

## Lansing Community College

### Academic Senate Meeting

**July 29, 2016 9-11 am, Administration Building Board Room**

Senators Present: Bubb Kevin, Conner Christine, Curtin Michelle, Deines Tim, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Garayta Cheryl, Gruesbeck Nikki, Harned Dan, Janowick Jeff, Johnson Leslie, Kamai-Arambula Melissa, Kelland Mark, King Terrence, Luke Jim, Mutty Sue, Prystowsky Richard, Sawyer Suzanne, Sperling Tedd, Storie Cindy, Swain James

Senators Absent: Allen James, Argersinger Marvin, Boeve Matt, Bryant Ed, Del Castillo Monica, Edwards Rob, French Ann, Garcia Bo, Gonzales Lucas, Grossbauer Tammy, Hagen Karen, Lee Eliza, Leventhal Judy, Manning Christopher, Macomber Zachary, Mesler Vern, Pogoncheff Elaine, Reglin Jill, Thomas Ed, Wilkerson-Johnson Veronica, Wilhm Cathy

Call to Order - President Janowick called the meeting to order at 9:05 am.

Roll Call – Clerk Villarreal called roll, a quorum was not present. Starting at 10:10 a quorum was present.

#### Public Comments:

- A moment of Silence was held for colleague Eric Snider.
- Internal Communications Coordinator Karen Tommasulo introduced herself to the Senate and offered her assistance to the college.
- It was announced that LCC was awarded a partnership with Openstax in conjunction with the OER initiative.
- There was not a President's Report or Provost's Report given.

#### Discussion Items:

- There was Senate discussion on the filling of senate committee and leadership vacancies. Two of the major vacancies are that of Dan Holt, who was chair of the Online Learning Committee and Tim Periard, who was Vice President of the Senate. Tim Periard will no longer be at the college and his position both as a Senator and his leadership role will need to be filled.  
President Janowick will send out an email asking for volunteers for filling the position of chair for the Online Learning Committee. An Election will be held for the Vice President position.
- There will be a Senate meeting on August 19, 2016.
- The renewal of the Concourse contract was discussed.

- As of this summer all divisions are required to store their syllabi on Concourse. The contract with Concourse expires the end of this year.
- It was noted that open source resources have costs to support the applications that need to be funded.
- Provost Prystowsky asked the Senate to consider that if we no longer use Concourse and switch to another system, that there will be other projects that will be put on hold.
- The sense of the Senate was that the contract should be extended. A committee should be formed during the extension time to review other viable options.
  - Senator Bubb requested that the committee include members of IT.
- Discussion occurred on the HHS Curriculum changes currently under review by Curriculum Committee, particularly as related to gen ed. It was noted that a vote must take place at the September 2 meeting, and that any discussion or issues need to be brought forward now.
- The Library space and future changes was discussed.
- Provost Prystowsky announced the site visit results are available online.

#### Action Items

- There was discussion on proposed changes to the Incomplete Policy. There was comments that “should not” needs be “may not”. There were some grammatical changes made. Discussion occurred about the percentage requirements.
- The “I” Grade Policy was approved with no objection, with the suggested change “should not” to “may not” and minor grammatical changes.

#### Senate Suggestions for Potential future agenda items/Goals for the upcoming year

- Senate be a model for process and tracking accomplishments
- Looking ahead at the next site visit
- Addressing a system for Syllabi
- The Senate take a proactive role in the review of academic polies
- Committees need to give status updates
- Adding a support staff representative to the Senate
- Budget process, if there are concerns that discussion has to start in the Fall
- A Finance/101 Presentation will be presented to the Senate
- Withdrawal Policy needs to be reviewed and data collected
- OpenLCC.net
- Changes to the Intellectual Property Policy
- Extension of Senate meetings
- President Janowick asked that any future suggestions for Senate Agendas of the coming year be emailed to him.

Adjournment: The meeting was adjourned at 11:00am.