

Lansing Community College
Academic Senate Meeting
September 27, 2019, 9-11 am, Administration Boardroom

Senators Present: Marvin Argersinger, Suzanne Bernsten, Ed Bryant, Kevin Bubb, Michelle Curtin, Tim Deines, Monica Del Castillo, Nancy Dietrich, Paige Dunckel, Gerry Haddad, Dawn Hardin, Jennifer Hilker, Mark Kelland, Sholand James-Garza, Leslie Johnson, Eliza Lee, Judy Leventhal, Melissa Lucken, Tamara McDiarmid, Larissa Miller, Ronda Miller, Kari Richards (by phone), Dakeyia Scott, Christopher Smelker, Tedd Sperling, Mark Stevens, TeAnna Taphouse, Matt Van Cleave, Denise Warner, Sally Welch, Cathy Wilhm, Richard Williams, Melinda Wilson,

Senators Absent: Joe Barberio , Matt Boeve, Jeremy Davis, Megan Lin, Joseph Long, Vern Mesler, Connie Smith, Carlotta Walker, Nancy Weatherwax, Veronica Wilkerson-Johnson, Alex Azima

- I. Call to Order (9:02AM)
- II. Roll Call (9:03AM)
- III. Approval of Agenda (9:04AM)
 - a. Chief Diversity Officer Tonya Baily's presentation will be moved to the next meeting
 - b. Approved without objection.
- IV. Approval of Minutes (9:05AM)
 - a. Senator Mark Kelland - Senator Michelle Curtin is representing the senate, not represented in senate.
 - b. Senator Richard Williams – Section 9D should be medicine not medication
 - c. Senator Kevin Bubb sent specific wording to Secretary Eliza Lee for correction.
 - d. Approved without objection
- V. Public Comments
 - a. Senator Richard Williams - Good morning members of the senate, guests, and comrades. Because of the constraints of time, I must quickly address a concern that faces my constituents in CEWD, and that is, the preferred name or specifically the preferred pronoun agenda. I have doubts the senate considered all the consequences of the preferred pronoun agenda. I base this on how I've seen information obscurely presented to us in the past, and the lack of thorough discussion with it. Biology tells us there are just two sexes. Our Bones and genome will NOT change and will ALWAYS reveal two sexes; Even in rare birth defects, the uterus is only found in female, and the lack of which means male.

Birth defects are often treated. Psychology, in its DSM, says that gender identity issues are still a form of mental illness. We should never make fun of any mental illness in this context, and should assist in treatment; But NOT the nullification of science, and certainly NOT the discipline of employees who say the same. I wonder, have we opened Pandora's box here? If we play along with this preferred gender thing, who is to say we'll have to play along with a 56 year old man who identifies as a 17 year old girl? What if a man who identifies as a woman, wants to compete in our women's sports, thus giving them an unfair advantage? Equity anybody!? I represent nurses, paramedics, and even future doctors from LCC. A patient's biological sex determines the best outcomes for care. Infarctions or STEMI of the heart, show differently on an EKG. Our medical interventions are often different between the two sexes and even signs and symptoms appear different. Are we to discipline the nursing student for asking the biological sex of their catheter patient? Really!? Last meeting, it was opined that an employee asking the biological sex of a student was "pathetic." We don't know the whole story there. However, I would say risking the lives of patients, jeopardizing the jobs of LCC employees, and working against established science because of someone's changing feelings--is more pathetic. Finally, AND the irony of all this, whilst I was still sitting in the senate, saying similar things last meeting, I was sent the required Title 9, the Voice ... online lesson in email. (That was a juvenile and disturbing thing to do by the way.) Are we going to silence a single voice now, even one speaking in rational terms? I'm afraid the answer is yes. But I wonder, where else can we debate the issues but here in the senate? In conclusion, this game of pronouns is a zero-sum game. That is to say, you take rights from one and give them to another. In this case, we are not only going to silence people, oh no, we'll FORCE them to say things they do not agree with! This practice of stifling speech and then forcing only certain speech is NOT an America value but it is routinely practiced in Russia and China. Worse, if any faithful LCC faculty honestly teaches science, the Bible, or medicine here at LCC, they'll lose their position and that hurts us all. Pa-the-tic! This agenda should be retracted and reevaluated immediately. Thank you.

VI. President's Report

- a. Joe Ortiz was a part time Biology faculty that passed away suddenly. Moment of silence for him.
- b. Senator Monica Del Castillo – Introduce newest member of the senate. Shalonda James-Garza. Is an Academic Success Coach Manager. Works with

students and in an admin role. Excited because we are having more representation of all areas on the senate.

