



Academic Senate Meeting

December 12th, 2025 at 9:10-11 via WebEx

Present: Dustin Abrego, Brittany Barber, Laura Bishop, Chelsea Brandon, Jacob Callahan, Rick Caprario, Mary Clisch, Robyn Corey, Annesia Dillard, Lisa Dobson, Joshua Galat, Lee Gardner, Bill Garlick, Courtney Geisel, Homa Ghaussi Mujtaba, Susan Hardie, Robert Halgren, Melinda Hernandez, Jessica Hester, Jamie Holcomb, Ed Kabara, Mark Kelland, Eliza Lee, Ian Leighton, Tanya McClain, Tricia McKay, Wade Merrill, Dan Mulligan, Tracy Nothnagel, Charles Page, Chris Richards, Adam Richardson, Diane Roose, Joann Silsby, Amy Simons, Diane Snyder, Tedd Sperling, Sally Welch, Jeff Janowick

Absent: Marvin Argersinger, Elizabeth Clifford, Zahra Djibrine, Evan Falk, Chris MacKersie, Tamara McDiarmid, Jim Owens, Steve Simonson, Cheyenne Wallace,

- I. Call to Order – 9:10AM
- II. Roll Call
- III. Approval of Agenda
 - a. Approved without objection.
- IV. Approval of Minutes
 - a. Approved without objection.
- V. President's Report
 - a. We have a new Senator from CEWD: Jamie Holcomb. Please help me welcome Jamie to the Academic Senate and make sure they feel included in our work as we move into the spring semester.
 - b. As we look ahead to next semester, the Senate will begin bringing more focused agenda items related to our priority topics:
 - i. Faculty and staff mental health and well-being
 - ii. Student mental health and support
 - iii. AI in teaching and learning
 - iv. Communication and engagement
 - c. Very excited to have Dr. Robinson with us today to share an update on his presidential goals. I'm equally pleased to announce that he will return in February to talk with us about his experiences teaching this semester, including his specific experiences with AI in the classroom. That conversation will connect directly to our Senate priorities around AI and instructional practice.

- d. In addition, our projects for the first two themes of the Academic Master Plan will be getting underway in January. We have kickoff meetings scheduled for next week, and we will provide regular updates to the Senate as those projects progress throughout the semester. This will give all of you an opportunity to see how the work is unfolding and to give feedback as we go.

VI. Provost's Report

- a. StarScapes were great! Also, the climate performance. Thanks to the students and faculty who organized these.
- b. Fire graduation last night, police graduation tonight, nurse pinning ceremony Tuesday. Graduation for the college in May is May 7th during Final Exams. Finishing up an FAQ for faculty and students who could be affected by this. Full time faculty teaching after 2 will be excused. We won't know which students will be graduating until March 15th and will then move forward with hat process.
- c. Pilot for Fall 2026 and Fall 2027 will be adding in a 15-week part of term. Most of the normal start dates will be at 15 weeks. Accredited bodies will still have 16 weeks. Anticipate won't affect success rate due to data seen. We will have a slightly different class schedule, will add some minutes. Based on the MAHE contract, 1 workload is 16 contact hours. 4 credit class is 64 contact hour, so distribution will include more minutes. By Fall 2028 we want 1 workload to be 15 contact hours. So, the bump of a few minutes will go away. Will start sharing mock schedules to see if what we are proposing makes sense. We have to negotiate some pieces on adjunct pay.
- d. National News:
 - i. Big Beautiful Bill may affect LCC. Getting information on what programs will be available under workforce Pell grants.
 - ii. Gainful employment. People who get certificates can get good paying jobs. Eligibility of good paying jobs. Added degrees into it. Do they lead to gainful employment. Learning more about this as we go.

VII. Consent Agenda

- a. Curriculum Committee Report
- b. Approved without objection.

VIII. Presidential Goals – President Steve Robinson

- a. Present goals to the Board each year. Really more areas of focus for the President's office, things the President is going to work on over the next 12 months. Our strategic plan are the actual goals.
 - i. Goal 1: Ensure college processes, procedures and plans align with Board policies.

1. All the stuff we do at the college does fall under that governance structures.
 2. Examples, communications sent directly to the Board, how those go to the Board and when. Make sure we are following the processes.
 3. Another example, Dr. Welch gave a presentation about credentials and discontinuation. We are the academic content experts.
- ii. Goal 2: Understand basic needs of LCC students, including all food, housing, and child insecurities. Great focus to have this year and will continue on.
1. Many people already working on this but trying to expand.
 2. Seeing a big increase, especially with student mental health.
 3. Trying to help with the food crisis and partnering with other people.
 4. Trying to help with childcare as well.
- iii. Goal 3: Sustaining LCC commitment to Diversity Equity, Inclusion, and Belonging.
1. We did not let other people's culture wars affect us.
 2. Make sure all students succeed. Disaggregate data and look at things. We haven't scrubbed our websites of bad words or had funding retracted. We earned our TRIO grant back. Excited to close some of those gaps, in 2023 our black student gap was 25% and it has shrunk to 12%. Try to have all of our students succeed.
 3. We need to stay strong in the face of people who don't understand our work. We care about all students and need to meet them where they are.

IX. Spring Elections Update – Senator Eliza Lee

- a. Spring elections will be starting in February.
- b. Open positions for Spring:
 - i. Communication Media and the Arts
 - ii. Health and Human Services At-Large, 2 three-year positions
 - iii. Library Instruction
 - iv. Technical Careers At-Large, 2 three-year positions
 - v. Member At-Large

X. Standing Committee Reports

- a. Adjunct Advisory Committee (AAC) – Senator Ian Leighton
 - i. Presenting at PA days on Wednesday at 2:00.
 - ii. Senators, please reach out to Adjuncts in your area about the AAC.

- iii. Suggests a college wide mentoring program that includes adjuncts.
 - iv. New meeting time next semester will be non-senate Fridays at 2:00.
 - b. Committee for Assessing Student Learning (CASL) – Senator Mark Kelland
 - i. See Appendix I.
- XI. CASL Charter – Senator Mark Kelland
 - a. See Appendix II.
 - b. First read. Will vote on changes at the next Academic Senate meeting.
- XII. Standing Committee Reports
 - a. Engagement Committee – Senator Lisa Whiting Dobson
 - i. Working on a survey on how the New Senator Orientation is going.
 - ii. Working on Senate branding and marketing plan. We want people to consider joining us, want to show people we are affective.
 - iii. Building a tagline into all marketing.
 - iv. Met with OE on how to be inclusive. Got wonderful ideas and will be implementing them so everyone feels included in the Senate.
 - v. Working on leadership opportunities for Senators.
 - vi. Planning 2 Senate activities for 2026 (one each semester). Not sure what they will be yet but want to promote the Senate.
 - b. Technology Across the Curriculum (TAC) – Senator Bill Garlick and Faculty Bruce Farris
 - i. Asked to investigate AI detection tools. Long story short, they are unreliable for the goals they are trying to achieve. Even if we settled on a tool, we recognize that things are changing so rapidly it may be obsolete in two months. Recognize its still an issue. Students will do well on assessment but not actually learn the material.
 - ii. Did discuss alternatives. Assessments being done differently. In class assessments, set up guardrails on AI use. Engaging with more proctored assessments, had discussions with Testing Services. Capacity and coordination will be problems.
- XIII. 2026-2027 Federal Agenda – Associate Vice President Toni Glasscoe
 - a. See PDF and The Star
 - b. Highlights the importance of federal agenda advocacy and collaboration across departments for student success.
 - c. Email to c3r@star.lcc.edu if you are interested in joining a workgroup:
 - i. Building Professional Development Pathways, including incorporating neurodivergence training in onboarding for new faculty and staff

- ii. Social Integration, Inclusion and Community Building, including fostering a sense of belonging, reducing stigma, building trust and strengthening campus relationships
- iii. Sensory-Friendly Environments, including designing common spaces and sensory breakrooms

XIV. Standing Committee Reports

- a. Student Advisory Committee (SAC) – Senator Wade Merrill
 - i. Meet with students, faculty, and staff to talk about important issues. We want to support the new senate priorities and dig into the ones that have to do with students.
 - ii. Met with Registered Student Organization leaders.
 - iii. [Student Resources Website](#) is getting updated.
 - iv. Dean Ronda Miller - Student Dot Survey Results. Boards were set up in all the campus buildings. Indicate what their most pressing concern was at that moment. Mental health and cost of textbooks seemed to be highest concerns. Will be running the survey again in Spring, looking into adding an online component.
 - v. Formed a subcommittee, came from RSO advisors. Charge:
 - 1. Research resources that may already exist for identified student concerns and propose potential solutions for the rest.
 - 2. Report existing solutions along with any potential action items to the SAC by the end of January 2026.
 - 3. Make a report to the full Senate in February 2026.

XV. Engagement Committee Charter – Senator Eliza Lee

- a. See Appendix III.
- b. Minor editing.
- c. Approved without objection.

XVI. Tagline – Senator Laurie Bishop

- a. Engagement Committee presented 4 Academic Senate taglines for Senators to vote on.
 - i. Academic Senate – a bridge across campus
 - ii. Academic Senate – where LCC comes together
 - iii. Academic Senate – championing positive change
 - iv. Academic Senate – connecting colleagues, steering student success
- b. Senators votes for IV and will add this to all marketing and advertisements moving forward.

XVII. Public Comments - These public comments reflect the thoughts and opinions of their speaker and are not endorsed by the LCC Academic Senate or LCC.

- a. Faculty Rick Williams - Hello and good morning members of the senate, administrators of LCC, and guests. I wanted to congratulate our new CEWD representative, Jamie Holbrook, who is already doing a great job of keeping us informed. I was stunned last September when an assassin murdered a man in Utah while on a college campus, as he sat at a table hosting debates and conversation. Some liked what he was saying, and others hated it. But rather than debate and win intellectually, someone took it upon themselves to murder him in public...on a college campus. Of course I am talking about Charlie Kirk. Does the senate believe murder for the sake of ideas is wrong? I did not hear a remark from the senate regarding the incident that shocked and scared many people on both sides of the political isle. LCC should be a campus filled with ideas and healthy discourse. It would do a world of good to hear the senate, in unity, denounce political and campus violence in all its forms. To be silent speaks terrifying volumes that you do not care about the freedom of speech of your conservative and liberal faculty and students, and perhaps even their lives. Murder remains wrong, life is sacred, please make a statement that denounces violence and protects the freedom of speech every one of us shares as we pursue education and a healthy learning community. Merry Christmas and a Happy New Year! Thank you.
- b. Project Coordinator Academic Affairs Penny Tucker - My name is Penny Tucker and earlier in the Fall I presented about the updates to Academic Alert ticket due to the SSB9 implementation. The current status is the system is being tested by a few faculty along with our Academic Success Coaches, Learning Commons, and IT. The testing has been successful and will be live on the first day of the Spring 2026 semester, which is January 12th. There will be a PA Day session in January 2026 discussing the updates. We are hoping that the session will be Hybrid to allow those off campus to attend. We are very excited about the new layout and offerings. If you have any questions, please do not hesitate to contact LCC-Academic-Affairs@star.lcc.edu
- c. Senator Diane Snyder – “I would like to follow up on the public comment from the previous meeting regarding the proposed changes to class times associated with the transition to a 15-week schedule this fall. First, I want to thank Senator Kelland for speaking on my behalf that morning, as I became acutely ill and was unable to attend. Earlier this week, several faculty members met with the Provost to share concerns about the proposed schedule changes, and I appreciate the Provost’s willingness to listen and engage in that discussion. There are multiple issues embedded in this proposal, and in my role as a Senator, I am speaking on behalf of my constituents in the School of Social Sciences and

Humanities. Chief among our concerns is the potential impact on student success. Faculty are advocating for a campus structure that is clear, consistent, and transparent, rather than one that may be more confusing and difficult to navigate. Such complexity is particularly challenging for students balancing multiple responsibilities, including work and childcare, as well as for students with executive functioning differences, such as those associated with ADHD and autism spectrum disorder. Faculty have also raised concerns that staggered course times could effectively reduce the number of class periods available throughout the day. This is especially problematic given recent enrollment growth and the existing challenges related to classroom space. I understand that the primary issues being framed in support of these changes involve workload definitions and the tuition and fees charged to students. However, there are multiple ways to conceptualize and address these concerns while still meaningfully responding to the issues faculty have raised. I hope this body will remain receptive to faculty input and will continue to examine the proposed changes from multiple perspectives, with students remaining at the center of our decision-making.”

XVIII. Potential Future Agenda Items

- a. Senator Dustin Abrego - Review the roll out of Banner updates. Timing of the update this weekend is unfortunate for all of us grading.

Purpose: *The Academic Senate is dedicated to enhancing student success at Lansing Community College (LCC). It provides input and advice across the College on matters related to collegewide educational philosophy, academic policy and procedure, strategic initiative priorities, and the deployment of capital or financial resources – except where such matters fall under the scope of collective bargaining. The Academic Senate will take a proactive and collaborative approach, seeking consensus whenever possible, respecting diverse perspectives and striving for inclusivity. It will foster and support effective, transparent communication with the LCC community.*

LCC Mission Statement: *Lansing Community College provides accessible, high-quality education through relevant and innovative instructional methods to equip and empower a diverse community of learners to complete their educational goals while becoming engaged global citizens.*

Land Acknowledgement: *Lansing Community College occupies the ancestral, traditional and contemporary lands of the Anishnaabeg - Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. In particular, the City of Lansing and LCC reside on land ceded in the 1819 Treaty of Saginaw.*

Appendix I

CASL Report to the Academic Senate 12 Dec 25

Cocurricular Team: The CASL Cocurricular Team reviewed a draft of a standardized form for reviewing cocurricular assessment results. This will not only provide a recognizable format for groups such as CASL and the Academic Senate for discussing LCC's cocurricular programs, but it will also be quite helpful in reporting cocurricular results to external evaluators such as the peer review teams from the Higher Learning Commission who conduct our Assurance Reviews. Writing for our mid-cycle Assurance Review begins in about 2 ½ years, so as we continue to collect the data it will be helpful to establish and improve a standardized reporting format. Work on finalizing this form is ongoing.

CASL Charter: We recently had a couple of members leave the committee, and that triggered a review of the membership list in our charter. There were some odd things there, and a few other glitches, so we've alerted the Executive Committee that we anticipate bringing forth a revised charter in the near future – and since the committee reports were laid on the table at the last Academic Senate meeting, that presentation for first read will occur today.

Assessment Data: We've had some very entertaining presentations in CASL by Wyatt Schwanbeck, the CDS Assessment Data Analyst, including student success based on the timing of Academic Alerts and tutoring visits, and then the value of using rubrics, which is a discussion we continued at our last meeting. Hopefully we'll be able to put Wyatt in front of the Academic Senate soon, so that folx around campus will be familiar with him and the really interesting work that he is doing in support of assessment and student success.

Vice-Chair: As President Nothnagel announced at the last Academic Senate meeting, CASL recommended Zach Macomber to the Executive Committee for confirmation as Vice-Chair of CASL, and they affirmed that request.

There is more, but I'll leave that for my next report to the Academic Senate.

Respectfully submitted,

Mark Kelland, CASL Chair, Academic Senator for SSH

Appendix II

Charter for the Committee of Assessing Student Learning

PURPOSE
This standing committee of the Academic Senate provides leadership and support related to academic courses and curricula to ensure that academic standards are maintained.
CHARGE OF THE COMMITTEE
<ul style="list-style-type: none">• Support a learning-centered, data-driven culture that uses student learning outcomes to inform continuous improvement of the teaching-learning process.• Assist, review, and provide feedback on the mapping of assessment methods and learning outcomes across course, program, and institutional levels to ensure alignment.• Review outcome data and make recommendations regarding continuous improvement of student learning for all Academic and Cocurricular Programs.• Provide tools and recommend criteria for writing student learning outcomes.• Provide feedback on documents and processes used in administering Program Review and participate in cross-functional meetings to encourage ongoing program area improvements.• Collaborate with the Center for Data Science to ensure the integrity and efficiency of the assessment system.• Collaborate with Academic Senate Standing Committees on issues related to assessment.• Regularly report CASL's progress to the Academic Senate, retain committee-approved meeting minutes, and maintain an institutionally representative membership.
MEMBERSHIP
<ul style="list-style-type: none">• The Chair and Chair Elect will be faculty members who at the time of appointment are Academic Senators. A Vice-Chair will be appointed by the Academic Senate Executive Committee from among the membership of the committee. The Chair Elect will be chosen and serve for the final year of the Chair's term. The Chair serves a 3-year term.• A minimum of 4 Academic Senators.• A minimum of 70% 50% faculty.• Members Representation from each of the following Divisions/Areas• Arts and Sciences• Health and Human Services• Technical Careers• Community Education and Workforce Development/Credit for Prior Learning• Academic Affairs• Student Affairs

<ul style="list-style-type: none"> • Provost's Office (e.g., CDS, eLearning, Library) • Cocurricular Programs • Finance, Administration, and Advanced Placement • Ex-officio Members • Academic Senate President per Senate Bylaws • Director of Assessment • Director of Institutional Research • Executive Director of the Center for Data Science • A member should not miss more than 2 meetings a semester
MEMBER AND CHAIR SELECTION MEMBER, CHAIR, VICE-CHAIR, AND CHAIR ELECT SELECTION
Will be appointed under the direction of the executive committee.
TERM
<ul style="list-style-type: none"> • No term limits
ROTATION
<ul style="list-style-type: none"> • None
CHARTER APPROVAL
CHARTER APPROVED 09-08-23 09-04-15
CHARTER Revised 04-21-23, 11-3-23, tbd

Appendix III

Charter for the Engagement Committee of the Academic Senate

PURPOSE
This standing committee of the Academic Senate encourages the inclusion and participation of faculty and staff in Academic Senate and Academic Senate activities. The committee works to promote the work of the Academic Senate to the LCC community and seeks out a diverse group of individuals for involvement in Academic Senate and College committees.
CHARGE OF THE COMMITTEE
<ul style="list-style-type: none"> • Recruit faculty members to run for both at-large and department Academic Senate positions • Promote Academic Senate engagement with constituencies across the college • Develop strategies to support Senators in seeking input from college faculty and staff to shape Academic Senate priorities • Develop strategies for two-way communication between the Academic Senate and faculty, staff, and administration. • Recruit faculty members to serve on Academic Senate and college-wide committees, and ensure faculty representation on such committees • Diversify representation in college-wide work by identifying full- and part-time faculty who can serve as subject matter experts or faculty representatives on college committees, teams and projects • Expand opportunities for professional growth and leadership within the Academic Senate to a broader and more representative group of faculty and staff
MEMBERSHIP
<ul style="list-style-type: none"> • Chair (Must be an Academic Senator who is also a member of the faculty). • Vice Chair will be the Vice President of the Academic Senate • A minimum of five Academic Senators • Members from four of the five of each of the following Divisions <ul style="list-style-type: none"> • Arts and Sciences • Community Education and Workforce Development • Health and Human Services • Student Affairs • Technical Careers • Non-teaching members <ul style="list-style-type: none"> • Office of Empowerment representative or designee • Ex-officio Members <ul style="list-style-type: none"> • Academic Senate President per Senate Bylaws • Academic Senate Secretary • Resources <ul style="list-style-type: none"> • Internal Communications Coordinator or their designee
MEMBER AND CHAIR SELECTION
Will be appointed under the direction of the executive committee.
TERM
<ul style="list-style-type: none"> • No Term Limits
ROTATION

- Stagger every 3 years

CHARTER APPROVAL

CHARTER APPROVED 10-7-22

Revisions approved 2-9-24

Revisions approved 12-12-25