1:15pm

* Groups broke into 3 breakout sessions for the rest of the meeting.

## Next Meeting

* Next meeting Friday, November 5, 2021 from 12:30pm to 2:00pm, via Webex.

*Respectfully submitted by Terri Christian*

Lansing Community College is committed to providing equal employment opportunities and equal education for all persons regardless of race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or that is unrelated to the person's ability to participate in educational programs, courses services or activities offered by the college.