Notes

# Committee for Assessing Student Learning (CASL)

Meeting Held April 12, 2019, from 12:15pm to 1:55pm in TLC 127

## Team Members:

### Present: Antuan Bell, Ed Bryant, Michelle Curtin, Nikki Gruesbeck, Karen Hicks, Joe Long, Zach Macomber, Rafeeq McGiveron, Lisa Nienkark, Lori Orr

### Absent: Dana Cogswell, Dale Franks, Rob McLoone, Glenys Warner, Kara Wiedman

### Guest: Martine Rife

## Approval of 3/29/19 Notes

### Notes:

* Changes requested:
	+ Add “s,” to fix grammatical error, behind “week” under General Education Assessment updates, Next Steps heading. Now sentence reads, “Karen and Terri will send an email 2-3 weeks prior to the end of the semester…”
* Michelle motioned to approve notes with requested change.
* Rafeeq seconded.
* All approved.

## Gateway Course Assessment – Lisa

### Notes:

* Lisa and Martine are co-leaders of the Gateways to Completion Initiative (G2C).
	+ LCC has been using the Gardner Institute to work through data
		- More information regarding this initiative can be found on the Gardner website located at: <https://www.jngi.org/gateways-to-completion>
	+ End of spring finished with contract commitment to Gardner Institute and not continuing
		- Have worked with Gardner for 6 years
		- Two three year studies on varied courses
	+ Hoping CASL can help ensure that gateway course assessment remains part of LCC processes
		- The continuing Gateways to Completion Initiative committee requests CASL’s help in developing an assessment plans to process future course assessment data
		- CDS provides data, Gardner services had a very user friendly interface
			* CASL could help faculty assess data produced by CDS if needed
	+ Discussion regarding using Program Review (PR) as a way to require gateway courses be reviewed
		- Could require that the gateway courses are reviewed as long as they are in the program’s curriculum
		- Would connect to embedded academic support
		- PR only occurs every four years so may not be the best solution
	+ Jeff Janowick will be discussing this issue during the Senate meeting on April 26, 2019
		- Hope for CASL support during the meeting
			* Electronic data from Martine distributed to CASL members regarding Academic Senate Update information on the G2C project
				+ Stored on the CASL SharePoint, in 4-12-19 meeting folder
			* Request CASL review data and be prepared to comment during Senate discussion
	+ Final 6 year completion report is being written
		- Goal is to have it completed in June
		- Jeff Janowick will present final report to Academic Senate
	+ Discussion points regarding G2C Initiative’s contributions in the past 6 years
		- Highlighted success rate increase in several classes
		- Established LCC self-awareness of embedded academic process
		- Professionalization of faculty leaders and empowerment of faculty
		- Influenced use of digital IDEA forms, Early Alert system and mandatory use of D2L
		- Part of faculty driven think tank that established the Academic Success Coaches
		- LCC G2C members, Kevin Brown and Jeff Janowick, are now advisors to the national G2C organization

### Next Steps:

* A Committee already exists to review the last 6 years of this initiative. CASL will review existing committee’s information and help them develop a plan to assess student learning in designated Gateway courses if requested.

## Develop General Education Assessment Questions

### Notes:

* Draft created by Michelle on CASL SharePoint site
* Discussion:
	+ Lori: Hard to understand why faculty can choose their own instrument, seems hard to compare course materials that way
		- Getting faculty to agree on a common assessment is hard
		- Hope that after see the results faculty may determine they want a common assessment tool
	+ Karen has been talking to faculty who are getting excited about this assessment
	+ Possible that varied groups might come together to form a common test, such as critical thinking assessments that can be established from many varied viewpoints
	+ Nicki: Part of this assessment process is to provide a “coaching lens”
		- Behavior changing
		- Help faculty learn questions to ask and possible solutions
	+ Already heard back from one department that after reviewing assessment results, their assessment method did not give them the information they were looking for
		- This is good news, questions are starting to be discussed

### Next Steps:

* Need to work on Action Plan questions for follow up survey.

## Assessment Handbook

### Notes:

* Michelle discussed the Assessment Handbook draft sections with members and put their names by sections they can review in the SharePoint document

### Next Steps:

* Members to review and work on their assigned sections of the handbook on CASL SharePoint site
* Will look at committee members compiled Assessment Handbook Draft status in SharePoint at the next meeting

## Adjourn

* Zach motioned to adjourn at 1:55pm.
* Lisa seconded.
* All approved.
* Next meeting Friday April 26, 2019 in TLC 127 from 12:15 to 2pm.
	+ Last CASL meeting of the Academic Year - Pot Luck
		- See signup list for items to bring in on CASL SharePoint site

*Respectfully submitted by Terri Christian*