**Academic Senate Budget Committee Minutes**

## **April 5, 2021**

## **Approved 4/12/21**

**Attendees:** Joe Barberio, Gerry Haddad, Veronica Johnson, Tamara McDiarmid, Jon Ten Brink, Eva Menefee, Sally Pierce

1. Reviewed minutes from March 29 and Approved them.
2. Approved Agenda
3. Discussion: Reluctance to create a list of obstacles facing our committee because that sounds adversarial and may not help us create a new college norm.
4. New info—Monica says Sally and Denise will be invited to outline the challenges encountered by the Budget Committee at a SOAR committee which will include Pres. Robinson (Scheduled for April 23). A meeting to talk about how the Senate can more effectively fulfill its role in the shared governance of the college. They want input from the Budget committee about the types of obstacles we face and maybe some suggestions for how to overcome these barriers.
5. Obvious at this point POPS review and other financial information—if the Senate only discusses POPS we only will be discussing a fraction of the college’s financial commitments—but we understand the need to create truly functional POPS.
6. We think we need a representative in the room where divisions talk about expenditures including lines of faculty positions and the costs of initiatives.
7. Any more suggestions for improved POP—would it make sense to create a bulleted list of considerations from our minutes to add as a preamble to the form? It’s a little early to create SOP because we are still gathering information. It may make sense for us as a committee to periodically revisit the question of suggestions and improvements every 6 months.

(Right now we may be asked to address this issue at the Academic Senate Agenda on April 23.)

1. Discussed Tamara and Eva’s up-coming visit with the mid-level managers on SAALT. We are looking for consistently functional POPS not exact matches across divisions and departments.

—Discussed ideas about requests to leadership. Is there any way we can begin to move timeline for POPS? We want to make it clear to other faculty that this OUR idea as committee. We need to form a partnership with other members of the college NOT interested in pointing at mistakes in POP’s—we need to advocate to help make them better, but we need to talk about $ beyond POPS.

We noted that there has been progress since January. We are being invited into new rooms—but substantive institutional change is slow, so we need to continue to advocate for more transparency and information.

Perhaps in addition to our letter to the deans which has been sent out—we should consider drafting something for PFC’s—Sally said she would work on this with Denise and bring something back to the group.

1. There was enthusiasm for develop a workshop for PA Days on effective strategies for doing POPS. (We liked the idea of explaining why POPS can be helpful and positive for a program.) The analogy of a recipe was proposed. Departments really need to be readjusting their POP’s every 3 months or so. So we need to talk to Megan about such a presentation—held during PA days
2. Perhaps we could form teams of folks from the Budget committee—HHS/ A&S/ Careers/ and Academic Affairs could visit Fall Divisional meetings.

We need to expand our membership to facilitate such work. Ideally we should invite membership and expand to a group of 20 or so to spread the work and have better representation in all parts of the college.

1. Sample Survey—postponed until Nancy can attend—put on Agenda for April 19.
2. Develop example survey or at least a question or two on the course request form and ask to be on Senate agenda (Apr 23) for input on the survey and/or best practices for POPs. We talked about a question to add to the existing request for teaching assignment. Sally said she would draft something. Veronica suggested that we make sure to help adjunct faculty see how they might request funds and be involved in department requests.
3. Agenda items for our Meeting on April 12—hopefully more POPS and survey from Nancy’s area—Work Force Development.

Notes respectfully submitted by Sally Pierce—who hit record on Web-ex but is having trouble accessing the file April 11, 2021.