**Notes**

**Committee for Assessing Student Learning (CASL)**

Meeting Held Friday, November 6, 2020, from 12:30 – 2pm – via Webex

**Team Members:**

**Present:**

Ed Bryant, Dana Cogswell, Michelle Curtin, Timothy Deines, Alex Gradilla, Nikki Gruesbeck, Karen Hicks, Mark Kelland, Lyndia Klasko, Mark Kohl, Zack Macomber, Rafeeq McGiveron, Rob McLoone, Dale Moler, Lisa Nienkark, and Chuck Page.

**Absent:**

Patti Ayers, Tracy Nothnagel, and Kara Wiedman.

**Guests:**

Cheryl Garayta

## Action Items:

* Michelle Curtin to send invitation to Blue Committee group for meeting 5pm Tuesday 11/10/20.
* Blue Committee to get finalized questions to Karen by Wednesday 11/11/20.
* Karen Hicks to invite LCC President and Provost to a future CASL meeting to discuss ATD implementation options.
* Equity discussion will be a future agenda item.
  + Equity group to follow up and bring back more direction for CASL in regards to ways to move forward and engage in this general question of equity and assessment.

**Approval of 11/06/20 Agenda**

* Call for approval of agenda.
* Hearing no objections, the agenda stands approved.

**Approval of 10/23/20 Notes**

* Call for correction/approval of notes.
* Corrections: Move Dana Cogswell, Alex Gradilla, Nikki Gruesbeck, Mark Kohler, and Zack Macomber to the present list for the 10/23/20 meeting.
* Notes approved with corrections.

## Blue Committee Discussion

### Presentation of Current Questions

* Ed shared the word document the group summarizing the groups work on survey questions.
  + Requests that all of CASL look over the document and send comments
  + Document was sent to Terri Christian who mailed it to the CASL email distribution list
* Blue group specifically will go over the notes and get revisions back to Ed by Sunday night.
  + Ed will compile and send to the committee for final decisions
  + Karen needs the finalized version by Wednesday
    - A maximum of 15 primary questions
    - No limit on number of personalized questions the instructor may choose from to add to their specific survey

### Group Discussion

* May want to word questions in a manner that makes it crystal clear the topic is dealing with diversity/equity/inclusion (DEI) issues.
  + Important to remember DEI is three separate things, it is fine to only address one of them in a specific question, they do not need to include all three
* In general, when creating questions, it is important they are phrased so that the student answers for their own experience but does not answer for the group.
* Thank you to the Blue Committee for their work narrowing the questions down and categorizing them in a way that will be helpful to instructors.

### Next Steps

* Get questions to Karen by Wednesday 11/11/20.
  + Michelle Curtin to send out invitations to the Blue Committee for Tuesday 11/10/20 at 5pm.

## Equity Committee Discussion

* Equity group met with Tonya Bailey.
* Referenced definition from 10/23/20 meeting: Equity is the ongoing practice of recognizing and removing barriers or biases specifically in policies, procedures, processes, resources, etc. Actively working to ensure full participation across cultural and circumstantial differences by redressing exclusionary practices of underrepresented groups. When equity is sustained and fully present, it results in collective understanding, providing a unique set of supports to students’ unique challenges, more student needs met. Intentionally removing eliminating these barriers. It aims for addressing systemic changes, justice, liberation.
* Does the group agree that CASL’s focus is on applying this definition to course assessment?
  + Not a small task
  + What needs to change?
* LCC is committing to Achieving the Dream (ATD) initiative, <https://www.achievingthedream.org>.
  + Recommitting, LCC had also joined in 2011
  + Group encouraged to get involved
* CASL can help LCC determine our goals and objectives so that we can ask ATD coaches questions to get the help we need to achieve those goals
  + Institutional and Classroom objectives
  + Building a culture that creates foundational warmth around identifying gaps and being receptive to information about them
* Are there outcomes in ATD that we could align to in our assessment work?
  + It's been awhile, there were institutional level outcomes that we reported out of CDS
  + We may be able to connect the leading indicators of assessment to these outcomes
  + An equitable assessment will also be more accurate and reflective of student learning
* CASL can also support faculty education.
  + How do I deal with this data and apply it to make the situation better?
  + Not just providing information but being facilitators of data, creating learning processes
  + Remember there is a gap between full-time and adjunct faculty views on this matter.

### Next Steps

* Invite President and Provost to future CASL meeting before they make decisions about which part of ATD they are thinking of implementing.
  + Karen Hicks will reach out to them
* Equity group to follow up and bring back more direction for CASL in regards to ways to move forward and engage in this general question of equity and assessment.
  + Questions to think over as a group:
    - What is the relationship of ATD and CASL?
    - What kinds of questions can we develop so that we can use ATD in a way that is helpful to LCC?
    - How can CASL support the practical use of data by faculty?
    - Is there a way to make the harder sciences, such as Math, more equitable?
      * Content delivery methods and making extra outreach efforts to people are helpful tools there
    - Assessment methods and grading issues
* Equity discussion will be a future agenda item.
* Possibly research a past study done, in Dr. P. days, for an equity grant.
  + Student input was important and changed some preliminary assumptions made while creating the survey
    - Students defined equity as grading, they wanted an equitable assessment of their work
* Involve students in the conversations of equity.

## New Business

* None presented.

## Adjourned 1:55pm

* Zak motioned to adjourn at 1:55pm
* Mark Kelland seconded
* With no objections the meeting was adjourned at 1:55pm.
* Next meeting Friday, November 20, 2020 from 12:30pm to 2:00pm, via Webex.

*Respectfully submitted by note taker Terri Christian*

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