

Lansing Community College
Academic Senate Meeting
March 2, 2018, 9-11 am, West Campus

Senators Present: Suzanne Bernsten, Ed Bryant, Michelle Curtin, Monica Del Castillo, Nancy Dietrich, Peggy Dutcher, Cheryl Garayta, Bo Garcia, Nikki Gruesbeck, William Gustin, Dan Harned, Andrea Hoagland, Jeff Janowick, Leslie Johnson, Mark Kelland, Terrence King, Eliza Lee, Judy Leventhal, Megan Lin, Zachary Macomber, Randy Paape, Elaine Pogoncheff, Kari Richards, Vaughn Smith, Tedd Sperling, Ed Thomas, Pam Tobin, Joe Werner, Cathy Wilhm, Veronica Wilkerson-Johnson,

Senators Absent: James Allen, Marvin Argersinger, Matt Boeve, Kevin Bubb, Christine Conner, Tim Deines, Ann French, Jennifer Hilker, Christopher Manning, David Mattson, Vern Mesler, Sue Mutty, Jill Reglin, Christopher Smelker, Haala Zaid

- I. Call to Order (9:08AM)
- II. Roll Call (9:09AM)
- III. Approval of Agenda (9:10AM)
- IV. Approval of Minutes (9:10AM)
- V. Public Comments
 - a. Jeff Janowick: StarScapes 6th edition on April 18 and 19 at the end of the semester. Opportunity for students to share what they are doing in class. www.lcc.edu/starscapes
 - b. Senior Vice President Lisa Webb Sharpe: Grow with Google is next Friday and Saturday. Encourage students and the community. Please remember to nominate colleges for the Employee Showcase.
- VI. President's Report (President Mark Kelland)
 - a. Star Talks nominations need to be in soon. Senator Suzanne Bernsten is looking for selection committee members.
 - b. Executive committee has a couple names for the Strategic Planning committees. Still need a few more senators involved in the 5 various focus areas. If you're not on a committee, please consider one. Senators are expected to be on a committee.
 - c. What the board puts forward and what they get seems to have a disconnect. What matters to them is how successful are students being in their programs. Senator Jeff Janowick is going to lead us today in more concrete recommendations for the Developmental Education Resolution. As we formulate these recommendations, what would be the outcome measure of student success as a result of that recommendation? They are not interested whether the student is happy, but rather if they are successful. There is a college wide committee that the Provost leads and we must make sure there is a lot of coordination and cross talk between that group and the senate. We want to put it all together.

VII. Provost's Report

- a. Embedded Academic Support team: Elaine Pogoncheff, Lisa Webb Sharpe, Megan Lin, Matt Fall, Layne Ingram, Mary Ellen Latch, Matt Lemon, Melissa Lucken, Eva Menefee, Leslie Mohnke, Lisa Nienkark, Cindy Storie, Stephanie Bogard Trapp, Kevin Bubb, Toni Glasscoe, Rafeeq McGiveron, James Mitchell, Pam Blundy, Kelly Sakkinen, Mark Kelland, Carrie Gregg, Stephanie Perry, Kari Richards, Don Wilske and Ami Ewald. Looking at “boot camps” and other aspects. Putting a plan together for campus input and not just faculty input. Whatever we change affects every division and every area. Open forums, focus groups, etc. Group meets every other week on Thursdays, March 22 is next meeting. Major deliverable is to have a plan for the Board at their June meeting. Have to have it done by the end of May. All input is welcome, including students.
- b. Update to Strategic Planning. Thank you for attending the Friday forums. Chairs have the data that was accumulated. ELT will be vetting those next Thursday. The Strategic Planning teams have been gathering information and assessing it in terms of priority. Just because something was on the list, doesn't mean it is automatically in. Must look at the weight that it has towards accomplishing Strategic Plans. People also suggested things that are already in place. There is a matrix that helps assess the weights and prioritization. Criteria are the strategic plan objectives. With the Strategic Plan comes Academic Operations Plan (Academic Master Plan). Put together several for the academic affairs, center for data sciences, HHS, provost office, etc. All areas are under the academic operations plan. Many areas have cross goals.
- c. Senator Mark Kelland: Elaine always talks about continuous quality improvement. When looking at pathways, not only should you look at advisors but talk to other faculty. Consider getting the Gen Eds involved in conversation and to advise courses.

VIII. Consent Agenda – Action Item

- a. Curriculum Committee Report
 - i. Approved without objection

IX. Action Item – Curriculum Committee Charter

- a. Approved without objection
- b. Congrats to Vice President Peggy Dutcher and her hard work.
- c. All committees are charter, they all have a website including minutes, charters, and agendas.
- d. Senator Nancy Dietrich is going to lead ASPIT which advises APAC. P is no longer policy but procedure.

