# Senate Meeting November 10, 2017

**Senators Present:** James Allen, Marvin Argersinger, Suzanne Bernsten, Ed Bryant, Kevin Bubb, Christine Connor, Michelle Curtin, Tim Deines, Monica Del Castillo, Nancy Dietrich, Peggy Dutcher, Ann French, Cheryl Garayta, Bo Garcia, Nikki Gruesbeck, William Gustin, Dan Harned, Jennifer Hilker, Andrea Hoagland, Leslie Johnson, Mark Kelland, Terrance King, Megan Lin, Zachary Macomber, Christopher Manning, David Mattson, Vern Mesler, Elaine Pogoncheff, Jill Reglin, Kari Richards, Christopher Smelker, Vaughn Smith, Tedd Sperling, Ed Thomas, Pam Tobin, Joe Werner, Cathy Wilhm, Veronica Wilkerson-Johnson,

**Senators Absent:** Matt Boeve, Jeff Janowick, Eliza Lee, Judy Leventhal, Sue Mutty, Randy Paape, Haala Zaid

Agenda approved by consent.

## Updates to Oct. 13 Minutes

Senator Vern Mesler was in attendance at last meeting; need to correct minutes as necessary. Under section VI discussion, with President Brent Knight: Needs to be "all parts of the 'College'" not "all parts of the "Colleague".

Minutes approved with changes and without objection.

## Public Comment

Senator Jill Reglin and Dan Holt presented about the writing expectations. They requested the Senate create an official document about writing expectations at the 5/6 level, esp. important for 200 level-courses. Since 5/6 means ready to take college-level writing, we should expect students in 200-level courses to write at that level if they have not taken ENGL 121; therefore, we may need to revisit the prerequisites for 200-level courses.

OER Project Manager Regina Gong gave an OER update. She has received 18 grant applications for Fall 2018 implementation. 95% were of those were collaborations. Regina wants to remind people to apply for the third round, implementation for Spring 2019. These grants can be for existing OER adoption, remix/reuse of existing OER, or writing a new OER. The deadline Jan. 8, 2018. Regina can advise faculty on how to apply if they have questions.

Jim Luke from Economics and Open Learning Lab project spoke about making LCC a more "open college" for students (i.e., more OER, more chances to learn in open environments) there are going to have to be other pieces put into place. For instance, we need a publishing platform for the OER developed by faculty. One critical piece is the licensing because our current intellectual property policy is prohibitive against OER. Unfortunately, work on new policy has stalled and current draft doesn't allow Create Common licenses and there is currently no mechanism to make cc license happen.

Academic Senate President Mark Kelland asked Senators to remember that they can make recommendations for agenda items.

Senator Monica Del Castillo reminded Senators that the Veterans and Military Affairs Department will new induct hall of fame members today, including our first woman member, a nurse from World War II.

Senior Vice President Lisa Webb Sharpe noted that we lost Devon Bradley as PR Director this summer. Marilyn Twine is to take over after Luanne Bibbee's interim. It's also benefits open enrollment time through Nov. 16.  Senator Joe Werner added that anyone utilizing the flex spending plan must re-up that plan every year.

Willie Davis talked about the work of the Global Learning Committee. He asked that the Global Learning Committee to again become an official part of the LCC Academic Senate so that we can fulfill LCC's and Senate's mission.

## President's Report (Academic Senate President Mark Kelland)

We are realigning Senate committees to match the strategic plan. President Mark Kelland asked trustees at last meeting to make the proposed strategic plan official; hopefully, after a couple of tweaks happen, they are expected to do so at next board meeting.

Our charter says that the Academic Senate should meet once or two a month. Since President Mark Kelland was away and Thanksgiving is coming up, we have been holding only meeting one per month, but work is still getting done.

Assistant Dean of Academic Affairs Tracy Labadie will be at next meeting for update on AA and AS degrees.

President Mark Kelland met with Carrie Gregg. Updating the system for student engagement reports has met with technical challenges. Someone is working on it, but don't expect changes next semester.

One of a Senator's responsibilities is to bring info from the departments and programs. Therefore, you can and should make recommendations about agenda items. Send agenda items/ideas to Eliza Lee, Academic Senate Secretary.

Senator Ed Thomas noted that it may be time to have discussions about real integrated education. For instance, can we teach writing etc. within the course.

President Mark Kelland asked if the first meeting in next semester should be January 5 or January 19. Show of hands indicated that the first meeting should be January 19.

## Provost Report (Interim Provost Elaine Pogoncheff)

Today, please take time to recognize the Veterans who have served our country.

We have cold weather clothing drive; please make sure to donate.

Updates from Provost Cabinet retreat: We are beginning to develop Academic Plan in line with the college strategic plan. The plan included focusing on retention data, concentrating on program review process; we now intend to push out data regularly (annually?) instead of every four years. As part of the continuous improvement process, one-year improvement plans will be developed. Every division will develop their own operating plan. We also need a data literacy training, so that people can determine the correct measures to use for what they want to assess. We are also looking at developing a "college in general" training for faculty.

