**Notes**

**Committee for Assessing Student Learning (CASL)**

Meeting Held Friday, May 7, 2021, from 12:30 – 1:15pm – via Webex

**Team Members:**

**Present:**

Patti Ayers, Ed Bryant, Timothy Deines, Nikki Gruesbeck, Karen Hicks, Heidi Jordan, Lyndia Klasko, Zack Macomber, Rob McLoone, Dale Moler, Tracy Nothnagel, Chuck Page, and Kara Wiedman.

**Absent:**

Dana Cogswell, Mark Kelland, Rafeeq McGiveron, and Mark Kohl.

**Guests:**

Cheryl Garayta

## Action Items:

* Special Summer CASL meeting.
  + Tuesday June 22, 2021 from 12:30-2pm via Webex.
    - Workshop format
    - Come with ideas about courses to work with in the learning lab this upcoming fall semester
* If you get a moment you might want to check out the following book recommendation from Tim:
  + Antiracist Writing Assessment Ecologies: Teaching and Assessing Writing for a Socially Just Future, by Asao B. Inoue
  + Rob commented in the chat regarding this book, “It has certainly influenced the assessment conversations we are having in writing.”

**Approval of 5/07/21 Agenda**

* Call for approval of agenda.
* Hearing no objections, the agenda stands approved.

**Approval of 4/23/21 Notes**

* Call for correction/approval of minutes.
* Hearing no corrections, or objections, the minutes stand approved without correction.

## Blue Feedback – Faculty Experience

* Several faculty in the group did not add any survey questions to the standard given ones.
* Liked real time response rate monitor.
* Felt report gave a lot of data, had not combed through it all yet.
  + Might be too long
  + Note: Shortly after this meeting took information and re-established report parameters for faculty, resulting in a shorter but still informative report
* Still looking forward to having formative feedback from students during the semester.
  + Could present to Senate
    - Extra not available with IDEA evaluations
  + Might be a real game changer as long as faculty get involved and use it
* Hoping for professional development in future to help with using Blue resources effectively.
  + Noted that a presentation is planned for the fall PD Days

## Assessment Coordinators’ Year End Assessment Reports – Karen Hicks

* Presented report that is available on the CASL SharePoint site as well.
  + In the Agenda and Handout section titled, [Annual Assessment Coordinator Report 2021-2021](https://lansingcc.sharepoint.com/:w:/r/sites/Interdivisional/SteeringCommitteeCASL/_layouts/15/Doc.aspx?sourcedoc=%7B11C4A1D2-AB8F-4EF7-877A-6BDC1836E46D%7D&file=Annual%20Assessment%20Coordinator%20Report_Spring2021.docx&action=default&mobileredirect=true)
* General items completed:
  + Improved the quality of student learning outcome statements
  + Improved the quality and selection/alignment of assessment methods
  + Developed or refine course assessment plans
  + Supported selection and design of data collection processes
  + Supported use of student learning data to inform instructional design and delivery decisions
* Recommendations from Assessment Coordinators:
* Keep biweekly assessment coordinator meetings
* Interdisciplinary workgroup
* Add more assessment instruction to onboarding
* Increase number of assessment coordinators
* Additional support needed for HHS
* Expand assessment coordinator program to TC
* The AC as resources for assessment expertise and support
* AC support from associate dean, dean, PFC, to be on same page with assessment

## Learning Lab – Discussion

* CASL to become their own Assessment Coordinators!
  + Voluntary
  + Each CASL member brings own course of their choice to CASL and begin process
* What do people think?
  + Practical do on day to day basis
  + Involves CASL members in assessment and keeps it relevant
* Time commitment be outside of CASL?
  + Estimate max 1 – 2 hours a week in addition to CASL sharing time
  + Some of this work will need to do for your course whether we do this process or not
  + We will also use CASL time to work on this
    - Think outside of CASL then come in and share ideas
* If not sure what course to choose or have other questions please contact [Karen Hicks.](mailto:kicksk10@lcc.edu?subject=CASL%20Question)

## Late Summer Meeting - Discussion

* Tuesday June 22, 2021 from 12:30-2pm via Webex.
  + Workshop format
  + Come with ideas about courses to work with in the learning lab this upcoming fall semester

## New Business & Future Agenda Items

* None

## Meeting Declared Adjourned at 1:15pm

* Next meeting, special summer meeting, June 22 from 12:30-2pm via Webex.
  + Normally scheduled meeting on August 27, 2021 from 12:30pm to 2:00pm, via Webex or TBD

*Respectfully submitted by note taker Terri Christian*

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