

Lansing Community College
Academic Senate Meeting Minutes

9:00 am to 11:00am

October 28, 2016

Senators Present: Allen James, Argersinger Marvin, Bryant Ed, Bubb Kevin, Clifford Katie, Conner Christine, Curtin Michelle, Deines Tim, Del Castillo Monica, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Edwards Rob, French Ann, Garcia Bo, Gonzales Lucas, Gruesbeck Nikki, Gustin William, Hagen Karen, Harned Dan, Janowick Jeff, Johnson Leslie, , King Terrence Lee Eliza, Luke Jim, Macomber Zachary, Manning Christopher, Mesler Vern, Prystowsky Richard, Pogoncheff Elaine, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Swain James, Thomas Ed, VanCleave Matthew , Wilhm Cathy, Wilkerson-Johnson Veronica,

Senators Absent: Boeve Matt, Garayta Cheryl, , Kamai-Arambula , Melissa, Leventhal Judy , Storie Cindy, Mutty Sue,

- I. Public Comment
 - a. No public comments.
- II. President's Report
 - a. One item that will be addressed later in agenda
- III. Provost's Report
 - a. No report today
- IV. Other Reports
 - a. Student Senator Report
 - i. Senator Gonzalez provided an update on the student that had some mental health issues she was told she would have to wait 3 weeks to see a counselor. It appears she is no longer on campus anymore. The student was in an honors course. This situation does not align with the goals of Operation 100%.
 - b. OER – Regina Gong
 - i. Regina presented information related to OER and gave an update on courses using OER. Need to get Regina's ppt
 - ii. Michigan Colleges Online (MCO) www.oercommons.org/hubs/mco
 - iii. Grant is available to apply for. Information will be emailed out about it.
 - iv. February 24, 2017 – OER Summit
 - v. OER Proposed Policy will be on the next Senate meeting agenda.
 - vi. Ed Bryant – Acknowledged what a great spokesperson Regina is on OER and a that she presents at a number of conferences and meetings.
 - vii. Regina also mentioned that the college is working on the money issues related to the grants.
 - c. The Open Learning Lab
 - i. Open Learning Lab – Jim Luke: www.openlcc.net
 - ii. The Open Learning Lab at LCC is Openlcc.net but the concept of a higher ed area for faculty started as a "Domains of One's Own".

- iii. LCC is the only the community college in this network of colleges and universities working to establish a robust open learning lab.
 - iv. One of the concepts currently being explored is “Running Errands for Ideas” which would provide a digital intersection for the CTE, Open Source Materials, the sharing of knowledge among faculty, and the classroom.
 - v. Faculty and student blog portfolios were also shared along with some description as to how they were blended into the course.
 - vi. When students have an opportunity to write in public, they reach deep learning and are able to carve out a much more unique space for themselves.
 - vii. For example, some faculty require students to create a website for one or two assignments in a class. So, instead of writing only for faculty, the student also must write for the public.
 - viii. Another faculty member required every student to create blog and had to write about a scientist. Each does this and links it to a hub and then presents them to the rest of the class.
 - d. College Hour
 - i. Jeff asked if there is interest in the College hour and there was some response that indeed there was interest. Jeff indicated that it will be on the agenda for the next Senate meeting for further discussion.
- V. Proposed Process for Senate Involvement In New Faculty Position Prioritization
- a. We added and amended some language within the proposed process.
 - i. “Emergency or short notice situations” to the proposed process was added to provide for positions that needed to be fill immediately.
 - ii. There was language for the creation of new faculty positions. These are not vacant positions, but brand new positions – additional positions needed. We need to address this at a later time, and we will probably follow the same process.
 - b. Senator Dutcher recommend that we add language “ ongoing annual review for continuous improvement” to the process.
 - c. All representatives on this committee should be faculty representatives covering a diversity of areas across campus. However, the representative does not have to be a senator.
- VI. The standing committee chairs will be meeting with the Senate leadership for the following purposes:
- a. All standing committees will publicize meeting dates, meeting times, and agendas of their meetings
 - b. Each committee will review its charter and will present an updated and revised charter to the Senate by January 2017.
 - c. Each committee will report its activities to the Senate on a regular basis.
 - d. Each committee will also clearly define their processes. These processes will be publicized and, when necessary, brought oi the Senate for approval.
- VII. Consent agenda
- a. Curriculum Committee
 - i. Course approvals were moved to be removed from the consent agenda. There was no objection to moving it off the consent agenda.

1. Course approvals: ANTH 120, 272, LEGL270, CITN 229 – Senate agreed to send all four courses to the Provost for approval.
2. Discontinuations: Hospitality 0711, Hotel Lodging Management 1295, Food Service 1294 were all presented for discontinuation. The Senate agreed to send these courses to the Provost for approval for the discontinuation of these courses.
3. The paralegal program has an advisory board that recommended removing Legal 230 AFTER the Legal 270 course is approved and added to the curriculum.
4. Cathy Wilhelm clarified that the paralegal program is accredited through an outside accreditor.
5. Ed Thomas explained that if anyone wants to submit a new course the process is “faith based” in that there has been conversations with administrators, faculty and others related to the course about the new course(s) being proposed BEFORE it comes to the Curriculum Committee for review and recommendation by the Senate for review and recommend to be sent to the Provost for approval.
6. Kali explained her course proposals ANTH 120, 272. There was a 200 level course, but no intro to anthropology so the proposed ANTH 120. ANTH 272 Food and Sustainability are new courses that are current with today’s issues.
7. Ed: Core Review is coming. Looking at “Core.” Looking at the process for core, which will be similar to what was done with MTA. Syllabus review is coming too.
8. Dr. Prystowsky clarified that the syllabus review that the CC will be working on is for quality control.

VIII. CTE

- a. Jeff proposed that we accept the Report from CTE and send it to the Provost. There were some questions raised related to future goals. It was then moved that we send the mission statement and the role of the CTE to the Provost. We also accepted the report made by the CTE. Future goals will be addressed at a future date.

IX. Discussion Items

- a. Patti Ayers
 - i. Introduction of Ombudman’s role.
 - ii. If students have any issues they need talk with someone about, you can send them to Patti. She is in the Gannon Building Room 252.04 Ombudsman-Student Advocate: **Patti Ayers**
Phone: 517.483.1285 Email: studentlife@lcc.edu
- b. Student Bill of rights
 - i. The Senate will need volunteers to work on the Student Expectations. The “Student Issues Team” will be addressing this issue.
 - ii. Patti Ayers will also be involved and the process will start with Student organizations. Then, we will address the issues related but not all students are part of student organization.