

Lansing Community College
Academic Senate Meeting
September 30, 2016, 9-11 am, Administration Building Board Room

Senators Present: Argersinger Marvin, Bryant Ed, Bubbs Kevin, Clifford Katie, Conner Christine, Curtin Michelle, Deines Tim, Del Castillo Monica, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Edwards Rob, French Ann, Gonzales Lucas, Gruesbeck Nikki, Gustin William, Hagen Karen, Harned Dan, Janowick Jeff, Johnson Leslie, Leventhal Judy, Luke Jim, Macomber Zachary, Manning Christopher, Mesler Vern, Prystowsky Richard, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Swain James, Thomas Ed, Wilhm Cathy

Senators Absent: Allen James, Boeve Matt, Burke Doug, Garayta Cheryl, Garcia Bo, Kamai-Arambula, Lee Eliza, Melissa, Kelland Mark, Storie Cindy, King Terrence, Muttie Sue, Pogoncheff Elaine, Wilkerson-Johnson Veronica, VanCleave Matthew

Call to Order: President Janowick called the Senate to order at

Roll Call: Clerk Villarreal called roll, a quorum was present.

Approval of Minutes: None

Public comments: Monica Del Castillo commented on professional development that she is doing through the CTE next Tuesday at 8am, "Boots to Books Helping Veterans Succeed in the Classroom." President Janowick announced, there will be an Innovation Exchange at 2pm today.

President's Report: President Janowick stated that he spoke to the LCC President Dr. Knight and Provost Prystowsky about the concept of collaboration. President Knight and Provost Prystowsky expressed strong support for the idea of collaboration. There was discussion on how the Senate can best support collaboration at LCC. There was also discussion on how the Senate can communicate better. President Janowick encouraged the Senate to have solution based answers, with the goal of collaboration. He encouraged the Senate to respect each other to promote a better environment for all. President Janowick asked the Senate for ground rules to help the Senate to facilitate conversation.

Vice President Dutcher facilitated the conversation. Senator suggestions included:

- Add on the Agenda-students to give input.
- Senator Wilhm recommended that Senators monitor their comments so that we are not attacking people.
- Senator Johnson said that we should watch the time that we use to comment.
- Senator Droste stated reordering of the Agenda so that the action items are at the top and then the informational at the bottom.
- Senator Harned stated that should an item go to a team instead of continuing as a whole.

Provost's Report: None.

Capital Outlay Plan— President Janowick gave a brief overview of the Capital Outlay Plan and introduced Dr. Lisa Webb-Sharpe who is the Senior Vice President of Finance, Administration and Advancement. Dr. Webb-Sharpe gave an overview of the Capital Outlay Plan: how it is created, the deadlines and the funding process for the plan. The plan includes projects that might be initiated over the next five years,

and is part of a request for state funding for capital improvements. The focal point of this year's request is the 505 building renovations for Veterans Affairs.

Senator Dutcher asked about the Budget and Finance forums. Dr. Webb-Sharpe stated that all employees were invited to the forums, communications were sent via email and through the Star. She stated that those meetings were held on Main Campus and West Campus.

Senator Johnson asked about a calendar of important deadlines. Dr. Webb-Sharpe said that on the web page under financial transparency you can find budget and five year capital outlay plan. When the web page refresh take place a more comprehensive calendar will be available.

Dr. Webb-Sharpe encouraged divisions to look at the when the program budgets and the operating plans are due. President Janowick said that one of the ways Senate can play a role is helping to align the dates the divisions and larger administration dates.

Equity and Inclusive Excellence Project—Anne Heutsche gave a presentation on the Equity and Inclusive Excellence Project. The goal of this grant is to reduce the equity gap by 5% by 2020. Presentation and materials are available on the Public O Drive and SharePoint under the Interdepartmental Academic Senate Folder.

Senators asked that the Counseling and Library departments be added to the chart. Senator Curtin said that she didn't see where it addressed the classroom.

Provost Prystowsky stated that we were invited to apply for this grant. Provost Prystowsky thanked everyone who has joined the effort and especially Anne Heutsche for her work.

Technology Across the Curriculum Committee—Kevin Bubb asked that other areas outside of the A&S divisions participate in the Technology Committee. The A&S faculty are currently the only ones who primarily participate. They meet once a month 9am-11am on a non-Academic Senate Friday in TLC 127. Participants do not need to be tech savvy. President Janowick request that two members volunteer to participate in the committee.

Proposal for College Hour—Kali Majumdar proposed the College Hour, a time during which the college would avoid scheduling instructional activities as a way to facilitate meetings among both faculty and students. There was Senate discussion on the function and logistics of a College Hour. Provost Prystowsky stated that if we decide we are going to do this it has to be very intentional, there will be groups that are an exception. President Janowick proposed that the discussion continue at the next meeting. The next step for the Senate, would be to form a team to draft a more formal proposal.

Meeting Extension: President Janowick proposed to extend the meeting for 10minutes. Senator Johnson opposed. There was no other objections, the Senate was extended.

Students Issues to the Senate: President Janowick asked the students to identify issues that they may want the Senate to consider. Senator Gonzales brought up a concern about the counseling department, the wait for three weeks before seeing a counselor. Another concern of Senator Gonzales was the transferability of Intermediate Spanish to the University of Michigan. President Janowick noted that while specific program scheduling decision are not within the purview of the Senate, the Senate could propose a review of how programs across the college make such decisions.

Senator Clifford said that she is in support of the College Hour and feels that it would help many students. She said that she had gone to advising and it was a two week wait. She said that 2-3 week wait time seems to be consistent for a lot of the services offered on campus.

Senator Sawyer asked if students know where to go to get help.

Future Agenda Items:

- Proposed process for Senate involvement in New Faculty Position Prioritization
- Short team meetings for
- New Faculty Position Prioritization team-the team Michelle Curtin
- Academic Policy Review team
- Budget team
- Adjunct Faculty Issues team
- Student Government exploration team
- Syllabus process team

Adjournment: The Senate was adjourned at 11:08am.