minutes

# Budget Team

## Monday, April 19, 2021

8:30 to 9:30 A.M.

**Members:** Joe Barberio, Nancy Dietrich, Gerry Haddad, Andrea Hoagland, Veronica Johnson, Tamara McDiarmid, Jon Ten Brink, Sally Pierce, Denise Warner

## Agenda:

1. We welcomed Andrea Hoagland, Dean of A&S to the committee. Andrea will replace Ronda Miller as an administrative representative on our committee. Andrea had previously served as a resource person for the committee.
2. Approved minutes from April 12.
3. Report to the full senate on April 23:
	1. Our goal is to engage and equip faculty to move LCC forward in shared governance.
	2. First project is POPs because it is a place we can have immediate impact to improve the budgeting process. We’ve collected and reviewed POPs from A&S and Tech Careers. We are developing tips and tools for helping programs improve their POPs and are working to educate faculty on importance of POPs. We will present “POP Goes the Budget! Tips, Timelines, and Tools You Can Use to Advocate for Your Program” at PA Days, and we invite senators and their constituents to attend.
		1. Share an example of a POP that had results.
		2. Get people outside of their comfort zones.
	3. We are also participating in meetings where the Academic Senate has not been included in the past, such as A&S Division budget planning, SAALT (Student and Academic Affairs Leadership Team), and Labor Coalition meeting on May 14.
	4. Next steps are to look for ways to enter the budget building process throughout the academic year; equip senators and other faculty with information about budget timelines; encourage adjunct faculty participation in the budgeting process; encourage all faculty to review POPs on an ongoing basis throughout the year.
	5. Ask for input from senate as to what they would like us to do.
4. Prepare for SOAR meeting with Pres. Robinson on April 23.
	1. Faculty need to be able to see more detailed information on a timely basis. How do we engage with what we can’t see?
	2. We need a seat at the table from the beginning of the process as budget is being built and modified.
	3. How can admin better understand the faculty perspective? How can faculty better understand admin perspective? Both faculty and admin need to go outside of their comfort zones. An audacious goal: break the divide between faculty and admin and become a model for other colleges to do the same.
	4. Admin may have to share budget information that they maybe didn’t trust faculty with in the past. We all need to go outside of our comfort zones.
5. We discussed some specifics of how to improve POPs.
	1. Programs need to encourage adjunct involvement by planning budget for meetings; plan for a few years ahead and implement in stages.
	2. Do the research to find out what you need and how much it will cost. Put detailed information into the POP.
	3. Plan for adjunct participation by putting money for meetings into the budget. Plan to meet often to work on your projects.
6. Agenda items for our next meeting.
	1. Report on SOAR meeting with Pres. Robinson.
	2. Prepare presentation for PA days.
	3. Prepare Tip sheet for POPs.

Minutes respectfully submitted by Denise Warner.

### Next Meetings:

April 26 and May 3.