- c. On October 11th, will have Senate picture retaken at the end of the meeting.
- d. November 22 we will have our Senate meeting at West Campus.
- e. The Student Survey is still out and is expected to be done this week.
- f. Faculty, admin, survey will be going out soon. We will have a robust discussion on the results.

VII. Provost's Report

- a. Preferred name committee has been formed and first meeting will be Oct. 11. Will add people as the semester goes on.
- b. The Strategic Plan for 2017-2020 has been extended through 2021 since we have a new president coming on board.

VIII. Consent Agenda – Curriculum Committee Course Recommendations

- a. REVISED COURSE PROPOSALS: CHDV 101 – Child Growth/Develop: 0-10 Yrs, CHSE 120 – Medical Terminology, MASG 132A - Body Systems for Massage I, MASG 132B - Body Systems for Massage II, MASG 139A - Medical Conditions in Massage I, MASG 139B - Medical Conditions in Massage II
- b. NEW COURSE PROPOSALS: BUSN 285 – Business Admin Internship, ENGL 200 – Introduction to Literature, MATH 098 – Support for Math 121, THEA 225 – Building a Character
- c. Approved without objection.

IX. Communications

- a. Senator Michelle Curtin – Goals for CASL. Michelle is still a co-chair. Three goals: Reevaluate ELOs and update, continuing general education assessment, want to systematically asses co-curricular across college.
- b. Senator Mark Kelland – Embedded Academic Support is moving to a new level which is to try to go back and look at root causes of challenged students. Just initiating.

X. Special election- Eliza Lee

- a. Science has had Peggy Dutcher step down. We thank her for her service. A Special election is being held through the Center for Data Science. Results should be back by next senate meeting. We hope to continue this practice in the future.

XI. Honors Program- Dina Krois and Cheryl Garata

- a. Faculty Coordinator for Honors Program Dina Krois – With the Honors program for a long time. Two year, full scholarship program for 2 falls, 2 springs, and at least 1 summer. Dina as taken 2 sabbaticals to study honors programs. For a two year college, our offerings are quite extensive. Even for a 4 year college our scholarship is quite extensive. This year their tuition benefit is over \$2000. Tuition, course fees, books, some students even get a refund. Honors programs started around the 60's and 70's. We are way ahead of the curve. There is a difference between honors colleges and honors programs. Honors program works will for LCC since we are a 2 year commuting institution. We have upwards of 70 students. Working on recommendations for honors programs. When students are part of the honors program they have to meet a few requirements each year. GPA requirement, have to take a certain number of honors courses. We don't offer as many honors courses as we used to. Really the only honors courses we have is honors writing. We mostly have honors options inside of courses. We would like to revise an honors advisory committee. We have an honors advisor. Would be nice having assistance reviewing honors options, how we offer them, how we mark them at the end of the semester, reviewing transcripts at the end of the semester. We also would like transfer articulations set for the honors options. When students transfer to a 4 year university, then they would automatically be accepted into the others institutions' honors program. This is one way to attract students to our program. Also talking about making a program pathway. When students come into the program, they have a 2 year package. We could offer more honors courses that way. Also want to have/make a mission statement that meets up with the college. They come to the Senate for assistance in that regard.
- b. Senator Richard Williams – Share some things from your experience.
- c. Dina Krois - There was a list of 9 recommendations but we have slowly been chipping away. These are the ones that still need to be done. We used to offer a separate orientation for honors students but now we do it with the college. Need to streamline our process. Trying to streamline the paperwork too.
- d. Senator Mark Kelland – There was a time when the college asked us to increase honors options. Are you now interested in rolling that back into a couple of classes?
- e. Dina Krois – We have to do everything by hand. So if we could find an automated process we could offer 200 classes. But without that it is a hard process for 1-2 people. Unfortunately, students are the ones getting lost in the mix.

- f. Cheryl Garayta – Richard Reagan is retiring and he is the one sending emails asking you who had honors options. Getting the honors option transcribed is a long process. Rick voluntarily gets all the information from everyone.
- g. Dina Krois – Trying to come up with solutions so students are getting those honors options. A Process that works for everybody.
- h. Executive Vice President Lisa Webb Sharp – Scholarship is two years or does cover 60 credit hours or does it apply to liberal studies track or CTE programs or is it just for high school students or for students coming back?
- i. Dina Krois - We are primarily a transfer scholarship. Most are getting MTA and transferring. 1/3 of students have transfer studies degree. Majority are taking classes in A&S and transferring. It is difficult for say a student in nursing. They have to take 3 honors courses a year plus their nursing courses. We don't eliminate students but we will look at the requirement and sometimes they don't work together. We will not eliminate a student if we know they will only be here a year. It is on a case-by-case basis. Its 2 years (not 60 credits). There is not minimum or maximum on credits. Usually students can take 14, 15 credits a semester. Only have to take 3 in the summer.
- j. Senator Ed Bryant – Can students apply for the honors option after they get here? How does this process work? How do the students find out about this?
- k. Dina Krois – Students get a list of honors options course. We always advise to contact faculty within 2 weeks of the semester. Ideally whatever your honors option is, it is in the official course syllabus. Students who are not in the honors program can be given the honors option. We get a lot of students in Calc 3 and don't review them for GPA, because Calc 3 should already be an honors course.
- l. Senator Ed Bryant – Students have to Self-identify and students have to get into the honors program before they get here?
- m. Dina Krois - Yes.
- n. Chief Diversity Officer Tonya Bailey – Is the honors program looking at ways to get credentialing such as digital badging? Are we looking at the diversity or marketing to various populations?
- o. Dina Krois – We are trying to market to all LCC students. Part of it is a lack of applications from areas that would allow for that diversity. Not a lack of trying. Want to work specifically with the Lansing school district to get the word out to students in 10th and 11th grade. There is an ACT score requirement and a GPA requirement. We are trying different approaches this year.
- p. Senator Mindy Wilson – Recommendation to revive faculty advisory committee. The expectation to get an honors H on transcript and the definition that people

go by is different (per course?). That would be an area that would need help to be consistent.

- q. Dina Krois - That's something that we would like. Review honors options. Every program has the ability to create honors options. Not going to tell programs how to offer honors options but student feedback says there is a lot of variation through programs on the difficulty. We would like to focus on the courses students are most likely to take for transfer. It's easy to see the top 15-20 classes. We could take 50-55 and scale it down.
- r. Senator Michelle Curtin – Would you like the Senate to make a work group or are you looking for senate representation?
- s. Dina Krois - Looking for a workgroup to assist. It does not have to be all faculty. Any college assistance would be helpful to get. Overarching look at this.
- t. Senator Tedd Sperling– What about skills/trades students? Can they receive honors options?
- u. Dina Krois - They can. We had a student recently on West Campus in Airline Tech. We worked with faculty to create honors options for him. We've never said to a student it's not possible, it's just a case by case basis. Nursing example was because those students are so laden with nursing courses it would be hard to also do honors courses. Case by case basis. Requires a little more creativity. We have reached out to West Campus.
- v. Senator Michelle Curtin - Anyone interested in workgroup. Mindy and Tamara volunteered and looking for more people.

XII. Updated Senator Expectations- action item

- a. Senator Michelle Curtin- It has been edited. A new line added "As a Senator, foster inclusiveness in your work by promoting an inclusive environment where students, faculty, and staff feel safe and supported."
- b. Senator Gerry Haddad – What are the processes for absent senators?
- c. Senator Eliza Lee – Technically our by laws cover absences. "Senators who are absent for two consecutive regular meetings or four regular meetings over the course of an academic year, without reason, may be subject to review and possible removal from membership by the senate." It is more important that they are in the by laws but could be in both places.
- d. Senator Mark Kelland – In by laws is a process for programs to remove senator if they feel they are not represented adequately.
- e. Senator Tedd Sperling– Time limit on when we get documents. Need them early.
- f. Senator Michelle Curtin – It is always within your right to ask for more time for something that needs to be voted on.

- g. Senator Monica Del Castillo – We ask presenters to give us materials ASAP and make things accessible.
- h. Senator Jennifer Hilker – Thinking from adjunct perspective, is there a decision on the time these expectations would take? Is that something that is worked out between adjunct and program director? Taking the time to read the emails and be on committees?
- i. Senator Michelle Curtin – It has to be a discussion between faculty and direct supervisors.
- j. Senator Mark Kelland – Some supervisors promote equal time. If meeting is 1 hour, then it should take an hour to prepare for meeting.
- k. Senator Ed Bryant – Adjuncts are compensated for meeting time and not outside of meeting time. Something for Senate to look at.
- l. Senator Mark Kelland – That is a MAHE issue.
- m. Senator Tedd Sperling – Should we be putting this on your 32 days for full time instructors?
- n. Senator Mark Kelland – Yes.
- o. Faculty Jim Luke – Compensation for adjuncts is a contract issue. If senators have thoughts, examples of discrepancy for senate work then forward that to representatives (such as Jim).
- p. Senator Michelle Curtin – Call the question of making this an official senate document.
 - i. Approved without objection

XIII. Robert's Rules of Order- Mark Kelland

- a. See Appendix I.
- b. Senator Richard Williams – Mentioned debating. How do you debate a motion?
- c. Senator Mark Kelland - When a motion is made, the person who made the motion has the first opportunity to speak. Hopefully you would go back and forth from the opposing sides. Actively encourage more voices in the Senate. It is technically in the rules that if a person has spoken, presiding officer should notice a person who has not spoken first.

