

Lansing Community College

Academic Senate Meeting

March 4, 2016, 9-11 am, Administration Building Board Room

Senators Present: Allen James, Argersinger Marvin, Boeve Matt, Bryant Ed, Bubb Kevin, Clover Jerod, Conner Christine, DeMartino Darrell, Droste Ivan, Dutcher Peggy, Edwards Rob, Eure-Harris Curlada, Fall Matthew, French Ann, Garayta Cheryl, Griffin Catherine, Grossbauer Tammy, Hagen Karen, Harned Dan, Holt Dan, Johnson Leslie, Kamai-Arambula Melissa, King Terrence, Leventhal Judy, Luke Jim, Manning Christopher, Periard Tim, Pogoncheff Elaine, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Storie Cindy, Swain James, Thomas Ed, Wilhm Cathy, Wilkerson-Johnson Veronica

Senators Absent: Davis Willie, Deketelaere Vicki, Dietrich Nancy, Fronckel Roxanna, Hammond Greg, Janowick Jeff, Mesler Vern, Mutty Sue, Prystowsky Richard

Call to Order - Vice President Periard called the meeting to order.

Roll Call - Clerk Blundy called roll, a quorum was present.

Approval of Minutes - Approval of the minutes will be tabled until the next meeting in order to incorporate suggested changes that were received via email.

Public Comments (also permitted during the meeting with the permission of the Senate)

Paul Jurczak addressed the Senate regarding MTA. He has looked at other college's MTA lists and their lists are very large in comparison to LCC's list. Many courses on their MTA list do not transfer, and he gave some examples.

Mary Murphy addressed the Senate regarding concerns about WRI 118 not being included on the General Associate's degree because it's believed to be a developmental education course. However, it is not. The course is for advanced autobiographical and narrative writing and thus should be included on the General Associate's as an elective.

Vernicka Tyson from the TRiO Program addressed the Senate regarding ACAD/SDEV courses. On behalf of TRiO students, she asked for support to continue and expand these courses and include them on the General Associate's degree. If not, TRiO students will not have adequate student development courses to guide them as students.

President's Report

Vice President Tim Periard shared that the Provost and Academic Affairs have indicated that the MTA criteria stating that a course must transfer to 4 of the 7 institutions (listed on the form), would not be enforced this go around; however, the standard of the prerequisite will be enforced. That is, a prerequisite in the same discipline that is already MTA, the course ahead of it will not be considered MTA because the student has already satisfied MTA in that category. If a student tests into a higher course immediately, then that course would be MTA. There was discussion and concerns expressed. Vice President Periard indicated there will be more information coming out of the Academic Affairs office. He also thanked the Provost for working with faculty to help address some concerns faculty have with the new MTA criteria.

Vice President Periard announced that on March 11 from 7:30 -9:00 a.m., Dr. Kay McClenney, a higher education consultant, will be here to talk about our student success initiatives, Operation 100%, Guided Pathways, etc. All senators are invited, please RSVP to Brittney Villarreal in the President's Office.

Vice President Periard indicated that there has been a recommendation to hold a Senate meeting at West Campus. He reported that rooms are not available at West Campus for the rest of this semester, therefore we will try for fall semester 2016.

New Starcards in A&S – Vice President Periard reminded folks that faculty will need a new Star Card to get into the A&S building and offices upon return (or shortly after) from spring break. Your dean will sign the appropriate form to give you access to buildings/office area, etc. Doors will be re-cored so keys will no longer work. Please be sure to check with your department office or Dean's office to fill out the appropriate form to take to Parking and ID Services to get your new Star Card.

Secretary Chris Manning gave an Academic Senate elections update. The election will start no later than March 18 and folks will have until April 1 for voting. If you are running unopposed, there will still be ballots. The election team is also working on orientation for new senators, an update will be provided at the March 18 meeting.

Provost's Report – Provost Prystowsky is unable to be at the Senate meeting today due to an all-day HLC CQR Site Visit Preparation meeting with Dr. Linnea Stenson, our HLC coach/consultant.

Discussion items

- D2L Common Welcome Announcement Update:

Chris Richards from eLearning demonstrated what the D2L announcement page template will look like, and he distributed a Q&A handout. He indicated that this does not replace the welcome announcement for your course, rather, it provides a quick reference for students to get information on the course when they log into the "content" portion of the "course information" section. It is intended to be a template for you to edit if you wish to customize. It was recommended to remind students this site is not to be confused with the syllabus information, they should still review and refer to the syllabus--you could even provide a link to the syllabus from this content page.

Vice President Periard indicated the announcement page will be implemented this summer, and to watch for more information soon.

- Guided Pathways Presentation/Update

Senator Christine Conner gave an update on the AACC Pathways Institute #1 that a team from LCC attended. This was the first of 6 institutes we are required to attend as part of the grant.

Senator Conner shared the pathways map recently completed by the Fashion faculty. She gave an overview of the certificates and degrees available for Fashion, and the MTA and Core requirements. She showed how the pathways look for the 2 year programs--one for transfer and one for non-transfer. There were challenges because the program is small and not all the courses are available every semester. Changes will take place based on changing MTA course requirements.

Program's guided pathway maps are due by May 1. These pathways should be built for the best case, fulltime, college-ready student. That said, each student will have their own academic pathways map that they will build from the "best case" program pathways map, customized according to their own personal situation.

There was much discussion. Faculty are concerned about enrollment in the courses they teach, based upon what course is selected for a program pathway. Faculty hope that the processes for choosing courses for pathways are not subjective and faculty are given enough time to meet with other programs/departments to discuss appropriate courses. There were concerns expressed about limiting students' choices and how we are going to handle substitutions/waivers in the future. Senator Jim Luke expressed concern about the structure of how this is being approached, there are 3 buckets--MTA, required for major, and electives. He indicated there is another layer in there for business schools-what they require does not fit in one of those buckets.

Vice President Periard asked who is going to make the Program Maps for the new transfer degrees (AA and AS). Public Member Rafeeq McGiveron indicated that these degrees may not be developed into maps but instead stay as Curriculum Guides due to the many different choices for students in these degrees.

Senator Conner offered to hold additional Guided Pathways meeting(s) to further discuss these issues.

- Online Instruction Mentoring Discussion

In the interest of time, Senator Leslie Johnson gave a quick presentation regarding the Online Instruction Mentoring Program. The Online learning committee addressed issues and recommendations from the Kinney Report from April 2014. Instructors who want to teach online need to complete the Teaching Online Certification (TOC) course. The eventual goal is that all online faculty will go through the mentoring program. The presentation is available in the Academic

Senate public workspace and in SharePoint. Please provide any input/feedback about the program to any member of the Committee: Leslie Johnson, Kara Christensen, Meg Elias, Rebecca Lawson and Chris Richards.

- Nepotism Policy

President Janowick sent out in advance, the proposed Nepotism Policy and feedback from the Academic Senate regarding the latest revision to the proposed policy. There are 3 potential action items for the Senate to consider: recommend approval of the policy, not approve the policy, or provide additional feedback.

There was further concern and discussion regarding the definition of a relative, that it includes a person you live with, even if they are not an actual relative. This was especially concerning for the work of academic professionals, tutors, librarians, etc. and the potential of not being able to help someone “on the spot” because of this policy. There was concern with the timelines as well.

Action on this item was tabled because the discussion took place at the end of the meeting, some Senators had to leave, and there was no longer a quorum.

Adjournment - The Senate meeting was adjourned at 11:05 a.m.