Academic Senate Meeting

January 24th, 2024 at 9:10-11 via WebEx

Present: Dustin Abrego, Marvin Argersinger, Brittany Barber, Laura Bishop, Chelsea Brandon, Autumn Brown, Rick Caprario, Elizabeth Clifford, Robyn Corey, Tim Deines, Lisa Dobson, Evan Falk, Lee Gardner, Bill Garlick, Courtney Geisel, , Homa Ghaussi Mujtaba, Gerry Haddad, Susan Hardie, Melinda Hernandez, Jessica Hester, Jeff Janowick, Ed Kabara, Mark Kelland, Ian Leighton, Eliza Lee, Megan Lin, Chris MacKersie, Tamara McDiarmid, Robin McGuire, Tricia McKay, Wade Merrill, Jennifer Muffet, Tracy Nothnagel, Charles Page, Louise Rabidoux, Chris Richards, Joann Silsby, Steve Simonson, Tedd Sperling, Nancy Weatherwax, Sally Welch,

Absent: Aral Gribble, Marc Fennell, Paul Palmer

I. Call to Order – 9:10AM
II. Roll Call
III. Approval of Agenda
    a. Approved without objection.
IV. Approval of Minutes
    a. Approved without objection.

V. President's Report

    a. Student Resource Page
    One of the most important tools for our students is the Student Resource Page, which compiles critical information and services that can help students succeed. I encourage all faculty to link this resource directly in their D2L course shells and to urge their colleagues and constituents to do the same. Ensuring students are aware of and have access to these resources is a small step we can take to make a big impact on their success. This resource page was created by our fabulous SAC committee.

    b. Academic Master Plan Update
    The Academic Master Plan teams have officially been established, and the work will begin next week. I want to extend my gratitude to all who volunteered to serve. I look forward to seeing how this process evolves and the positive changes it will bring. Stay tuned as I will bring you an update later this semester.

    c. Graphing Calculator Resolution
    As an update on the graphing calculator resolution we passed last semester, we have some promising leads on donations. This is an excellent example of how we

can work together to solve issues affecting students. I'll keep you posted as we finalize details.

    d. Welcome Back, Jeff Janowick

Please join me in welcoming Jeff back from sabbatical and to his position as our Senate Historian. Jeff, we're excited to have you back and look forward to your continued contributions.

    e. February 7th Senate Meeting & Group Photo

Our next Senate meeting will take place on February 7, as a hybrid meeting in the Admin Board Room. I encourage all senators to attend in person if possible. At the conclusion of the meeting, we will be taking a group photo to use in Senate advertisements and on our website. Mark your calendars, and let's make sure to capture this moment together. While you are marking your calendars, our second in person meeting will be on April 4th at West Campus in the Auditorium.

    f. Additionally, during the February 7 meeting, we will have a discussion on AI with a focus on how faculty and staff are currently using AI in their work. If you are doing something exciting with AI that you'd like to share, we'd love for you to do a 5-minute show-and-tell. Or, if you know someone else who is doing something innovative and would be willing to share, please reach out to the Executive Committee this week so we can include then in the agenda.

    g. New Designated Constituent Meeting

This semester, I will host a designated meeting for senators to connect with their constituents. This will provide an opportunity for your constituents to share the challenges and issues they are facing. These discussions could inspire new Senate initiatives or focus areas. Specific details about the meeting will be emailed soon so you can promote it and invite your constituents to join us. I encourage everyone to take advantage of this opportunity to strengthen the connection between the Senate and the larger LCC community.

    h. Agenda Requests

As a reminder, you are the Senate—we want the meeting agendas to reflect the issues that are most important to you. Please submit your agenda requests, as this helps ensure that our work remains relevant and meaningful. Let's make this semester a collaborative effort driven by your ideas and input.

VI.   Provost's Report

    a. Reminder about Emergency Days. Try to make a decision as early as possible, by 5:30AM day of. Two weeks ago, on Tuesday had much more snow than was predicted so could not cancel. We care about safety of students and faculty. Try to be proactive.

    b. Time to submit Academic Alerts since it is week 3. Success coaches will follow up with you. Help intervene with students to get back on track.

c. Plagiarism process in AI. Before we could use Turn It In and other processes. It is more difficult to do with AI now because there is now plagiarism checker that is affective. We don't want to say a student plagiarized unless we can definitely prove and submit it for student code of conduct. Nuances subject that each subject is going to have to deal with differently. AI is changing very fast, we are trying to support faculty and students. Hosting 2 fireside chats discussing AI challenges, resources, and what you're doing with AI. Looking at funding for professional development for faculty.

d. There will be a presentation at the [LAND conference on AI](#) and how to help students with AI in the classroom. The conference is Feb 19-21. The AI talk is on the 20th at Henry Ford College. (https://landconferencemi.com/) The talk on the 20th is called "Teaching Students to Use AI Responsibly and Ethically

VII. Consent Agenda

a. Curriculum Committee Report
b. Approved without objection.

