Notes

# Committee for Assessing Student Learning (CASL)

Meeting Held March 29, 2019, from 12:15pm to 1:53pm in WCP 101

## Team Members:

### Present:

Ed Bryant, Michelle Curtin, Nikki Gruesbeck, Karen Hicks, Joe Long, Zach Macomber, Rob McLoone, Lisa Nienkark, Lori Orr, Kara Wiedman

### Absent:

Antuan Bell, Dana Cogswell, Dale Franks, Rafeeq McGiveron, Glenys Warner

## Approval of 3/15/19 Notes

### Notes:

* Changes requested:
	+ Page 2, change existing, “Curriculum committee needs to be a part of any outcome changes”
	+ To, “Any outcomes will include the Curriculum committee review process”
* Zach motioned to approve notes with requested changes.
* Lisa seconded.
* All approved.

## General Education Assessment updates – Karen

### Notes:

* 17 CRNs have submitted General Education Surveys to date.
* Terri and Karen are keeping a list of CRNs to determine who has not yet submitted their survey.

### Next Steps:

* Karen and Terri will send an email 2-3 weeks prior to the end of the semester to anyone who has not yet submitted their general education survey.
	+ The email will invite the faculty to the CASL concurrent session during PD days at the end of the semester

## Assessment Handbook – Michelle, small groups

### Notes:

* Viewed Clark College assessment outline:
	+ http://www.clark.edu/tlc/outcome\_assessment/oa\_handbook.php
* Reviews and edited assessment handbook outline in SharePoint.
* Worked in teams of 2 on assessment handbook content.

### Next Steps:

* Set a deadline for the rough draft of the Assessment Handbook, due April 26, 2019 - Last CASL meeting of the semester.

## Adjourn

* Zach motioned to adjourn at 1:53pm.
* Lisa seconded.
* All approved.
* Next meeting Friday April 12, 2019 in TLC 127 from 12:15 to 2pm.

*Respectfully submitted by Karen Hicks - tlc*