



## Meeting 1 - AGENDA & MINUTES

Name of Committee or Team: Adjunct Advisory Committee

Support Documents Link:

Recording link:

- Committee Members Present via WebEx: Ian Leighton (ENGL), Rick Caprario (BUSN), Dana Cogswell (Data Science & BUSN), Robyn Corey (HHS), Zakir Ahammad (Learning Commons FT),
- Resource Members Present via WebEx: Laura Bishop (Art) **GREEN SHEET LINK TO THE CREW**
- Guest(s):
- Scribe:

Date: October 25, 2024

Time: 10am – 11am

Room: WebEx: [First Meeting Adjunct Advisory Committee-20241025 1503-1](#)

Agenda Item	Tentative Time	Discussion	Next Steps
Introductions and How to...	10am – 10:10am	<ul style="list-style-type: none"><li>• Ask for various assignments: Vice chair, scribe, etc.</li><li>• Claim an hour's pay (Green Sheet within your department. You can include my email and Eliza's as well). Payment comes from your department – not the Senate directly.</li></ul>	
Go over duties and the general purpose of this committee	10:10am - 10:20am	<ul style="list-style-type: none"><li>• Provide a platform for adjunct faculty members to communicate their perspectives, concerns, and suggestions regarding institutional policies, practices, and initiatives.</li><li>• Address academic issues pertinent to adjunct faculty members and advocate for their interests.</li><li>• Promote professional development opportunities, resources, and support services tailored to the needs of adjunct faculty members.</li><li>• Enhance the integration of adjunct faculty members into the LCC academic community and facilitate their engagement in campus activities and governance structures.</li></ul>	

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		<ul style="list-style-type: none"> <li>Regularly report to the Academic Senate on progress, retain committee approved meeting minutes, and maintain a representative membership.</li> </ul>	
<b>Etiquette</b>	10:20am-10:22am	<ul style="list-style-type: none"> <li>Be polite</li> <li>Speak with the assumption that everything we say is recorded and will be reported.</li> <li>Avoid badmouthing others, the institution, etc.</li> </ul>	
<b>What's been done by you?</b>	10:22am – 10:40am	<ul style="list-style-type: none"> <li>Has anyone done anything to help the cause of the adjuncts? Please share.</li> <li>i.e. spoken at a Board of Trustee's meeting?</li> <li>Talked with high level admin (Dr. Dale Dan), etc.</li> </ul>	Prep time and pay for prep/meetings/ Starting brand new. Lots of work Labor laws on-lawsuits on the disparity of adjunct pay. What should adjuncts be doing? FLSR on pay for prep. EEOC – adjuncts in professional exempt status, but still a minimum salary threshold.
<b>What can be done by us in the future to help bring attention to our cause?</b>	10:40am – 10:55am	<ul style="list-style-type: none"> <li>There is a Board of trustee's meeting this coming Monday (October 28).</li> <li>Talking to Dr. Dale Dan</li> </ul>	Go out and do it. Invite deans to future meetings for discussions.
<b>Next meeting – Times and days that work for you all?</b>	10:55am – 11:00am	<ul style="list-style-type: none"> <li>When would be an ideal time to meet next?</li> </ul>	Plan a meeting that suits everyone better if Fridays at 10am do not.

Meeting adjourned at

WebEx Chat Information:

Polling Results: