Budget Team Notes

# Feb. 1, 2021

## 9:00-10:00 am

**Attendees:** Nancy Dietrich, Gerry Haddad, Veronica Johnson, Tamara McDiarmid, Eva Menefee, Sally Pierce, Jon Tenbrink, Melinda Wilson, Denise Warner

**Next meetings: Feb. 8, 8:30-9:30am and Feb. 15, 8:30-9:30 am**

Notes:

1. Discussion of James Mitchell’s comments and edits to the charter.
   1. Denise noted the group’s comments on the charter document.
   2. The group had questions related to #2: What would be an example of something on the budget that is not “College-wide” and that the Senate should not participate in?
   3. Denise will ask this question to hopefully get an answer before our next meeting.
   4. Denise will invite James to our February 15th meeting for further discussion of JM’s comments and edits.
2. Issues and Concerns for future discussions:
   1. Positions- what happens with unspent salaries; how are positions added or eliminated? Eva commented to focus on positions, not money, to avoid overlap/conflict with MAHE issues.
   2. Nancy asked about where/how can we have input at the College-wide level for things like academic support when those things are not within our own division?
   3. How to get access to budget meetings in other divisions?
   4. Membership: number of administrators; faculty representation from different areas/divisions
3. Mindy, Jon, and Denise will be attending A&S Division Meetings this week. Below is a summary of the "Ground Rules for Senate Representatives attending Budget meetings" we developed in the meeting this morning:
4. Be observant, non-intrusive, listen and learn.
5. Ask for clarification when necessary.
6. Follow up with the Dean if you have specific questions.
7. Assume all conversations are confidential. (What is **said** is confidential, what is**learned** can be shared with the Senate budget committee.)

As we continue to develop this committee, these ground rules should probably take the form of a S.O.P.