XIV. Potential Future Agenda Items

- a. Senator Tedd Sperling – Can we set a time limit on people who are making presentations? 5-10 min? Something to keep the conversation on point.
- b. Senator Mindy Wilson – Should we have a parliamentarian as part of regular meetings? To keep us on track.

- c. Senator Mark Kelland – Had Joe Werner for a long time. May take on role of parliamentarian.

XV. Motion to adjourn

- a. Motion by Senator Tedd Sperling
- b. Second by Senator Chris Smelker
- c. Approved without objection (10:29AM)

Purpose: *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

Respectfully submitted by Academic Senate Secretary, Eliza Lee.

Appendix I

Highlights of Presentation on Robert's Rules of Order by Past-President Kelland

Quotes from *Lex Parliamentaria* (1689) by George Petyt or Philips:

1604 - He that digresseth from the Matter, to fall upon the person, ought to be suppressed by the Speaker...No reviling or nipping words must be used.

1610 - A Member speaking, and his speech, seeming impertinent, and there being much hissing and spitting, it was conceived for a Rule, that Mr. Speaker may stay impertinent Speeches.

Notes on Robert's Rules of Order

Duties of the Presiding Officer

Having the responsibility to maintain order and ensure fairness, the presiding officer (typically the President of the Academic Senate) should endeavor to allow debate to alternate between pro and con statements by the senators. New voices should be recognized before anyone is given a second opportunity to speak (strict rules allow an individual to speak only twice on a given matter of debate). Ideally, the presiding officer should not engage in the debate unless they surrender the chair.

In furtherance of the desire to appear impartial, the presiding officer should not vote on any motion unless their vote will change the outcome. For example, if a vote is tied, and the presiding officer favors the affirmative, they may break the tie. Or, if the affirmative is ahead by a single vote, and the presiding officer is opposed to the motion, they may in the negative resulting in a tie (a tied vote results in the motion being lost, or failed).

Handling of Motions

When a motion is made, it requires a second. At that point, there is not quite yet a motion. The motion must be stated by the presiding officer, which is the act that puts it on the floor for debate. The first reason for this extra step is to allow the presiding officer to rule the motion out of order, should that be a concern. For example, you cannot move that a motion be adopted with a change. The motion must be made first, and then motions to amend can be offered, debated, and voted on prior to voting on the main motion. The other reason for the extra step is to allow the presiding officer to clarify the motion, should that be necessary.

When a motion is presented by a committee (or a team), there is no need for a second (or support). Actually, the act of seconding any motion is considered a step that serves the presiding officer in deciding whether or not to state the motion. A second is never strictly required if it is clear to the presiding officer that more than one member of the assembly wishes to take up the question and either debate the issue or move directly to a vote.

Difference Between Tabling or Postponing a Motion

The motion to lay a question (motion) on the table should actually be quite rare. Its purpose is to allow the assembly to stop debating an item for some special purpose, such as the presence of a guest speaker or the need for someone essential to take care of their participation in business and then leave before the meeting is scheduled to conclude. It is expected that the motion will then be taken from the table later during the same meeting.

A motion to postpone to a definite time (such as the next meeting) is more common, and is usually what someone means when they inappropriately use the term “table.” Even more common than simply postponing an item is to postpone it because the motion needs clarification. This is usually handled by a different motion - the motion to refer an item to committee. For example, last year our Academic Senate debated language proposed by the Curriculum Committee to be included on the new/revised course form which encouraged the use of various types of embedded academic support. We tried to modify the language through the use of motions to amend the main motion (the language), but it was eventually decided (moved, seconded, and voted in the affirmative) to refer the language back to the CC so they could consult with the person whose idea was favored by the assembly. That language was moved and approved at the subsequent senate meeting.

Interrupting Debate

All those who wish to speak should wait to be recognized by the presiding officer. However, there are certain circumstances when it is allowed to interrupt the presiding officer and/or debate.

- Point of Order – If you believe the assembly is not following proper rules of order, you may interrupt the proceeding with a point of order. The presiding officer should then ask you to make your point, and rule as they see fit (*consulting* the parliamentarian if necessary).
- Point of Personal Privilege – This can be used for several purposes, the most common probably being that one cannot hear the debate because there is too much noise (such as those sitting near them talking during the debate).
- Point of Information – Example: If someone is using an acronym or abbreviation you don't know (e.g., VMRT), you have the right to interrupt the procedures and request a point of information.