VIII. Standing Committee Reports

a. Engagement Committee – Senator Lisa Whiting Dobson
    i. Had a presentation at PD Days
    ii. Elections are coming up. Marketing has started. Please let your areas know that and advertise the Academic Senate.
    iii. Committees, please let the Engagement Committee know if you need members.
b. Technology Across the Curriculum (TAC) – Faculty Bruce Farris and Senator Bill Garlick
    i. Welcome to the meetings. TAC discusses issues related to technology.
    ii. Lengthy amount of time discussing HyFlex. Specifically for students who have specific needs. Really helps students with certain needs.
    iii. Multifactor identification came up again. IT enabled some changes to make it more secure and should have been unnoticeable thing.
    iv. OER continues to be a discussion, broadly because the senate continues to discuss it.

IX. House Keeping – Senator Eliza Lee

a. Adjuncts get paid for Academic Senate work. Report any work for the Academic Senate to your department.
b. Sent the 2024-2025 roster. If thinking of not coming back, please let secretary know immediately so you can be included in elections.

    c.   Senator expectations were voted on and sent out at the beginning of every semester.

    d.   Advertisement Email for senators. Please copy and paste to send to areas.

    e.   Add Academic Senate badge to email signatures. Directions emailed out to senators.

    f.   Elections are up coming. Feb.10th – Feb. 28th Call for and Acceptance of Nominations. Following areas are up for election:

        i.   Counseling

        ii.   English

        iii.   HHS 2 three year positions, 2 two year positions

        iv.   Math and Computer Science

        v.   School of Business

        vi.   Science

        vii.   Social Science and Humanities

        viii.   Tech Careers 2 three year positions

        ix.   Member At-Large

    g.   Updated Website

        i.   New FAQ page for anyone interested

        ii.   Agenda Items Request Form is available for anyone.

        iii.   Public Comment Request Form is also available for everyone.

    h.   Feb 7 meeting is Hybrid and a picture will be taken.

X.   Small Group Discussion – Senator Tracy Nothnagel

    a.   What was the most valuable takeaway or insight you gained from the college-wide professional activities days? How do you think this could influence your work as a senator or faculty member?

    b.   Were there any specific sessions, workshops, or discussions during the professional activities days that you feel could be applied to improve teaching, learning, or governance at our college? How might we implement these ideas?

    c.   What aspects of the professional activities' days were most effective, and where do you see room for improvement in future events?

XI.   Bylaws First Read: Senate Business via Email – Senator Tracy Nothnagel

    a.   Addition V.2.C – "Although official votes should normally be taken during a formal meeting, in special circumstances it is allowable for the senate and its committees and teams to utilize asynchronous, remote voting. In such circumstances, a reasonable deadline for voting must be clearly stated and a standard quorum of votes must be received."

    b.   Will bring this to a formal vote at the next Academic Senate meeting.

XII.   2025-2026 Federal Agenda – Associate VP, External Affairs, Development & K-12 Ops Toni Glasscoe

   a. The federal agenda is used to inform legislators about the college's achievements in areas like cybersecurity and workforce development.
   b. The college meets with various members of Congress, both new and long-tenured, to advocate for their programs.
   c. Traveling to Washington next month to tell the Community College and LCC story. Meeting with both houses and agencies to talk about our plan forward. Our plan includes reviewing all of our strategic documents to make sure we have captured our story. This document uses the Academic Master Plan and Strategic Plan. Federal Agenda is shared locally as well. Federal agenda makes sure our legislators know what we are doing so they can use us as examples of excellence. Will visit with newly elected Michigan folks as well as other members of Congress.
   d. See PowerPoint.

XIII.   Public Comments - These public comments reflect the thoughts and opinions of their speaker and are not endorsed by the LCC Academic Senate or LCC.

   a. Senator Wade Merrill – New Adjunct Member At-Large member. All Member At-Large senators are looking for a way to communicate with full areas. Looking into an all-adjunct list serv but may not be possible. Looking for effective ways to reach the adjunct community or if an adjunct yourself please email merrilw1@star.lcc.edu

XIV.   Potential Future Agenda Items

   a. None

Purpose: The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.

LCC Mission Statement: Lansing Community College provides high-quality education ensuring that all students successfully complete their educational goals while developing life skills necessary for them to enrich and support themselves, their families, and their community as engaged global citizens.

Land Acknowledgement: *Lansing Community College occupies the ancestral, traditional and contemporary lands of the Anishnaabeg - Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. In particular, the City of Lansing and LCC reside on land ceded in the 1819 Treaty of Saginaw.*

Respectfully submitted by Academic Senate Secretary, Eliza Lee.