

Lansing Community College  
**Academic Senate MINUTES 01/22/2016**

Senators Present: Allen James, Argersinger Marvin, Azima Alex, Boeve Matt, Bryant Ed, Bubbs Kevin, Clover Jerod, Davis Willie, DeMartino Darrell, Dietrich Nancy, Droste Ivan, Dutcher Peggy, Edwards Rob, Eure-Harris Curlada, Fall Matthew, French Ann, Garayta Cheryl, Griffin Catherine, Hagen Karen, Harned Dan, Holt Dan, Kamai-Arambula Melissa, King Terrence, Leventhal Judy, Luke Jim, Manning Christopher, Mesler Vern, Periard Tim, Reglin Jill, Sawyer Suzanne, Sperling Tedd, Storie Cindy, Swain James, Thomas Ed, Wilhm Cathy

Senators Absent: Conner Christine, Deketelaere Vicki, Fronckel Roxanna, Grossbauer Tammy, Hammond Greg, Janowick Jeff, Johnson Leslie, Mutty Sue, Pogoncheff Elaine, Prystowsky Richard, Wilkerson-Johnson Veronica

Call to Order: Vice President Periard called the meeting to order at 9:00 am.

Roll Call: Clerk Villarreal called roll, a quorum was present.

Approval of Minutes: Senator Sawyer asked that the minutes be modified on page 2 to clarify, that the library doesn't have every textbook- only core textbooks and textbooks that are given to the library by programs and faculty. The minutes were approved with amendment.

Public Comments (also permitted during the meeting with the approval of the Senators):

Paul Jurczak thanked the Center for Data Science for their help with modifying the schedule of Program Review to accommodate his Program's needs.

President's Report: Vice President Periard demonstrated how to access Academic Senate information from the O:Drive.

Provost Report: None

Consent Agenda:

*Curriculum Committee new courses and degree:* Senator Thomas and public faculty members spoke on new courses and programs offered and how it will affect students.

- Karen Hagen moved to approve. Melissa Kamai-Arambula seconded the movement. A vote was taken, the Academic Senate unanimously agreed.
- Senator Dutcher asked if a Senate meeting could take place at West Campus. Public member Matt Dunham said he would like that.

*Bylaws first reading of Eligibility and Elections:* Secretary Manning and Periard presented. There was Senate and public discussion.

- It was noted that a senator's term of office, needs to be changed to reflect the new election process.
- Public Member Warner asked who is nominating new Senators, and the timeline in which they should be nominated in.
- Senator DeMartino asked what would happen if an Officers' Senate term ended before their elected official term ends. Senate discussion followed.
- Senator Dutcher suggested in reference to the election process the bylaws should state "through an approved process" so that details do not need to be spelled out in the bylaws.

#### Discussion Items:

*Committee Structure:* Vice President Periard spoke on committee structure; he asked that Senate keep the current standing committees that are associated with AQIP. Brief overviews of the current committees were given.

- Senator DeMartino asked that at each Senate meeting, an update be given from the committees. Senator Dutcher asked if an oral update was not feasible, due to time limitations, then a written update could be given to Senators during the meeting.
- There was discussion on forming a Strategic Planning Committee. Senator Luke gave more details on what this committee would be and how it would help the Senate. This team would help to clarify the Senate's role in shared governance at the College. Vice President Periard requested Senators notify him if they are interested in serving on such a team.
- Senator Sawyer asked if more communication could be available about smaller groups and work that has been accomplished through subgroups of the Senate.
- A sign-up sheet was sent around for Senators who wish to join currently established committees.

*HLC Update:* Vice President Periard stated that the Senate Officers were told that if a credential appeal is denied, and it conflicts with the recommendations and evidence provided by the review team (Dean, Associate Dean, and any faculty reviewers) then a dialogue between Academic Affairs and the review team should take place to discuss the reasons/rationale supporting and opposing a recommended appeal, as well as to provide an opportunity to identify any additional information or evidence that might shed light on the appeal. Vice President Periard also spoke on where tested experience is applicable. He asked that if there are questions they should be directed to Academic Affairs. There was discussion on general education courses and where tested experience is applicable.

- Senator Luke made a motion which was seconded by Senator Dutcher that "the Academic Senate, request that Academic Affairs give a list and clarify what are General Education vs non general education courses for the purpose of tested experience." Vice President Periard asked for a vote on the motion, which the Senate unanimously agreed to adopt.

- Senator Garayta stated that the HLC website has updated information posted; Senate discussion followed.
- Vice President Periard asked to make a motion for the Academic Senate to help in the HLC process. Vice President Periard motioned, “That if there is any question, debate or controversy about HLC credentialing that the Senate shall be engaged. “
- There was Senate discussion about the language of the motion.
- Senator Storie asked to amend the motion. Senate discussion followed. The Academic Senate unanimously adopted the motion: “The Academic Senate shall be engaged in the process related HLC assumed practice of faculty qualifications.”
- Vice President Periard motioned to extend the meeting to 11:30 a.m. Senator Storie seconded the motion. It was agreed.

*Program Review updated questions.* Senator Fall and Karen Hicks from the Center of Data Science gave a review of changes that were made. Senate discussion followed. It was decided since a quorum was not present that the issue would be piloted and brought back to the Senate at a later date.

Senator DeMartino motioned to end the meeting. Senator Kamai-Arambula seconded it.

Potential future agenda items:

Request for Policy Review, Provost  
Bylaws: Eligibility and Elections  
Future picture discussion

Adjournment: The Academic Senate was adjourned at 11:10am.