

Lansing Community College
Academic Senate Meeting
February 3, 2017, 9-11 am, Administration Building Board Room

Senators Present: Allen James, Bryant Ed, Clifford Katie, Curtin Michelle, Del Castillo Monica, Deines Tim, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Edwards Rob, French Ann, Garayta Cheryl, Gonzales Lucas, Gustin Bill, Gruesbeck Nikki, Hagen Karen, Janowick Jeff, Johnson Leslie, Kelland Mark, King Terrence, Luke Jim, Manning Christopher, Macomber Zachary, Mesler Vern, Mutty Sue, Pogoncheff Elaine, Prystowsky Richard, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Storie Cindy, Swain James, Thomas Ed, Wilhm Cathy, Wilkerson-Johnson Veronica

Senators Absent: Argersinger Marvin, Boeve Matt, Bubb Kevin, Conner Christine, Garcia Bo, Lee Eliza,

- I. Call to Order: 9:07
- II. Roll Call
- III. Approval of Minutes: 1/20/2017 Minutes approved at 9:08
- IV. Public Comments
 - A. Senator Deines announced the upcoming adjunct appreciation events taking place that will include discussions on adjunct issues. There will be a total of three events and there will be food at all three events.
 - B. Senator Luke discussed the immigration order signed last week by President Trump. He discussed how disturbing it is for those from the affected countries to be detained. He also expressed real concerns about whether or not his son will be able to return to the US from Canada. He further stated that students who have family and friends in other countries are concerned about family being able to return home. Michigan is within a 100-mile border zone, and anyone in the border zone can be stopped, detained, and searched at any time. Senator Luke passed out a handout that included how to help Middle Eastern students navigate detainment.
 - C. Cheryl Garayta: She would like to introduce an agenda item to create a resolution to support students and faculty who may be impacted by this executive order.
- V. President's Report
 - A. Student Success Center Update: A group of administrators have been meeting during the past several weeks to discuss how this model would be implemented at Lansing Community College. Jill Reglin reported there have been some very good discussions that have included reaching out to other colleges in Michigan. Provost Prystowsky clarified that this is still a conceptual discussion.
 - B. President Janowick stated that in the past few months there have been issues of communication, and we tend to worry about the mechanism of communication. People

have to be willing to talk to each other and be willing to share ideas honestly. Discussions that lead to active, actual listening can be very effective. The Library and the Writing Center have a history of good, clear, and open communication. We can all learn from them. As a college, we have heard others when we listen, and we must be willing to change our minds once in a while.

- C. Sr. VP Webb Sharpe would like to remind everyone that strategic planning begins soon and there will also be food at these planning sessions.

VI. Provost's Report

- A. Thanks to Senator Luke for his comments. The Provost reminded everyone that we have existing practices, policies and employees that address issues associated with the executive order.
- B. Also, at the AAC&U annual conference, there was an increasing support for equity work in colleges across the United States. Michigan has been cited as one of the 10 or 11 states that they want to connect to a national initiative. This is an indication of the good work of Lansing Community College. There was a lot of positive feedback from the audience during and after the LCC presentation at the conference.
- C. In dealing with AAC&U, there is concern about the impact changes coming from Washington D.C. will have on free speech. Free speech protects all speech, including speech we find distasteful or hateful. The AAC&U has been discussing this issue at length and higher education needs to reach out to citizens and send them a clear and inclusive message.
- D. LCC is hiring the 20 Academic Success Coaches. These are not the same as the 4 Academic Success Coordinators, who recruit among their other college-related responsibilities. The Success Coaches only interact with students and work with them to succeed in their courses.
- E. The Provost read a prose poem from Clint Smith, a graduate student from Harvard University.

VII. Other Reports and updates

- A. College Budget Launch Presentation
 - 1. This presentation will be included as part of the meeting minutes. It is available in the Academic Senate Sharepoint folder and public workspace. The process for establishing the funds available for the college are established early in the budget process. Then, the process for establishing divisional and area budgets is established. Operating plans contribute to the allocation of funds from the budget to each area and division. It is essential that areas be involved in this process much earlier which is what we are starting this fiscal year. The Board of Trustees have the final say on the budget. The July 30th deadline for a budget is absolutely mandatory and not having a budget would mean the college may not be able to operate.

2. The Provost would like everyone to take the concept of organizational memberships back to various areas. For example, AAC&U is very valuable to the college. However, if memberships in your area are not necessary or valuable to our ability to serve our students, then consider giving up memberships to those organizations.
3. This is a link to the college's glossary for reading the budget:
http://www.lcc.edu/accounting/LCC_Expense_Account_Dictionary.pdf
4. Sr. VP Webb Sharpe reminded everyone that the college must convince the Trustees that a tuition increase is necessary. Moreover, we can't rely on tuition increases particularly after the size of the last tuition increase. We need to also be creative as a college in terms of lowering costs. Travel, training, and professional development is over 1 million dollars.
5. Despite the recent tuition increase, LCC is still \$99.00 per credit hour and the Michigan community college average is \$106.00 per credit hour.
6. Senator Dienes brought up the fact that the part-time faculty are losing classes as enrollment declines. However, should this happen? Could there be work reapportionment where we move part-time faculty to other work areas?
7. About 70% of LCC's budget is people which includes salary, benefits, and retirement. These costs always go up. When budget recommendations come in that impact people, the college looks very closely at their contracts and where there are other opportunities for those impacted by losses in revenue. There's always a discussion about how to keep members of the LCC community on staff even when cuts have been made in their areas.
8. Academic Deans can direct us on deadlines for budgets. Senator Pogoncheff explained that the deadline is given to the ASLT, and they ASLT members are supposed to work with the programs to determine what the budget priorities are for the department.

B. Student Senator Reports

VIII. Action Items

- A. College Hour Whitepaper
 1. The item was, without objection, recommended and sent on to the Executive Leadership Team.
- B. Open Educational Resources Policy
 1. Concerns about this policy continued to be expressed by faculty. The overriding issue continues to be the new intellectual property language for the recently ratified MAHE contract as expressed by Senator Luke.
 2. Issues of ownership and responsibility were also expressed as they related to the policy.
 3. Provost Prystowsky also suggested changes to the wording so as to avoid confusion of whether or not Open Educational Resources are required for each student.
 4. Senator Kelland moved to recommend the policy as written. The vote was not unanimous. Senator Luke moved for a roll call vote and it was seconded by

Senator Edwards. The Senate voted: against recommending the policy: 22 votes;
in favor of recommending the policy: 13 votes

5. As a result, the Senate voted not to recommend this policy at this time. The sense of the Senate seemed to be that it was best to wait for the resolution of the Intellectual Property policy is determined by collective bargaining.

C. Establishment of Student Issues Committee

1. Several changes were recommended for clarification on the second read of the Student Advisory Committee. The Senate recommended to accept the charter and establish the committee.

D. Student ability to choose preferred name in D2L and/or Banner proposal

1. After an extended discussion, it was decided that, for the sake of clarity and purpose, the rationale section of the recommendation was removed. The recommendation was then voted on and passed. It will then be sent to the Executive Leadership Team for consideration.

IX. Discussion Items

- A. Syllabus proposal
- B. Student bill of rights and/or student expectations
- C. Enrollment

X. Potential Future Agenda Items: See discussion items.

XI. Meeting adjourned at 11:00 am

Respectfully submitted by Christopher Manning