

**Lansing Community College
Academic Senate Meeting
November 11, 2016, 9-11 AM, Administration Building Board Room**

Senators Present: Allen James, Argersinger Marvin, Bryant Ed, Bubb Kevin, Clifford Katie, Conner Christine, Curtin Michelle, Deines Tim, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Edwards Rob, French Ann, Garayta Cheryl, Gonzales Lucas, Hagen Karen, Janowick Jeff, Johnson Leslie, King Terrence, Lee Eliza, Leventhal Judy, Luke Jim, Manning Christopher, Macomber Zachary, Mesler Vern, Prystowsky Richard, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Swain James, Thomas Ed, Wilhm Cathy

Senators Absent: Boeve Matt, Del Castillo Monica, Garcia Bo, Gruesbeck Nikki, Kelland Mark, Harned Dan, Muttu Sue, Pogoncheff Elaine, Storie Cindy, Wilkerson-Johnson Veronica

Call to Order - President Janowick called the meeting to order at 9:05am.

Minutes were approved with an attendance amendment for Matt Boeve who was present but not listed as such. Minutes were approved

Roll Call – Clerk Villarreal called roll, a quorum was present.

Public Comments: Veterans Day Memorial is today at noon HHS Garden Level everyone is welcome to attend.

President's Report: President Janowick took a moment to express gratitude to the veterans who served our country. He then stated he and Provost Prystowsky met with about 35-40 students to discuss various topics including a Student Bill of Rights. A list of issues the students wish to address was taken. A Students Bill of Rights will be developed and a clearer process for students to express concerns needs to be developed. There was Senate discussion on student expressed concerns. President Janowick also indicated that he spoke with the Faculty Prioritization Team and will move forward on appointing members to the team so they are ready for spring 2017.

Provost's Report:

Provost Prystowsky acknowledged the issues that the students raised during their meeting. He indicated that if students have any issues to report they can report them to the three Deans and to himself, and they will help the student get to the appropriate person to address the issue of concern.

Provost Prystowsky gave an update on applying for a Title III grant. He also said that if the college is not awarded the grant that the work would still go on. He indicated that if anyone is interested in working with the grant to contact Toni Glasscoe.

Senator Bubb indicated that LCC has hired a very good grant writer and that he felt that currently LCC is ahead of the game, but the grant is very competitive.

- As part of Operation 100% the automation of processes is essential. There was discussion about moving forward with automating student class registration.
- The Faculty Academy is an expanded extension of the Summer Institute- expansion of Dr. Hernandez's program of engaging students. Provost Prystowsky thanked President Janowick and others that are helping with this. Please contact Provost Prystowsky or Toni Glasscoe if you want to be a part of the Title III grant process.

Student Senator Reports: Senator Gonzales expressed concern with students who have language barrier issues and how some teachers are refusing these students assistance. There was Senate discussion on this. It was noted that faculty are not required to accommodate students who are English language learners since it is not considered a disability. Senator Ivan Droste stated that they see this situation a lot in the Learning Commons. Senator Curtin asked what faculty can do to help in such a situation.

Provost Prystowsky stated that on Friday of Professional Activity Days, Tia McNair will be speaking on "Becoming a Student Ready College".

Faculty need to be aware of the resources that are available and to connect students to those resources. As a college we need a task force that meets and sends out best practices and communication to faculty.

Senator Clifford said that she was concerned about homophobic slurs against students by other students. Provost Prystowsky stated that we need a central area that students can go to report issues at the college.

Guided Pathways update: Senator Conner gave a recap and update on Guided Pathways and related projects. A PowerPoint Presentation was given and is available to view on SharePoint or the Public O drive. There was Senate discussion on the presentation. Senator Dutcher suggested a comment box or feedback area for communication between students, faculty, advisors and administration on paths as part of continuous improvement. She suggested working with the Center for Data Science on an assessment plan to do so.

Action items

- Open Educational Resources Policy: The Senate expressed many concerns over this policy. Regina Gong stated this policy reflects many other colleges current OER policies.

Provost Prystowsky said that he will review concerns brought up in Senate about the OER Policy with appropriate personnel and take next steps.

- College hour proposal: Senator Conner moved to add the College Hour Proposal to an action item and was seconded by Senator Garayta. Discussion occurred about the College Hour Proposal, project logistics, date, and time issues. Senator Dietrich asked that extension centers to be taken into consideration. Provost Prystowsky said that this policy is not just for the students but for faculty to be able to meet. Senator Lee stated that room scheduling is a concern, service centers are going to be very congested during that hour, and for faculty who teach before or after will not benefit the full hour. Senator Sawyer motioned that the college is to explore the possibility of an establishment of a college hour. Senator Dutcher seconded the motion. The motion was moved without objections.
- Provost Prystowsky asked how the Senate wished to move forward, he recommended that Executive Leadership Team should weigh in. The Senate concluded that Student Life and Kali will create a write up to present to ELT.

Potential future agenda items:

- Review and revision of standing committee charters
- *CCAMPIS program—Robin Pizzo*
- Senators that are not on a team please contact President Janowick.

Adjournment: The Senate was adjourned at 11: 01am.