

Lansing Community College
Academic Senate Meeting

October 16, 2015, 9:00-11:00 AM, Administration Board Room

Call to Order & Welcome Back: Senate was called to order at 9:05 am.

Roll Call: Clerk Villarreal called roll, a quorum was present.

Senators Present: Allen James, Argersinger Marvin, Azima Alex, Boeve Matt, Bryant Ed, Bubb Kevin, Clover Jerod, Conner Christine, Davis Willie, Deketelaere Vicki, Droste Ivan, Dutcher Peggy, Edwards Rob, Eure-Harris Curlada, French Ann, Fronckel Roxanna, Garayta Cheryl, Hagen Karen, Holt Dan, Janowick Jeff, Kamai-Arambula Melissa, King Terrence, Leventhal Judy, Luke Jim, Manning Christopher, Mesler Vern, Periard Tim, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Storie Cindy, Swain James, Thomas Ed, Wilkerson-Johnson Veronica

Senators Absent: DeMartino Darrell, Dietrich Nancy, Fall Matthew, Griffin Catherine, Grossbauer Tammy, Hammond Greg, Johnson Leslie, Mutty Sue, Pogoncheff Elaine, Prystowsky Richard, Wilhm Cathy

Approval of Minutes for the Last 3 Meetings: All minutes were approved with no modifications.

Public Comments: There was no public comment.

President's Report

Social Media Policy Update: A team of volunteers will meet with the Director of Public Relations to address the Social Media Policy that the Academic Senate reviewed at the last meeting. The consensus of the Academic Senate is that there is not a need for a policy but rather having set guidelines.

Provost's Report: None.

Other Reports and updates:

Eligibility Committee Report: Vice President Periard said the committee has met and will be presenting recommendations to the Senate at a future meeting. It was decided that for the current senator whose eligibility has been in question, will continue to serve through their elected term. The bylaws will be modified to address eligibility issues in the future.

OER Summit Report and what lies ahead for OER: Senator Luke gave an overview on how the OER Summit went. He said, that attending guest colleges and community members would like LCC to make the OER Summit an annual event.

- There will be a series of brown bag events related to OERs.
- The Provost is looking into getting more support for the OER movement at LCC.
- As a result of the OER Summit the Board of Trustees will be working with LCC faculty, administration and lawyers to revise the language in the Intellectual Property Policy so that it makes using and creating OERs easier for LCC employees.

*Curriculum Committee: Writing subcommittee Recommendation-*Senator Thomas handed out a recommendation to the Academic Senate. There was Senate and public discussion on this recommendation.

- There was an announcement that LCC Writing faculty member Dedria Humphries, in conjunction Provost Prystowsky, will be working on how writing will be used in the Technical Careers Division. Ms. Humphries will be also working with employers in the community to assess the type and extensiveness in which they require their employee's writing skills to be at.
- It was the sense of the Senate that there needs to clarification in the recommendations that were given and the Senate would like more time to review this. President Janowick asked Senators to contact him with questions or concerns with this recommendation. President Janowick stated, that if no issues are brought to his attention before the next meeting, he will add the *Writing Recommendation* to the October 30th agenda.

CASL update: Senator Dutcher gave an update on CASL. The new Director of Assessment, Karen Hicks, is on board with the work that CASL is doing. There is and will continue to be scheduled drop-in sessions.

Discussion items:

Credentialing Issue update from Vicki Deketelaere and Eric Snider: Senator Deketelaere stated that with the credentialing review LCC has a number of checks and balances in this process. Each person's credentialing has been reviewed several times. Administrator Eric Snider discussed how courses and credentials for faculty were/are evaluated. There was discussion on how the courses were sorted and what credentials were required for each course category. A **FAQ: Related to Program of Study Outcomes Identification** about credentialing that addresses some of the questions and concerns about the process will be sent to the Academic Senate.

There was Senate and public discussion about how faculty will be able to create a plan along with program/division directors to meet criteria for courses they are or would like to teach, if they do not currently meet minimum criteria. Senator Deketelaere emphasized that if there are questions about HLC to please contact [Mary Laatsch](#), do not contact HLC directly. President Janowick asked that after the HLC reaccreditation is completed if there would be a debriefing take place to determine why there have been problems and create a plan on how these problems will be resolved in the future.

HLC Site Visit update: Member at Large Luke gave an update on the upcoming HLC visit. He stated that by September of 2017 all schools will have to be 100% compliant, there will not be any leeway. LCC has to be reviewed for reaccreditation every 8 years. Member at Large Luke explained that there are three levels of compliance: federal compliance, assumed practices, and 5 criteria (each of which has 20 subcomponents).

- Senator Deketelaere announced that there will be an accreditation web page that will be live by November 1st.
- President Janowick stated that this is the first time that LCC is going through a reaccreditation while having an Academic Senate. This reflects well on LCC for the HLC visit.

Action Items:

Establish by-laws revision committee: President Janowick asked if there would be objections to forming this committee. There were no objections. He appointed Academic Senate Secretary Manning to lead the team. President Janowick asked Senator Conner to be on the committee since she was on the original team that established the bylaws.

Establish Concourse subcommittee: President Janowick asked Senator Holt to start that team. He clarified that he was not appointing Senator Holt to lead the group just to form it. President Janowick asked if there were any objections to the establishment of the subcommittee or Senator Holt's involvement. There were no objections.

Potential Future Agenda Items

- Senate "future picture" discussion
- Committee structure/membership

- Committee/team conversations
- Establish committee to develop proposal for Academic Senate role in New Faculty Prioritization Process
- Academic Freedom

Meeting Adjournment: The Academic Senate meeting adjourned at 10:59am.