## Consent Agenda

Since the Curriculum Committee Chair is not present, we will not look at Curriculum Committee's charter at this meeting. No objections were made. Also, no objections were made about recommending the course proposals to the Provost.

## Standing Committees

President Mark Kelland noted that Vice President Peggy Dutcher is doing outstanding work with our standing committees and realigning Senate work with the college's strategic plan.

Vice President Peggy Dutcher noted that two approved committee charters: CASL and Student Advisory. TAC is almost there and will be available for the next meeting. TAC is looking for 4 senate members, 1 from each division to serve on the committee.

Co-Chairs Senator Kevin Bubb and Bruce Farris presented about TAC (Technology across the Curriculum). The committee is an opportunity for tech providers to work with faculty to improve the experience for our students. Examples include creating more computers for English classroom. Surveying students about their technology needs with led to making an additional laptops available in library for checkout. We learned that student access to software is also an issue. Therefore, TAC is also working on a mechanism for faculty staff and students to access college software, anywhere, anytime.  Bruce Farris noted that more faculty representatives are needed on the committee; they don't necessarily don't need a person with using new, cutting edge technology; instead, they need people who just want to talk about how to serve students. Jim Luke, TAC member, noted the good part of the committee is that "We actually get stuff done." Senator Chris Manning noted that CIO Kevin Bubb has made a big difference by being willing to listening to faculty/student needs. Applause ensued. Senator Nancy Dietrich noted that computer labs are also available at extension centers.  Interim Provost Elaine Pogoncheff reminded everyone that senators must serve on a committee. Senator Leslie Johnson noted that positive support for the CTE meant we are able to offer the online faculty mentoring program this spring.

## Guided Pathways Update

Senator Christine Conner, President Brent Knight and Academic Senate President Mark Kelland, and Trustee Robert Proctor attended the final workshop for Guided Pathways. Senator Christine Conner noted that faculty need to take ownership of GP because we'll be the ones here in 20 years (unlike administrators).

Senator Christine Conner explained that GP is about students and it is a growing movement (ex: the California system is now doing their own version.) 26/28 Michigan community college have committed to GP. Assistant Dean Tracy Labadie is working on updating our AA and AS degrees for transfer. Getting the technology in place that will make the work easy for students, remains difficult. Senator Christine Conner is working with advisors. Program pathways simply must show that a degree can be completed within two years. Students will need to make decisions about how to create their own path based on what's listed in the clear pathway. We have decided to hold off on re-doing first year experience course. Senator Ed Thomas: How is financial aid effected by students not taking full load?

Senator Christine Conner: As long as they have 6 credit hours, it is ok for financial aid.

Interim Provost Elaine Pogoncheff: Past curricular guides showed how to get done in 2 years also, but it never stopped anyone from being part-time students.

Question: What happens if student enrolls in a class that's not on the pathway? What happens with their financial aid? Answer: At this time, we don't have technology that will raise a flag for a student, so we need to be that red flag.

Senator Monica Del Castillo: Veterans and military get GI bill money. For that reason, we have a full-time academic advisor for them because requirements for the VA are different. If anyone is doing advising with veteran students, send them to Bill Lapham.

Senior Vice President Lisa Webb Sharpe: We need clarity about financial limits for students presented at next meeting.

Senator Veronica Wilkerson-Johnson: Are the pathways documents accessible online?

Senator Dave Mattson: Some people miss the curriculum guides. Can we have something?

Interim Provost Elaine Pogoncheff: We are working to reformat them and make them available. Degree Works is always where advisors can tell students what they've done and still need to do.

Senator Joe Werner: Students thought it was the order to take calculus instead of algebra, so degree works takes us in the right direction.

Senator Monica Del Castillo: Can students take personal development course? Something for their own interest?

Interim Provost Elaine Pogoncheff: Yes but it is not covered by financial aid.

Senator Ed (?):  Is the technology flag course not covered by financial aid? Answer: Not yet. Other tech priorities that take precedence.

Student Senator Vaughn Smith: What are the ways students can switch pathways, if they change their mind?

President Mark Kelland: We're looking at going to broad AA and AS degrees so that areas within career communities have common electives. That way, if a student is switching within career communities, electives move easily. However, there will always be problems with big switches.

Senator Joe Werner: Such similarities already exist within CIT; the basics are the same, so students can easily move between specialties/majors within that field.

Senator Terrence King: What if they have no idea what they want to do?

President Mark Kelland: Those folks will always be a problem for us.

Senator Monica Del Castillo: We need a way to work with those who have no idea. Career and Employment services used 2 have 5-6 people helping student; now we have one part-time person.

Interim Provost Elaine Pogoncheff: The idea behind career communities is to help people who have a vague idea. Macomb CC does have an undecided track for such student.

President Mark Kelland: We do have challenges, but we need to do what is best for our students.


President Mark Kelland entertained a motion to adjourn. Senator Joe Werner so moved. Approved. Adjourned.


*Respectfully submitted by Senator Leslie Johnson, Edited by Academic Senate Secretary Eliza Lee.*