



## Meeting 2 - AGENDS

**Name of Committee or Team:** Adjunct Advisory Committee

**Support Documents Link:**

**Recording link:**

- **Committee Members Present via WebEx:** Ian Leighton (ENGL),
- **Resource Members Present via WebEx:**
- **Guest(s):**
- **Scribe:**

**Date:** December 5, 2024

**Time:** 6:30pm – 7:30pm

**Room:** WebEx:

<https://lccedu.webex.com/lccedu/j.php?MTID=m487b573430ed9bf472e883342300045f>

Agenda Item	Tentative Time	Discussion	Next Steps
<b>Approve Minutes from last meeting</b>	6:30-6:31pm	<ul style="list-style-type: none"> <li>• Ask for approval from those who attended last meeting. Recording: <a href="#">First Meeting Adjunct Advisory Committee-20241025 1503-1</a></li> </ul>	
<b>Introductions and How to...</b> This will mostly be a review of what we did last meeting, but with so many new attendees, I feel we should cover it again.	6:30pm – 6:45pm	<ul style="list-style-type: none"> <li>• Ask for various assignments: Vice chair, scribe, etc.</li> <li>• Claim an hour’s pay (Green Sheet within your department. You can include my email <b>and Eliza’s as well</b>). Payment comes from your department – not the Senate directly.</li> </ul>	
<b>Go over duties and the general purpose of this committee</b>  This will mostly be a review of what we did last meeting, but with so many new attendees, I feel we should cover it again.	6:45pm – 6:50pm	<ul style="list-style-type: none"> <li>• Provide a platform for adjunct faculty members to communicate their perspectives, concerns, and suggestions regarding institutional policies, practices, and initiatives.</li> <li>• Address academic issues pertinent to adjunct faculty members and advocate for their interests.</li> <li>• Promote professional development opportunities, resources, and support services tailored to the needs of adjunct faculty members.</li> </ul>	

Agenda Item	Tentative Time	Discussion	Next Steps
		<ul style="list-style-type: none"> <li>Enhance the integration of adjunct faculty members into the LCC academic community and facilitate their engagement in campus activities and governance structures.</li> <li>Regularly report to the Academic Senate on progress, retain committee approved meeting minutes, and maintain a representative membership.</li> </ul>	
<b>Etiquette</b>	6:50pm-6:55pm	<ul style="list-style-type: none"> <li>Be polite</li> <li>Speak with the assumption that everything we say is recorded and will be reported.</li> <li>Avoid badmouthing others, the institution, etc.</li> </ul>	
<b>Suggested survey to all LCC adjuncts to find out what we can do for each other and our cause.</b>	6:55pm – 7:20pm	<ul style="list-style-type: none"> <li>*Suggestions on a way to target adjuncts only with a survey.</li> <li>Create questions of their concerns.</li> </ul>	
<b>Reminder to attend Board of Trustees meetings if possible</b>	7:20pm-7:21pm	<ul style="list-style-type: none"> <li>There is a Board of Trustee’s meeting ..... check schedules on page <a href="https://www.lcc.edu/calendar/event-details/26d0c9e8-623a-46d8-847d-c9c36ba09815">https://www.lcc.edu/calendar/event-details/26d0c9e8-623a-46d8-847d-c9c36ba09815</a></li> <li>Learn about what’s going on here at LCC</li> <li>Participate if you are able</li> </ul>	
<b>Next meeting – Times and days that work for you all?</b>		<ul style="list-style-type: none"> <li>When would be an ideal time to meet next?</li> </ul>	
<b>Any topics for the next meeting?</b>		<ul style="list-style-type: none"> <li></li> </ul>	

Meeting adjourned at

WebEx Chat Information:

Polling Results: