Lansing Community College
Academic Senate Meeting
January 19, 2018, 9-11 am, Administration Bldg. Board Room

Senators Present: James Allen, Suzanne Bernsten, Matt Boeve, Ed Bryant, Kevin Bubb, Christine Conner, Tim Deines, Monica Del Castillo, Nancy Dietrich, Peggy Dutcher, Cheryl Garayta, Nikki Gruesbeck, William Gustin, Dan Harned, Jeff Janowick, Leslie Johnson, Mark Kelland, Terrence King, Eliza Lee, Judy Leventhal, Megan Lin, Zachary Macomber, Vern Mesler, Sue Mutty, Randy Paape, Elaine Pogoncheff, Kari Richards, Christopher Smelker, Tedd Sperling, Ed Thomas, Pam Tobin, Joe Werner, Cathy Wilhm, Veronica Wilkerson-Johnson

Senators Absent: Marvin Argersinger , Michelle Curtin, Ann French, Bo Garcia, Jennifer Hilker, Andrea Hoagland, Christopher Manning, David Mattson, Jill Reglin, Vaughn Smith, Haala Zaid

- Call to Order (9:04AM)
- Roll Call (9:05AM)
- Approval of Agenda (9:06AM)
- Approval of Minutes (9:06AM)
- Public Comments
    a. Vice President Lisa Webb Sharpe: We have a new Director of Compliance. They are planning to come to the next Academic Senate Meeting. We've been contacted by Google (Grow with Google). They go to different cities and have Grow with Google events. March 9th 9:00AM-8:00PM Grow with Google will be on LCC campus in Gannon.
- President's Report
    a. March 2nd Academic Senate meeting will be at West Campus.
    b. Healthy Star Challenge is immediately after this meeting.
    c. Senator Suzanne Bernsten has agree to run the StarTalks this year. Always looking for people to be on the selection committee.
    d. Past President Jeff Janowick is back after sabbatical.
    e. West Campus had a presentation from C3R Thursday January 18. We want to get away from students being college ready and making the college student ready. The data shows that we haven't been taking care of these students. Would like to see the Academic Senate talk and have discussions about substantive academic issues. We should be looking at OER as an opportunity. Developmental Education is another issue that we need to address. We want to be productive and helpful to faculty that are being affected by the changes in developmental education.

- Provost's Report
  a. Everyone should be aware of the Strategic Planning meetings on the 5 upcoming Fridays starting January 26. Each Friday will focus on one of the 5 areas of the Strategic Plan. Adjuncts are not required to attend so there is no pay. But everyone is encouraged to come.

      i. 11:15 a.m.-2 p.m. Friday, Jan. 26: Competitiveness and Innovation
      ii. 11:15 a.m.-2 p.m. Friday, Feb. 2: Engaged Learning and Student Success
      iii. 11:15 a.m.-2 p.m. Friday, Feb. 9: Community Engagement
      iv. 11:15 a.m.-2 p.m. Friday, Feb. 16: Leadership, Culture and Communication, including discussion of the results from our all-employee climate survey taken in Fall 2017
      v. 11:15 a.m.-2 p.m. Friday, Feb. 23: Resource Management and Fiscal Responsibility

  b. Accessibility initiative would like to have Academic Senate fully involved. The Task force will be meeting Feb. 8 to look at timelines and deadlines. What is the process for proper vetting, making sure people meet the criteria? We will be looking at student access as well as total college access (employees and outsiders). There will a series of workshops and videos.
  c. Follow up on Kay McClenney visit on Thursday. She is a national consultant and expert on student success. Dr. Knight sent out a letter on Thursday night about the seriousness of starting with a blank piece of paper. There are no preconceived notions on what embedded support would look like. Bootcamps, supplemental instructions (where do they belong), assigned tutoring (individual and group), formal study groups, etc. Co-Req is thrown around LCC as two classes put together. Co-Requirement is a more general term. There is a need for co-required support. The goal is to get students into a college course the first semester they are here and provide support for the course in an embedded fashion. It is a blank slate. We want every student at LCC to be taking college level courses. We will increase the number of students who actually persist and finish a college level course. There are a number of variables and factors involved. We are starting from scratch with no preconceived notions. We will rely heavily on the Senate. Expect to see some things happen right away and some things not happen for a while. This is a few years long project. We are a culture of continuous quality improvement. We don't get a homerun the first time we get up to bat. A lot of changes have been made in developmental education. A lot of trying and moving. All good efforts. We are not telling people they did things wrong. It is a continuous improvement. Let's get creative. Nobody is losing a job or a paycheck. There is a lot of work to do, it just may look different than what you are doing today.

- Consent Agenda (CC)
  a. Curriculum committee report approved without objection.
- Standing Committees Report (Vice President Peggy Dutcher)
  a. The 4 chairs meet on Fridays.
  b. All charters are almost in place.
  c. Another goal is to improve communication. Webpages will be up for all 4 standing committees. Nick Meyer is the lead web designer. CASL and TAC websites are up. CC and Student Advisory are under construction. Charter, Meetings, Members, etc. will be listed on the websites.
  d. Monthly reports to the Senate will be posted on the websites.
- Campus Master Plan (Chris MacKersie)
  a. Chris MacKersie has been here 1 year and is a product of a community college.
  b. Capital Outlay Process. It is the portion of the State budget that comes to us. It is an 8 step process. Joint Capital Outlay Subcommittee has say on whether we get funding for projects. 5 Year Capital /Outlay Plan (mini campus master plan) explains who we are, what we do, and where we are going. What are we doing to provide programing that provides long term economic growth? Demonstrate economic development impact of current/future projects. We receive 50% state matching funds. Deadline for submission is Oct. 31, reviewed, evaluated and ranked by JCOS March 1. 13 evaluation criteria (first two worth 40 points, others worth 10 points). Instructional feedback due by April 30th (working with your deans).
  c. Vice President Peggy Dutcher: Would be nice to align this to the colleges ELO's.
  d. President Mark Kelland: There is going to be a redesign of library and open space. Can you speak to us having an active role?
  e. Chris MacKersie: This project by the nature of its funding has a tight timeline. Dec. 14, 2020 the whole thing has to be built and paid for. We need to take the time to construct it. There are very little specifics so far. There are thoughts about access to the new facility and library. He has been in contact with CTE, Testing Services, and library services. They want feedback to Deans soon (meetings will be announced). They want to get the expertise from the faculty. With the new co-required model they are not sure how it will play out. They are going to make sure people know where, when, and how to give feedback.
  f. Senator Monica Del Castillo: Has been on previous planning committees. There were two groups, one that looked at what will be in the space, and one that look at what the space would look like. There were distinct differences. Neither group talked with each other. As we talk about service delivery new model and the new space being provided lets learn from the mistakes of the past. The service should drive the space and not the other way around.

g. Senator Tedd Sperling: There need to be enough plugs for the students. We need to meet student needs.

- Brainfuse (Martine Rife)
    a. Next week there are two session on Wednesday January 24th, 1-2PM and 3-4PM, 2214 Gannon right past the StarZone.
    b. There has been a jump in hours used since it has been rolled out to the entire campus. Instructors can assign Brainfuse to students.
    c. # of live sessions 3,358   Average length of submission = 30 min
    d. # of writing lab submissions 317, Average length of submission = 40 min
    e. Highest use by subject is Pre-Calc, College Algebra, and Chemistry.
    f. Students use Brainfuse the most at night. 7-11PM. Students' comments appreciate availability.
    g. Senator Tedd Sperling: It would surprise me if Brainfuse has people that can help students with all computer languages.
    h. Senator Leslie Johnson: Some of the writing faculty are still skeptical. The big problem is many times students just submit something to Brainfuse and it just gets sent back corrected. Also, they are given possible future grades from the tutors. We need the tutors to improve critical thinking skills. Writing pedagogy has certain criteria. It is a faculty member's choice not to use Brainfuse?
    i. Martine Rife: The writing center staff is worried about their jobs but some students will want face to face. There is no concrete evidence that tutors are grading and that there is editing.
    j. Senator Jeff Janowick: Who is looking at the sessions? Does someone have the ability to look at what the tutors are telling the students?
    k. Martine Rife: All session are recorded. All papers are kept. But we don't have the ability to go in and look at all of that. Instructors can look at assignments. If there are problems then they will be fixed but there aren't any problems and the students love it.
    l. Senator Zach Macomber: Continuous improvement is important. So why are we not assessing this.
    m. Martine Rife: A lot of writing instructors correct material. There has been feedback from students that the writing center correct their work.
    n. Jim Luke: You say we can get feedback only if we make it an assignment. That's not realistic. Doubts that there is graduate level people trained in econ on Brainfuse. There's no way to evaluate this unless we make an assignment.
    o. President Mark Kelland: This is another tool in a tool box. Brainfuse, writing center, and learning commons should all be looked at. We can't just attack Brainfuse.

- TAC Charter
    a. Senator Joe Werner: Looks great but it needs a title.
    b. Senator Tedd Sperling: Point of privilege, any time something is presented to the Senate it needs a title. Motion to add Title
        i. Approved
    c. Approved amended TAC Charter.
- Proposed By-Laws Changes
    a. Senator James Allen: What constitutes extended leave?
    b. President Mark Kelland: It was left open to interpretation. Any full time who is out long enough to use the family medical leave act, sabbatical, etc.
    c. Vice President Peggy Dutcher: The "in consultation with executive leadership committee" is to help determine if it is extended leave.
    d. Senator James Allen: When you talk about legal writing we need more clarification. There is also no wording on what happens when the senator comes back. Motion to send back to the by-laws committee for further review.
        i. Approved
    e. Senator Joe Werner: Point of order, in order for us to change the by-laws, it must be submitted to the senate at one meeting and then voted on at the next meeting.
- Discussion of Role of the Senate and Senator Commitments (Postponed)
    a. Senator Terrence King motions to postpone.
        i. Approved.
    b. Discussion of Development Education in Support of Student Success
    c. Expectations/Responsibilities of both Faculty and Students
    d. Et al.?
- Motion to Adjourn.
    a. Senator Chris Smelker Motions to adjourn.
    b. Senator Veronica Wilkerson-Johnson Seconds the motion.
    c. Adjourn. (10:54AM)

Purpose: *The purpose of the Academic Senate will be to provide faculty input and advice to the administration concerning issues of College-wide educational philosophy, College-wide academic policy, and priorities in the College-wide deployment of capital or financial resources, except as covered by the scope of collective bargaining. The Senate will be proactive and collaborative in its approach, seeking consensus whenever possible, and will foster and support effective and transparent communication with the college community. Student learning is the ultimate goal of this body.*

Respectfully submitted by Eliza Lee, Academic Senate Secretary.