X. Senate Election Update (Secretary Eliza Lee)

- a. Still looking for nominations. Please email Eliza Lee lee21@lcc.edu by March 12 at 5:00PM.
- XI. Student Success Data Update (Executive Director for Center of Data Science, Matt Fall)
- a. Going over the essential metrics that we are looking to move.
 - b. See Power Point in Senate Folder for statistics.
 - c. Matt Fall: Not sure on sample sizes of other colleges. 70% compared to 73% isn't a significant change. Dr. Knight is talking about doubling results, significant changes.
 - d. Senator Mark Kelland: When we look at college ready students they aren't at 100%. Our developmental students are going to of course be lower. Can we use the embedded tutoring, etc for all students? Can we extend this to all students?
 - e. Matt Fall: College ready, 27% attempted of the 60% for college ready math placement. It's a smaller number.
 - f. Senator Judy Leventhal: Students can't pass college level math unless they take the classes. When students self-advise they choose not to take math. If we had mandatory advising, all advisors would put it on their path at the beginning.
 - g. Senator Joe Werner: Some students tell me they are holding off on taking math because of the 2 year expiration so if they are on a 5 year plan their math levels don't expire.
 - h. Senator Judy Leventhal: If you want to take a class above 112 then it will expire. It doesn't go off their transcript. Students should take all their math early.
 - i. Matt Fall: There are some process things that need to be worked out. Especially on all the maps.
 - j. Senator Eliza Lee: Communication between programs is imperative. Each program should be consulting with the Gen Eds about what courses are best for each pathway.
 - k. Senator Megan Lin: Fall 2016 completion rates are good but next year will show the Fall 2017 completion rates. This was the first semester we had the cohort Co-requisite model.
- XII. Discussion/Planning Regarding Developmental Education Recommendation as Requested by the Board of Trustees Resolution (Senator Jeff Janowick)
- a. The board resolution says the college must seek input from the Academic Senate. Our recommendations and the actually work is being done with the provost embedded committee. We have a team of Megan Lin, Melissa Lucken, Rob McCloone, Leslie Mohnke, Kelly Sakkinen, etc. Came up with questions, reviewed and got input the last two senate meetings and have developed a set of recommendations. We have tried to develop all the data and recommendations from the last two meetings. Can we agree on recommendations from the Senate to the Provost team? We don't want detailed recommendations because that

needs to be hammered out in other places. We need to look at larger institutional goals.

- i. Half hour to discuss the current recommendations
 - ii. Implementing a Student-Centered Intake and Placement Process
 1. Intake
 2. Placement
 - iii. Raising the Impact of Embedded Support
 - iv. Goals (College, Division, Program) and Assessment
- b. Senator Leslie Johnson: Intake process needs money and support. It needs faculty involvement. We should be freeing up faculty of other things. Faculty cannot support this unless their burdens are taken away. Make sure the intake process doesn't become a barrier.
- c. Senator Nancy Dietrich: Need to find a way to find a way to involve adjunct faculty, they are 80% of our faculty.
- d. Senator Jeff Janowick: Yes it needs to be a cultural change. This doesn't just involve developmental education. It will affect all areas.
- e. Senator Monica Del Castillo: Needs to be a discussion on Support services. There is nothing on the placement website about test anxiety. Especially about math. Integration between the nonacademic and the academic side is important.
- f. Senator Leslie Johnson: It is clear full time student have an advantage. We should reimagine what being a part time student meant. Create a program aimed at part time students. Rather than fight the reality, take advantage of the reality.
- g. Senator Cheryl Garayta: Along with building late start, we need a process to deal with the acceptations for students that need to late enroll. Need a process and checklist as they are going through orientation process. Revising and redefining our process so more is done before they even arrive.
- h. Senator Jeff Janowick: Students need to know where they stand and we need to have conversations with them. A lot of students are in developmental education and don't know they are developmental education. We need to make sure we are all on the same page and that we engage our students as well.
- i. Senator Nancy Dietrich: Intake means, I sit down with you. Tell me your story, we can figure out from there. We have over 100 tutors. We need to get to know the person. Have to have a conversation.

XIII. Senator Joe Werner

- a. Brendan Fleishans is on a team teaching CIT courses. Newly appointed Vice President of MAHE. Also a student at CMU.
 - i. Central Michigan University had a shooting on 4th floor of Campbell Hall. 2 are confirmed dead. Keep your eye on CMU. He is still at large.
- b. Senior Vice President Lisa Webb Sharpe: They believe at this point, this was a specific dispute amongst people. Not an institution. Not that this makes it any

better. Hopefully, this alleviates a little anxiety. This makes everything very real for people. This is what is believed between public safety officials.

- XIV. Motion to adjourn
- a. Senator Zach Macomber motions
 - b. Senator Randy Paape Seconds
 - c. Adjourned (10:59AM)

***Purpose:** The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

Respectfully submitted by Eliza Lee, Academic Senate Secretary.